# SIGN PERMIT APPLICATION
# CITY OF LAKE OZARK
## DEPARTMENT OF COMMUNITY DEVELOPMENT
**P.O. BOX 370**
**LAKE OZARK, MO  65049**

*(Lake Ozark Municipal Sign Regulations, Title IV, Article VII)*

## PART I: APPLICANT INFORMATION

Applicant Name: _____ Status (circle one)  Property Owner / Tenant / Contractor

Address: _____ City: _____

State: _____ Zip: _____ Phone No. _____

Business Name: _____ Property Owner: _____

Business Address (Sign Address): _____ Business Phone: _____

Sign Contractor: _____ Phone No: _____ License No: _____

> I hereby certify that I am the owner of record of the named property, or that the proposed sign is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws and ordinances of the City of Lake Ozark. We understand that no signage may be erected for the business/owner identified in this application without the prior review and approval by the City of Lake Ozark of the application and supporting documentation required by Ordinance.
>
> Applicant Signature: _____ Date: _____
>
> Property Owner Signature: _____ Date: _____

## PART II: GENERAL SIGN SPECIFICATIONS

Type of Work:  [ ] New Sign    [ ] Repair/Alteration to existing sign    [ ] On-premise Sign    [ ] Off-premise Sign
           [ ] Non-Illuminated    [ ] Illuminated (electrical details required for illuminated signs)

Type of sign permit being applied for: (select the type of sign being applied for and submit all required information)

☐ **Façade Sign:** (Graphic Illustrations Required)
Building Frontage Area calculation:  Wall length (ft) x Wall height (ft) = Bldg. Frontage Area in Sq. ft.
Allowable surface area for façade sign: Bldg. Frontage Area x 0.15 = Total sign surface area allowed

> Wall Length: _____ft.   Wall Height: _____ft.   Total area of wall: _____sq. ft.
> Sign Length: _____ft.   Sign Height: _____ft.   Total area of sign: _____sq. ft.
> Total area of existing façade signs on wall:  _____sq. ft.

☐ **Roof Sign:** (Graphic Illustrations and Structural Drawings Sealed by a Missouri Registered Design Professional are required.) The method used to determine allowable roof sign area shall be the same method used to determine façade sign area.

> Wall Length: _____ft.   Wall Height: _____ft.   Total area of wall: _____sq. ft.
> Sign Length: _____ft.   Sign Height: _____ft.   Total area of sign: _____sq. ft.

☐ **Freestanding Sign:** (Plot/Site Plan, Graphic Illustrations, and Structural Drawings Sealed by a Missouri Registered Design Professional are required.)

> Sign Length: _____ft.   Sign Height: _____ft.   Total area of sign: _____sq. ft.
> Overall Sign Height: _____ft. (from grade)   Distance setback from ROW: _____sq. ft.
> Property Frontage Length: _____ft.

***\* Note: Incomplete applications will not be processed.  All fees must accompany application and are non-refundable.***