

Lake Ozark Police Department

Policy Manual

Asset Forfeiture

- (r) Ensure that forfeiture proceeds are maintained in a separate fund or account subject to appropriate accounting control with regular reviews or audits of all deposits and expenditures.
- (s) Ensure that forfeiture reporting and expenditures are completed in the manner prescribed by the law and City financial directives.

602.8 DISPOSITION OF FORFEITED PROPERTY

No member of this department may use property that has been seized for forfeiture until the forfeiture action has been completed and the Chief of Police has given written authorization to retain the property for official use.

602.9 TRANSFERRING PROPERTY TO A FEDERAL AGENCY

No employee may transfer to a federal agency any property seized until the prosecuting attorney and a circuit judge of the county in which the property was seized first review the seizure and approve the transfer (§ 513.647, RSMo).

602.10 REPORTING REQUIREMENTS

Reports related to forfeitures under federal law shall be prepared and filed with the State Auditor's Office annually (§ 513.653, RSMo).

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Line-of-Duty Deaths

1033.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members of the Lake Ozark Police Department in the event of the death of a member occurring in the line of duty and to direct the Department in providing proper support for the member's survivors.

The Chief of Police may also apply some or all of this policy in situations where members are injured in the line of duty and the injuries are life-threatening.

1033.1.1 DEFINITIONS

Definitions related to this policy include:

Line-of-duty death - The death of a sworn member during the course of performing law enforcement-related functions while on- or off-duty, or a civilian member during the course of performing their assigned duties.

Survivors - Immediate family members of the deceased member, which can include spouse, children, parents, other next of kin or significant others. The determination of who should be considered a survivor for purposes of this policy should be made on a case-by-case basis given the individual's relationship with the member and whether the individual was previously designated by the deceased member.

1033.2 POLICY

It is the policy of the Lake Ozark Police Department to make appropriate notifications and to provide assistance and support to survivors and coworkers of a member who dies in the line of duty.

It is also the policy of this department to respect the requests of the survivors when they conflict with these guidelines, as appropriate.

1033.3 INITIAL ACTIONS BY COMMAND STAFF

- (a) Upon learning of a line-of-duty death, the deceased member's supervisor should provide all reasonably available information to Dispatch.
 1. Communication of information concerning the member and the incident should be restricted to secure networks to avoid interception by the media or others (see the Public Information Officer section of this policy).
- (b) The supervisor should ensure that notifications are made in accordance with the Officer-Involved Shootings and Deaths and Major Incident Notification policies as applicable.
- (c) If the member has been transported to the hospital, the supervisor or the designee should respond to the hospital to assume temporary responsibilities as the Hospital Liaison.

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- (d) The Chief of Police or the authorized designee should assign members to handle survivor notifications and assign members to the roles of Hospital Liaison (to relieve the temporary Hospital Liaison) and the Department Liaison as soon as practicable (see the Notifying Survivors section and the Department Liaison and Hospital Liaison subsections in this policy).

1033.4 NOTIFYING SURVIVORS

Survivors should be notified as soon as possible in order to avoid the survivors hearing about the incident in other ways.

The Chief of Police or the authorized designee should review the deceased member's emergency contact information and make accommodations to respect the member's wishes and instructions specific to notifying survivors. However, notification should not be excessively delayed because of attempts to assemble a notification team in accordance with the member's wishes.

The Chief of Police, supervisor, or the authorized designee should select at least two members to conduct notification of survivors, one of which may be the Department Chaplain.

Notifying members should:

- (a) Make notifications in a direct and compassionate manner, communicating as many facts of the incident as possible, including the current location of the member. Information that is not verified should not be provided until an investigation has been completed.
- (b) Determine the method of notifying surviving children by consulting with other survivors and taking into account factors such as the child's age, maturity, and current location (e.g., small children at home, children in school).
- (c) Plan for concerns such as known health concerns of survivors or language barriers.
- (d) Offer to transport survivors to the hospital, if appropriate. Survivors should be transported in department vehicles. Notifying members shall inform the Hospital Liaison over a secure network that the survivors are on their way to the hospital. Notifying members should remain at the hospital while the survivors are present.
- (e) When survivors are not at their residences or known places of employment, actively seek information and follow leads from neighbors, other law enforcement, postal authorities, and other sources of information in order to accomplish notification in as timely a fashion as possible. Notifying members shall not disclose the reason for their contact other than a family emergency.
- (f) If making notification at a survivor's workplace, ask a workplace supervisor for the use of a quiet, private room to meet with the survivor. Members shall not inform the workplace supervisor of the purpose of their visit other than to indicate that it is a family emergency.
- (g) Offer to call other survivors, friends, or clergy to support the survivors and to avoid leaving survivors alone after notification.
- (h) Assist the survivors with meeting childcare or other immediate needs.

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- (i) Provide other assistance to survivors and take reasonable measures to accommodate their needs, wishes, and desires. Care should be taken not to make promises or commitments to survivors that cannot be met.
- (j) Inform the survivors of the name and phone number of the Survivor Support Liaison (see the Survivor Support Liaison section of this policy), if known, and the Department Liaison.
- (k) Provide their contact information to the survivors before departing.
- (l) Document the survivors' names and contact information, as well as the time and location of notification. This information should be forwarded to the Department Liaison.
- (m) Inform the Chief of Police or the authorized designee once survivor notifications have been made so that other Lake Ozark Police Department members may be apprised that survivor notifications are complete.

1033.4.1 OUT-OF-AREA NOTIFICATIONS

The Department Liaison should request assistance from law enforcement agencies in appropriate jurisdictions for in-person notification to survivors who are out of the area.

- (a) The Department Liaison should contact the appropriate jurisdiction using a secure network and provide the assisting agency with the name and telephone number of the department member that the survivors can call for more information following the notification by the assisting agency.
- (b) The Department Liaison may assist in making transportation arrangements for the member's survivors, but will not obligate the Department to pay travel expenses without the authorization of the Chief of Police.

1033.5 NOTIFYING DEPARTMENT MEMBERS

Supervisors or members designated by the Chief of Police are responsible for notifying department members of the line-of-duty death as soon as possible after the survivor notification is made. Notifications and related information should be communicated in person or using secure networks and should not be transmitted over the radio.

Notifications should be made in person and as promptly as possible to all members on-duty at the time of the incident. Members reporting for subsequent shifts within a short amount of time should be notified in person at the beginning of their shift. Members reporting for duty from their residence should be instructed to contact their supervisor as soon as practicable. Those members who are working later shifts or are on days off should be notified by phone as soon as practicable.

Members having a close bond with the deceased member should be notified of the incident in person. Supervisors should consider assistance (e.g., peer support, modifying work schedules, approving sick leave) for members who are especially affected by the incident.

Supervisors should direct members not to disclose any information outside the Department regarding the deceased member or the incident.

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1033.6 LIAISONS AND COORDINATORS

The Chief of Police or the authorized designee should select members to serve as liaisons and coordinators to handle responsibilities related to a line-of-duty death, including but not limited to:

- (a) Department Liaison.
- (b) Hospital Liaison.
- (c) Survivor Support Liaison.
- (d) Wellness Support Liaison.
- (e) Funeral Liaison.
- (f) Mutual aid coordinator.
- (g) Benefits Liaison.
- (h) Finance coordinator.

Liaisons and coordinators will be directed by the Department Liaison and should be given sufficient duty time to complete their assignments.

Members may be assigned responsibilities of more than one liaison or coordinator position depending on available department resources. The Department Liaison may assign separate liaisons and coordinators to accommodate multiple family units, if needed.

1033.6.1 DEPARTMENT LIAISON

The Department Liaison should serve as a facilitator between the deceased member's survivors and the Department. The Department Liaison reports directly to the Chief of Police. The Department Liaison's responsibilities include, but are not limited to:

- (a) Directing the other liaisons and coordinators in fulfilling survivors' needs and requests. Consideration should be given to organizing the effort using the National Incident Management System (NIMS).
- (b) Establishing contact with survivors within 24 hours of the incident and providing them contact information.
- (c) Advising survivors of the other liaison and coordinator positions and their roles and responsibilities.
- (d) Identifying locations that will accommodate a law enforcement funeral and presenting the options to the appropriate survivors, who will select the location.
- (e) Coordinating all official law enforcement notifications and arrangements.
- (f) Making necessary contacts for authorization to display flags at half-mast.
- (g) Ensuring that department members are reminded of appropriate information-sharing restrictions regarding the release of information that could undermine future legal proceedings.
- (h) Coordinating security checks of the member's residence as necessary and reasonable.

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- (i) Serving as a liaison with visiting law enforcement agencies during memorial and funeral services.

1033.6.2 HOSPITAL LIAISON

The Hospital Liaison should work with hospital personnel to:

- (a) Arrange for appropriate and separate waiting areas for:
 - 1. The survivors and others whose presence is requested by the survivors.
 - 2. Department members and friends of the deceased member.
 - 3. Media personnel.
- (b) Ensure, as much as practicable, that any suspects who are in the hospital and their families or friends are not in close proximity to the member's survivors or Lake Ozark Police Department members (except for members who may be guarding the suspect).
- (c) Ensure that survivors receive timely updates regarding the member before information is released to others.
- (d) Arrange for survivors to have private time with the member, if requested.
 - 1. The Hospital Liaison or hospital personnel may need to explain the condition of the member to the survivors to prepare them accordingly.
 - 2. The Hospital Liaison should accompany the survivors into the room, if requested.
- (e) Stay with survivors and ensure that they are provided with other assistance as needed at the hospital.
- (f) If applicable, explain to the survivors why an autopsy may be needed.
- (g) Ensure hospital bills are directed to the Department, that the survivors are not asked to sign as guarantor of payment for any hospital treatment and that the member's residence address, insurance information and next of kin are not included on hospital paperwork.

Other responsibilities of the Hospital Liaison include, but are not limited to:

- Arranging transportation for the survivors back to their residence.
- Working with investigators to gather and preserve the deceased member's equipment and other items that may be of evidentiary value.
- Documenting his/her actions at the conclusion of his/her duties.

1033.6.3 SURVIVOR SUPPORT LIAISON

The Survivor Support Liaison should work with the Department Liaison to fulfill the immediate needs and requests of the survivors of any member who has died in the line of duty, and serve as the long-term department contact for survivors.

The Survivor Support Liaison should be selected by the deceased member's Sergeant. The following should be considered when selecting the Survivor Support Liaison:

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- The liaison should be an individual the survivors know and with whom they are comfortable working.
- If the survivors have no preference, the selection may be made from names recommended by the deceased member's supervisor and/or coworkers. The deceased member's partner or close friends may not be the best selections for this assignment because the emotional connection to the member or survivors may impair their ability to conduct adequate liaison duties.
- The liaison must be willing to assume the assignment with an understanding of the emotional and time demands involved.

The responsibilities of the Survivor Support Liaison include but are not limited to:

- (a) Arranging for transportation of survivors to hospitals, places of worship, funeral homes, and other locations, as appropriate.
- (b) Communicating with the Department Liaison regarding appropriate security measures for the family residence, as needed.
- (c) If requested by the survivors, providing assistance with instituting methods of screening telephone calls made to their residence after the incident.
- (d) Providing assistance with travel and lodging arrangements for out-of-town survivors.
- (e) Returning the deceased member's personal effects from the Department and the hospital to the survivors. The following should be considered when returning the personal effects:
 1. Items should not be delivered to the survivors until they are ready to receive the items.
 2. Items not retained as evidence should be delivered in a clean, unmarked box.
 3. All clothing not retained as evidence should be cleaned and made presentable (e.g., items should be free of blood or other signs of the incident).
 4. The return of some personal effects may be delayed due to ongoing investigations.
- (f) Assisting with the return of department-issued equipment that may be at the deceased member's residence.
 1. Unless there are safety concerns, the return of the equipment should take place after the funeral at a time and in a manner considerate of the survivors' wishes.
- (g) Working with the Wellness Support Liaison to ensure that survivors have access to available counseling services.
- (h) Coordinating with the department's Public Information Officer (PIO) to brief the survivors on pending press releases related to the incident and to assist the survivors with media relations in accordance with their wishes (see the Public Information Officer section of this policy).
- (i) Briefing survivors on investigative processes related to the line-of-duty death, such as criminal, internal, and administrative investigations.

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- (j) Informing survivors of any related criminal proceedings and accompanying them to such proceedings.
- (k) Introducing survivors to prosecutors, victim's assistance personnel, and other involved personnel as appropriate.
- (l) Maintaining long-term contact with survivors and taking measures to sustain a supportive relationship (e.g., follow-up visits, phone calls, cards on special occasions, special support during holidays).
- (m) Inviting survivors to department activities, memorial services, or other functions as appropriate.

Survivor Support Liaisons providing services after an incident resulting in multiple members being killed should coordinate with and support each other through conference calls or meetings as necessary.

The Department recognizes that the duties of a Survivor Support Liaison will often affect regular assignments over many years, and is committed to supporting members in the assignment.

1033.6.4 WELLNESS SUPPORT LIAISON

The Wellness Support Liaison should work with other liaisons and coordinators to make wellness support and counseling services available to members and survivors who are impacted by a line-of-duty death. The responsibilities of the Wellness Support Liaison include but are not limited to:

- (a) Identifying members who are likely to be significantly affected by the incident and may have an increased need for wellness support and counseling services, including:
 1. Members involved in the incident.
 2. Members who witnessed the incident.
 3. Members who worked closely with the deceased member but were not involved in the incident.
- (b) Ensuring that members who were involved in or witnessed the incident are relieved of department responsibilities until they can receive wellness support.
- (c) Ensuring that wellness support and counseling resources (e.g., peer support, Critical Incident Stress Debriefing) are available to members as soon as reasonably practicable following the line-of-duty death.
- (d) Coordinating with the Survivor Support Liaison to ensure survivors are aware of available wellness support and counseling services and assisting with arrangements as needed.
- (e) Following up with members and the Survivor Support Liaison in the months following the incident to determine if additional wellness support or counseling services are needed.

1033.6.5 FUNERAL LIAISON

The Funeral Liaison's responsibilities include, but are not limited to:

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- (a) Assisting survivors in working with the funeral director regarding funeral arrangements and briefing them on law enforcement funeral procedures.
- (b) Completing funeral notification to other law enforcement agencies.
- (c) Coordinating the funeral activities of the Department, including, but not limited to the following:
 - 1. Honor Guard
 - (a) Casket watch
 - (b) Color guard
 - (c) Pallbearers
 - (d) Bell/rifle salute
 - 2. Bagpipers/bugler
 - 3. Uniform for burial
 - 4. Flag presentation
 - 5. Last radio call
- (d) Briefing the Chief of Police and command staff concerning funeral arrangements.
- (e) Assigning an officer to remain at the family home during the viewing and funeral.
- (f) Arranging for transportation of the survivors to and from the funeral home and interment site using department vehicles and drivers.

1033.6.6 MUTUAL AID COORDINATOR

The mutual aid coordinator should work with the Department Liaison and the Funeral Liaison to request and coordinate any assistance from outside law enforcement agencies needed for, but not limited to:

- (a) Traffic control during the deceased member's funeral.
- (b) Area coverage so that as many Lake Ozark Police Department members can attend funeral services as possible.

The mutual aid coordinator should perform his/her duties in accordance with the Outside Agency Assistance Policy.

1033.6.7 BENEFITS LIAISON

The Benefits Liaison should provide survivors with information concerning available benefits and will assist them in applying for benefits. Responsibilities of the Benefits Liaison include but are not limited to:

- (a) Confirming the filing of workers' compensation claims and related paperwork (see the Occupational Disease and Work-Related Injury and Death Reporting Policy).
- (b) Researching and assisting survivors with application for federal government survivor benefits, such as those offered through the:

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- (a) Public Safety Officers' Benefits (PSOB) Program.
- (b) Public Safety Officers' Educational Assistance (PSOEA) Program.
- (c) Social Security Administration.
- (d) Department of Veterans Affairs.
- (c) Researching and assisting survivors with application for state and local government survivor benefits.
 - 1. Line-of-duty compensation (§ 287.243, RSMo)
 - 2. Death and burial benefits (§ 287.240, RSMo)
 - 3. Benefits available under the Police Relief and Pension System (§ 86.010 et seq., RSMo)
- (d) Researching and assisting survivors with application for other survivor benefits such as:
 - 1. Private foundation survivor benefits programs.
 - 2. Survivor scholarship programs.
- (e) Researching and informing survivors of support programs sponsored by police associations and other organizations.
- (f) Documenting and informing survivors of inquiries and interest regarding public donations to the survivors.
 - 1. If requested, working with the finance coordinator to assist survivors with establishing a process for the receipt of public donations.
- (g) Providing survivors with a summary of the nature and amount of benefits applied for, including the name of a contact person at each benefit office. Printed copies of the summary and benefit application documentation should be provided to affected survivors.
- (h) Maintaining contact with the survivors and assisting with subsequent benefit questions and processes as needed.

1033.6.8 FINANCE COORDINATOR

The finance coordinator should work with the Chief of Police and the Department Liaison to manage financial matters related to the line-of-duty death. The finance coordinator's responsibilities include, but are not limited to:

- (a) Establishing methods for purchasing and monitoring costs related to the incident.
- (b) Providing information on finance-related issues, such as:
 - 1. Paying survivors' travel costs if authorized.
 - 2. Transportation costs for the deceased.
 - 3. Funeral and memorial costs.
 - 4. Related funding or accounting questions and issues.

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- (c) Working with the Benefits Liaison to establish a process for the receipt of public donations to the deceased member's survivors.
- (d) Providing accounting and cost information as needed.

1033.7 PUBLIC INFORMATION OFFICER

In the event of a line-of-duty death, the department's PIO should be the department's contact point for the media. As such, the PIO should coordinate with the Department Liaison to:

- (a) Collect and maintain the most current incident information and determine what information should be released.
- (b) Ensure that department members are instructed to direct any media inquiries to the PIO.
- (c) Prepare necessary press releases.
 - 1. Ensure coordination with other entities having media roles (e.g., outside agencies involved in the investigation or incident).
 - 2. Ensure that important public information is disseminated, such as information on how the public can show support for the department and deceased member's survivors.
- (d) Arrange for community and media briefings by the Chief of Police or the authorized designee as appropriate.
- (e) Respond, or coordinate the response, to media inquiries.
- (f) If requested, assist the member's survivors with media inquiries.
 - 1. Brief the survivors on handling sensitive issues such as the types of questions that reasonably could jeopardize future legal proceedings.
- (g) Release information regarding memorial services and funeral arrangements to department members, other agencies, and the media as appropriate.
- (h) If desired by the survivors, arrange for the recording of memorial and funeral services via photos and/or video.

The identity of deceased members should be withheld until the member's survivors have been notified. If the media have obtained identifying information for the deceased member prior to survivor notification, the PIO should request that the media withhold the information from release until proper notification can be made to survivors. The PIO should ensure that media are notified when survivor notifications have been made.

1033.8 DEPARTMENT CHAPLAIN

The Department chaplain may serve a significant role in line-of-duty deaths. His/her duties may include, but are not limited to:

- Assisting with survivor notifications and assisting the survivors with counseling, emotional support or other matters, as appropriate.
- Assisting liaisons and coordinators with their assignments, as appropriate.

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- Assisting department members with counseling or emotional support, as requested and appropriate.

Further information on the potential roles and responsibilities of the chaplain is in the Chaplains Policy.

1033.9 INVESTIGATION OF THE INCIDENT

The Chief of Police shall ensure that line-of-duty deaths are investigated thoroughly and may choose to use the investigation process outlined in the Officer-Involved Shootings and Deaths Policy.

Investigators from other agencies may be assigned to work on any criminal investigation related to line-of-duty deaths. Partners, close friends or personnel who worked closely with the deceased member should not have any investigative responsibilities because such relationships may impair the objectivity required for an impartial investigation of the incident.

Involved department members should be kept informed of the progress of the investigations and provide investigators with any information that may be pertinent to the investigations.

1033.10 LINE-OF-DUTY DEATH OF A LAW ENFORCEMENT ANIMAL

The Chief of Police may authorize appropriate memorial and funeral services for law enforcement animals killed in the line of duty.

1033.11 NON-LINE-OF-DUTY DEATH

The Chief of Police may authorize certain support services for the death of a member not occurring in the line of duty.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-62

ORDINANCE NO.:_____

AN ORDINANCE AMENDING SECTION 500-513 OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Section 500-513 to reflect changes to the City’s contribution to the employees’ health insurance premium as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Section 500-513 with a new Section 500-513 as attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after December 1, 2023.

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First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

500-513. Group Insurance:

01. **Health and Life:** The City provides group health and life insurance to all full-time employees. The employee may elect to decline or accept health insurance coverage during the first thirty days following his hiring date. Insurance becomes effective on the first of the month following the date of hire.
02. **Dependent health insurance coverage is not provided by the City.** Dependents may be added to the employee's coverage, at employee expense, only within the enrollment period.
03. **Identification Card and Plan Booklet:** Covered employees will be furnished with an identification card and a plan booklet explaining the benefits provided. For additional information contact the Personnel Department or consult the plan booklet.
04. **Life Insurance:** Each full-time regular employee is provided a life insurance benefit until reaching age 70.
05. The Board of Aldermen of the City of Lake Ozark has adopted a policy that provides a maximum ~~Five Hundred Seven Hundred and Fifteen Dollars (\$500.00~~ **715.00)** for each employee's group coverage. (Resolution 2020-35)
 - A. Each employee may elect to have any offered option applicable to a maximum City contribution of ~~\$500.00~~ **715.00**, provided that they fill out the appropriate forms with the City personnel office.
 - B. The employee may elect dependent coverage, dental and eye coverage, etc. to a maximum of ~~\$500.00~~ **715.00**.
 - C. The employee may elect to have any portion of the ~~\$500.00~~ **715.00** maximum to be credited to him/her on a monthly basis to apply to insurance obtained through another source, such as his/her spouse's insurance plan that is comparable or exceeds the City's offered coverage, provided the employee fills out the appropriate forms with the City personnel office. Proof of comparable group health insurance (not an individual plan) and verification of the monthly premium amount must be provided each year at open enrollment, or at such other times as may be requested by the City, in order for this reimbursement to continue. The City must be notified as soon as possible upon termination or cancellation of the employee's group health insurance.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-63

ORDINANCE NO.: _____

AN ORDINANCE AMENDING APPENDIX A TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Appendix A to reflect changes to the personnel staffing as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Appendix A with the Appendix A attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

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First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

Job Title	Department	Grade	Approved - Full Time	Budgeted-2024	Part Time Budgeted - 2024	Seasonal Budgeted - 2024
City Administrator	Admin	11-12	1	1	1	
Police Chief	Police	10	1	1	1	
Public Works Director	Public Works - ALL	9	1	1	1	
City Clerk	Admin	9	1	1	1	
City Treasurer	Admin	9	1	1	1	
Assistant City Administrator	Admin	9	1	1	1	
Street Superintendent	Public Works - Transportation	7	1	1	1	
Utility Superintendent	Public Works - Water/Sewer	7	1	1	1	
Police Lieutenant	Police	7	1	1	0.25 FTE	
Police Sergeant	Police	6	1	1	1	
Police Detective Sergeant	Police	6	1	1	1	
Police Corporal	Police	5	2	2	2	
Dispatch Supervisor	Police	5	0	0	0	
Police Detective	Police	5	2	2	2	
PD Records Clerk / Administrative Assistant	Police	5	1	1	1	
General Foreman	Public Works - ALL	4	2	2	2	
Building Inspector	Community Development	6	1	1	1	
Police Officer	Police	4	1	1	1.0 FTE	
City Collector	Admin	3	1	1	1	
Court Administrator	Court	3	1	1	1	
Accounting Clerk	Admin	3	1	1	1	
Skilled Laborer (PWIII)	Public Works - ALL	3	9-labor pool	8-labor pool	8-labor pool	
Administrative Assistant	Admin/Court	3	1	1	1	
PW Admin Asst/Meter Reader	Public Works - ALL	2	9-labor pool	8-labor pool	8-labor pool	
Skilled Laborer (PWII)	Public Works - ALL	2	6	6	6	
Dispatcher	Police	2	9-labor pool	8-labor pool	8-labor pool	
General Laborer(PWI)	Public Works - ALL	1	1	1	0.6 FTE	1.5 FTE - 4 Months
Intern	Admin	1	0	0	0	0.6 FTE - 3 Months

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-64

ORDINANCE NO.: _____

**AN ORDINANCE AMENDING APPENDIX B TO THE PERSONNEL POLICIES
AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE
OZARK, MISSOURI**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt an Organizational Chart depicting the hierarchy and structure of City Government and the interrelationships between those persons elected, appointed, and employed who are responsible for managing and conducting the City's business.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN
OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:**

Section 1 of this Ordinance. The City's Personnel Policies and Procedures Manual be amended to replace the current Appendix B with Appendix B attached hereto as Exhibit 1. All other provisions of the Second Edition of the City's Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

Remainder of Page Intentionally Blank

First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

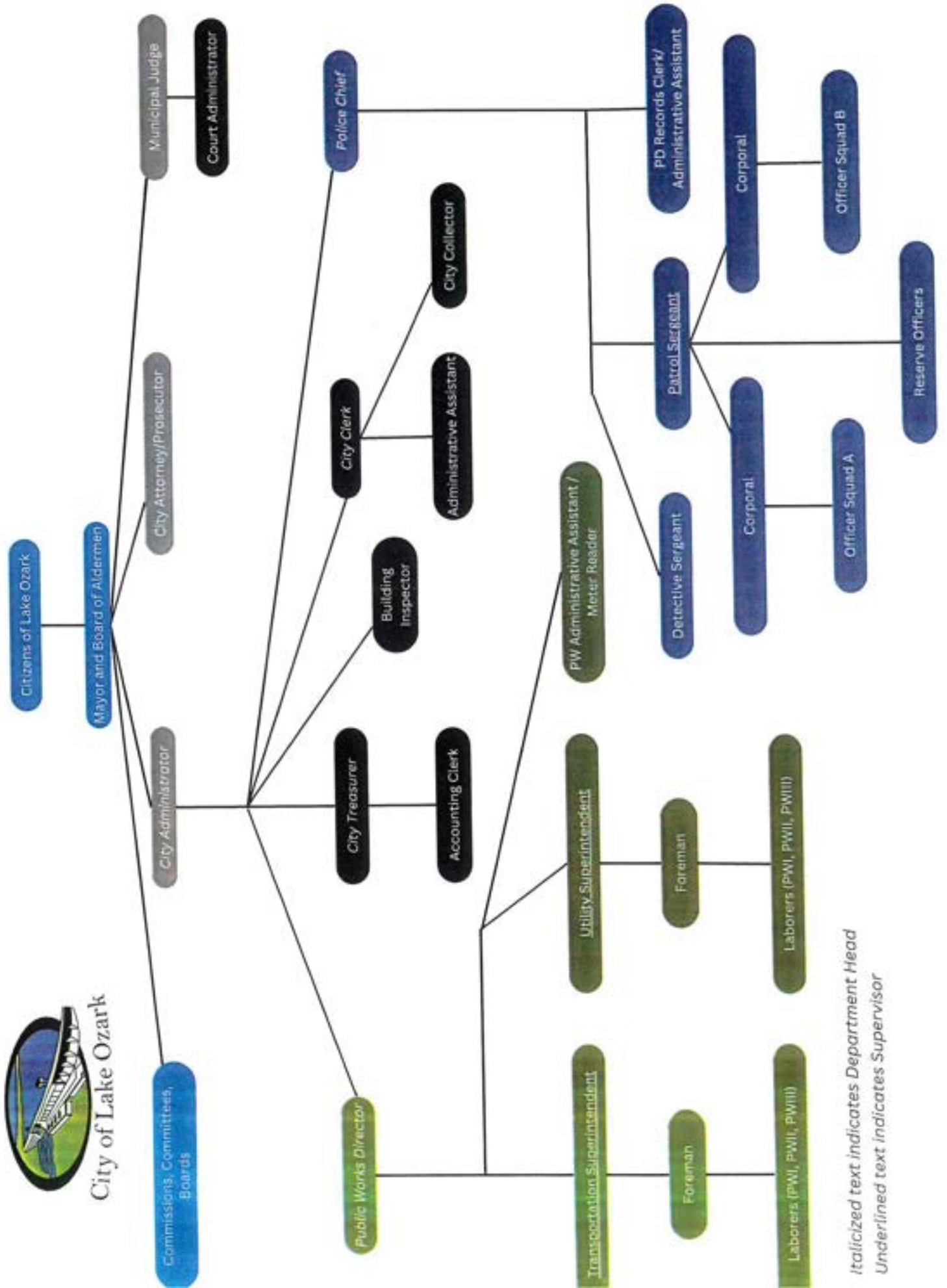
ATTEST:

MAYOR:

CITY CLERK:

Dennis Newberry

Kathy Vance



Italicized text indicates Department Head
Underlined text indicates Supervisor

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City of Lake Ozark Agenda Item Review

Meeting Date: November 28, 2023

Item Number: [Click or tap here to enter text.](#)

Title: Pump Station Equipment Replacement

Originator: Public Works Director **Presenter:** Matthew Michalik

Staff Work Performed By: Matthew Michalik / Nathaniel Boggs / Harrison Fry

Background Information: Over the last several years, we have been having recurring issues with the pump station located at 2124 Bagnell Dam Blvd (Pump Station CGP 74) We have reached a point where it is necessary to replace the pumps, control Panel and upgrade the electric service to the pump station.

Anticipated Budget Impact (Amount, Fund, Line Item): \$21,746.00 (Capital Improvement 6700-6650)

Has this item been reviewed by:

- City Administrator Yes

- City Attorney Yes

Presenter Recommendation: We recommend the Board approve the purchase of the pumps and control panel from JCI in the amount of \$18,800.00 and the electrical service upgrade materials from Butler Supply in the amount of \$2,946.00.

City Attorney Comments: [Click or tap here to enter text.](#)

City Administrator Comments: *Concur with Department Head's recommendation.*

Additional Steps Needed: None at this time.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023R-48

RESOLUTION APPROVING PURCHASE OF LIFT STATION PUMP AND CONTROL PANEL

WHEREAS, to the City owns and maintains various infrastructure systems, including roadways and public utilities; and

WHEREAS, the City in in need of placing a new lift station at 2124 Bagnell Dam Boulevard (Baxter's); and

WEREAS, the Public Works Director solicited bids from qualified venders for the pump and control panel needed to place the new lift station; and

WHEREAS, the City's Director of Public Works has recommended that the City accept the lowest qualified bid from JCI Enterprises that is attached hereto as Exhibit 1.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAKE OZARK, MISSOURI, AS FOLLOWS:

The Board of Alderman of the City of Lake Ozark, Missouri hereby approves and authorizes the Mayor or his designated employee of the City to complete the purchase of a lift station pump and control panel from JCI Enterprises for a total cost of \$18,800.00 as set out in Exhibit 1 attached hereto.

THIS RESOLUTION is hereby adopted by the City of Lake Ozark, Missouri on this ____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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QUOTATION

JCI INDUSTRIES, INC.
 1161 SE HAMBLEN RD
 LEE'S SUMMIT, MO 64081
 573-395-4053



Order Number	
1236794	
Order Date	Page
11/09/2023	1 of 1

Bill To:

LAKE OZARK MO, CITY OF
 ATTN: CITY TREASURER
 PO BOX 370
 LAKE OZARK, MO 65049
 USA
 573-365-5378

Ship To:

LAKE OZARK MO, CITY OF
 1323 SCHOOL ROAD
 LAKE OZARK, MO 65049

Customer ID: 400120

PO Number	Ship Route	Taker
QUOTE 11-9-2023		ACHUNING

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				
3.00	0.00	3.00	EA		KHG7-2303 KEEN 7.5HP HIGH HEAD 230V 3PH GRINDER	EA 1.0	4,850.00	14,550.00
1.00	0.00	1.00	EA		KCP7-40-03D-O DUPLEX CONTROL PANEL	EA 1.0	4,250.00	4,250.00

Total Lines: 2

SUB-TOTAL: 18,800.00
TAX: 0.00
AMOUNT DUE: 18,800.00
 U.S. Dollars

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-49

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING
MODIFICATION OF THE JOB DESCRIPTIONS FOR DETECTIVE SERGEANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Detective Sergeant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK POSITION DESCRIPTION

Detective Sergeant

DEPARTMENT: Police
REPORTS: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

- Detectives
- In the absence of a Corporal, Patrol Sergeant, or the Chief of Police, the Detective will act in capacity of the patrol supervisor, or will act in that capacity at any other time that he or she is instructed to do so by the Chief of Police

Task Description

1. Assists in managing the operations of the department by planning, assisting with establishing policy, organizing staff and resources, training, assuming direct command as needed, and evaluating for performance improvement; studies various phases of police operations and makes recommendations for improvement as appropriate.
2. Monitors and evaluates operations through conferences with subordinates, reports, and observations.
3. Confers with subordinates for the purpose of resolving operation problems, for interpreting new or revised rules and regulations, or to explain new methods and procedures.
4. On a periodic basis, works on non-standard shift and might be assigned to assume command of the department in the absence of the Chief and Patrol Sergeant.
5. Reviews and evaluates the performances of subordinates.
6. Conducts a variety of planning and research projects into police programs, operations, and methods assigned.
7. Assists as assigned in investigations including investigations of an internal affairs nature as assigned.

8. Participates in staff meetings and serves as an alternate for the Chief of Police at various meetings as assigned.
9. Screens applications and participants in oral boards for prospective employees; develops and coordinates promotional processes for subordinates and department training programs coordinated with command staff.
10. Makes presentations to a variety of public, civic, professional, and other groups for the purpose of presenting and interpreting departmental programs and activities.
11. Conducts and initiates formal or informal disciplinary action aimed at correcting inappropriate activity .
12. Take over and/or assist in all felony investigations generated within the department.
13. Works closely with neighboring agencies to assist in and gain their assistance on criminal investigations.
14. Conducts thorough background investigations on applicants in the final stages of the hiring process.
15. Conducts special research projects as assigned by the Chief of Police.
16. Will be called out on armed robberies, shootings, stabbings, arsons, suicides, etc. to assist in the processing of the scene and to handle the investigation.
17. Other tasks as assigned by the Chief of Police.

Qualifications

Must be Missouri P.O.S.T Certified, and must have at least four (4) years' experience in law enforcement with at least two of those years as a supervisor. Associates degree in criminal justice related field and/or an equivalent combination of experience and training that provides the required knowledge, skills, and abilities is required. Must have a thorough understanding of federal, state, and local laws, knowledge of current law enforcement practices, and good verbal and written communication skills.

Essential Functions

Sight, hearing, speech, good mobility over various terrain, use of both arms and hands, superior strength to subdue suspects lift weights in excess of fifty pounds, push and pull

in excess of one hundred pounds; analyze situations, make decisions under pressure, and solve problems.

This position is appointed at the discretion of the Chief of Police and must be approved by the Board of Alderman. This position description is only a guideline for performance. This is not, nor is it implied to be; a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-50

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING THE JOB
DESCRIPTION FOR POSITION OF
RECORDS CLERK / PD ADMINISTRATIVE ASSISTANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Records Clerk / PD Administrative Assistant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK
POSITION DESCRIPTION

Records Clerk/PD Administrative Assistant

DEPARTMENT: Police
REPORTS TO: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

No direct reports

Task Description

1. Responsible for providing guidance to any assigned personnel.
2. Maintains appropriate security and confidentiality of information created or encountered in the performance of all assigned duties.
3. Will assist in providing on-the-job training for assigned personnel and submit progress reports on assigned staff.
7. Maintains a working relationship with contracted dispatching services.
8. Reviews all computer logs of public safety communications activity
9. Other tasks as assigned by the Chief of Police.
10. Must be MULES certified with the Missouri State Highway Patrol.
11. Completing or assisting with state reporting requirement to include but not limited to MIBRS/NIBRS reporting, Use of force reporting, Traffic stops reporting, Rap back compliance, marijuana law requirements and other required reporting as assigned by the Chief of Police.
12. Assistance writing and administering law enforcement grants as assigned by the Chief of Police.
13. Knowledge in evidence management and property dispositions. Delivery of evidence to the Missouri State Crime Lab when requested.
14. Assisting with court as needed and entering warrants.

Desirable Knowledge, Skills and Abilities

- Knowledge of public service activity and methods of local government
- Knowledge of computer technology and equipment
- Knowledge of law enforcement terminology and procedures
- Skill in multi-tasking-coordinating simultaneous mental, manual and visual activities
- Skill in observing situations analytically and objectively and relaying details accurately
- Skill in operating a variety of communications equipment effectively
- Ability to speak clearly and concisely
- Ability to think clearly and act quickly in emergencies
- Ability to network with other agencies in a professional and effective manner
- Ability to meet attendance schedule with dependability and consistency
- Ability to supervise staff, make decisions and evaluate Dispatch staff positions

Qualifications

Must be free of felony convictions and be of good moral character. Must be efficient in the use of computers, fax machines, copiers, and other office related equipment. Must have excellent verbal and written communication skills and due to the sensitive material that he/she will have access to, he/she will under-go extensive background investigation. High School Diploma / G.E.D. (some college preferred) United States Citizen,

Essential Functions

Sight, hearing, speech, analyze situations, solve problems, and make decisions under pressure.

This position description is only a guideline for performance. This is not, nor implied to be a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____



City of Lake Ozark

At Bagnell Dam — Lake of the Ozarks

MEMO

To: Board of Aldermen
From: Mayor Newberry
Date: November 20, 2023
Re: Committee appointment



This memorandum is to provide notice to the Board of Aldermen that in accordance with Section 115.020 of the City Code, I would like to make the following citizen appointment:

Planning & Zoning Commission	Chrissy Jolley 300 Quail Hollow 573/216-2459 Chrissyjolley@gmail.com
------------------------------	---

The appointment will be placed on the Agenda for the Regular meeting on Tuesday, November 28, 2023 for your consideration.

If you have any questions, please contact me.

City Clerk

From: hfry
Sent: Monday, November 20, 2023 10:20 AM
To: City Clerk; newberry; Carol Denny; David Ridgely; Judy Neels; Krista Watts; Pat Thompson; Sherry Jackson
Cc: treasurer; PWD; Chief; Chris Rohrer
Subject: RE: Planning & Zoning appointment

All,

Mrs. Jolley asked that I share the message below prior to the appointment request next week.

--

Lake Ozark Board of Aldermen,

I'd like to express my sincere gratitude for consideration to the Planning and Zoning Committee.

My husband, Shannon, and I decided to move back to the lake 3 years ago to raise our three daughters. Maria and Stella are in middle school and Clara Jo is at the Upper Elementary. Although we moved away 18 years ago, we have continued to visit often. We have a vested interest in keeping the Lake Ozark area moving in a positive direction for those of us that live here full time and those that come to vacation and enjoy all that we have to offer.

I'm excited to serve and I look forward to working with you all!

Sincerely,

Chrissy Jolley

Harrison D. Fry
City Administrator
City of Lake Ozark
www.cityoflakeozark.net
Phone: 573-365-5378
FAX: 573-365-4515

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by the attorney-client privilege. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you may have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify the City Administrator at 573-365-5378 or the Chief of Police at 573-365-5371.

From: City Clerk <cityclerk@cityoflakeozark.net>
Sent: Monday, November 20, 2023 10:18 AM
To: newberry <newberry@cityoflakeozark.net>; Carol Denny <cdenny@cityoflakeozark.net>; David Ridgely <dridgely@cityoflakeozark.net>; Judy Neels <jneels@cityoflakeozark.net>; Krista Watts <kwatts@cityoflakeozark.net>; Pat Thompson <pthompson@cityoflakeozark.net>; Sherry Jackson <sjackson@cityoflakeozark.net>

Lake Ozark Police Department

Policy Manual

Asset Forfeiture

- (r) Ensure that forfeiture proceeds are maintained in a separate fund or account subject to appropriate accounting control with regular reviews or audits of all deposits and expenditures.
- (s) Ensure that forfeiture reporting and expenditures are completed in the manner prescribed by the law and City financial directives.

602.8 DISPOSITION OF FORFEITED PROPERTY

No member of this department may use property that has been seized for forfeiture until the forfeiture action has been completed and the Chief of Police has given written authorization to retain the property for official use.

602.9 TRANSFERRING PROPERTY TO A FEDERAL AGENCY

No employee may transfer to a federal agency any property seized until the prosecuting attorney and a circuit judge of the county in which the property was seized first review the seizure and approve the transfer (§ 513.647, RSMo).

602.10 REPORTING REQUIREMENTS

Reports related to forfeitures under federal law shall be prepared and filed with the State Auditor's Office annually (§ 513.653, RSMo).

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Line-of-Duty Deaths

1033.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members of the Lake Ozark Police Department in the event of the death of a member occurring in the line of duty and to direct the Department in providing proper support for the member's survivors.

The Chief of Police may also apply some or all of this policy in situations where members are injured in the line of duty and the injuries are life-threatening.

1033.1.1 DEFINITIONS

Definitions related to this policy include:

Line-of-duty death - The death of a sworn member during the course of performing law enforcement-related functions while on- or off-duty, or a civilian member during the course of performing their assigned duties.

Survivors - Immediate family members of the deceased member, which can include spouse, children, parents, other next of kin or significant others. The determination of who should be considered a survivor for purposes of this policy should be made on a case-by-case basis given the individual's relationship with the member and whether the individual was previously designated by the deceased member.

1033.2 POLICY

It is the policy of the Lake Ozark Police Department to make appropriate notifications and to provide assistance and support to survivors and coworkers of a member who dies in the line of duty.

It is also the policy of this department to respect the requests of the survivors when they conflict with these guidelines, as appropriate.

1033.3 INITIAL ACTIONS BY COMMAND STAFF

- (a) Upon learning of a line-of-duty death, the deceased member's supervisor should provide all reasonably available information to Dispatch.
 1. Communication of information concerning the member and the incident should be restricted to secure networks to avoid interception by the media or others (see the Public Information Officer section of this policy).
- (b) The supervisor should ensure that notifications are made in accordance with the Officer-Involved Shootings and Deaths and Major Incident Notification policies as applicable.
- (c) If the member has been transported to the hospital, the supervisor or the designee should respond to the hospital to assume temporary responsibilities as the Hospital Liaison.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (d) The Chief of Police or the authorized designee should assign members to handle survivor notifications and assign members to the roles of Hospital Liaison (to relieve the temporary Hospital Liaison) and the Department Liaison as soon as practicable (see the Notifying Survivors section and the Department Liaison and Hospital Liaison subsections in this policy).

1033.4 NOTIFYING SURVIVORS

Survivors should be notified as soon as possible in order to avoid the survivors hearing about the incident in other ways.

The Chief of Police or the authorized designee should review the deceased member's emergency contact information and make accommodations to respect the member's wishes and instructions specific to notifying survivors. However, notification should not be excessively delayed because of attempts to assemble a notification team in accordance with the member's wishes.

The Chief of Police, supervisor, or the authorized designee should select at least two members to conduct notification of survivors, one of which may be the Department Chaplain.

Notifying members should:

- (a) Make notifications in a direct and compassionate manner, communicating as many facts of the incident as possible, including the current location of the member. Information that is not verified should not be provided until an investigation has been completed.
- (b) Determine the method of notifying surviving children by consulting with other survivors and taking into account factors such as the child's age, maturity, and current location (e.g., small children at home, children in school).
- (c) Plan for concerns such as known health concerns of survivors or language barriers.
- (d) Offer to transport survivors to the hospital, if appropriate. Survivors should be transported in department vehicles. Notifying members shall inform the Hospital Liaison over a secure network that the survivors are on their way to the hospital. Notifying members should remain at the hospital while the survivors are present.
- (e) When survivors are not at their residences or known places of employment, actively seek information and follow leads from neighbors, other law enforcement, postal authorities, and other sources of information in order to accomplish notification in as timely a fashion as possible. Notifying members shall not disclose the reason for their contact other than a family emergency.
- (f) If making notification at a survivor's workplace, ask a workplace supervisor for the use of a quiet, private room to meet with the survivor. Members shall not inform the workplace supervisor of the purpose of their visit other than to indicate that it is a family emergency.
- (g) Offer to call other survivors, friends, or clergy to support the survivors and to avoid leaving survivors alone after notification.
- (h) Assist the survivors with meeting childcare or other immediate needs.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (i) Provide other assistance to survivors and take reasonable measures to accommodate their needs, wishes, and desires. Care should be taken not to make promises or commitments to survivors that cannot be met.
- (j) Inform the survivors of the name and phone number of the Survivor Support Liaison (see the Survivor Support Liaison section of this policy), if known, and the Department Liaison.
- (k) Provide their contact information to the survivors before departing.
- (l) Document the survivors' names and contact information, as well as the time and location of notification. This information should be forwarded to the Department Liaison.
- (m) Inform the Chief of Police or the authorized designee once survivor notifications have been made so that other Lake Ozark Police Department members may be apprised that survivor notifications are complete.

1033.4.1 OUT-OF-AREA NOTIFICATIONS

The Department Liaison should request assistance from law enforcement agencies in appropriate jurisdictions for in-person notification to survivors who are out of the area.

- (a) The Department Liaison should contact the appropriate jurisdiction using a secure network and provide the assisting agency with the name and telephone number of the department member that the survivors can call for more information following the notification by the assisting agency.
- (b) The Department Liaison may assist in making transportation arrangements for the member's survivors, but will not obligate the Department to pay travel expenses without the authorization of the Chief of Police.

1033.5 NOTIFYING DEPARTMENT MEMBERS

Supervisors or members designated by the Chief of Police are responsible for notifying department members of the line-of-duty death as soon as possible after the survivor notification is made. Notifications and related information should be communicated in person or using secure networks and should not be transmitted over the radio.

Notifications should be made in person and as promptly as possible to all members on-duty at the time of the incident. Members reporting for subsequent shifts within a short amount of time should be notified in person at the beginning of their shift. Members reporting for duty from their residence should be instructed to contact their supervisor as soon as practicable. Those members who are working later shifts or are on days off should be notified by phone as soon as practicable.

Members having a close bond with the deceased member should be notified of the incident in person. Supervisors should consider assistance (e.g., peer support, modifying work schedules, approving sick leave) for members who are especially affected by the incident.

Supervisors should direct members not to disclose any information outside the Department regarding the deceased member or the incident.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

1033.6 LIAISONS AND COORDINATORS

The Chief of Police or the authorized designee should select members to serve as liaisons and coordinators to handle responsibilities related to a line-of-duty death, including but not limited to:

- (a) Department Liaison.
- (b) Hospital Liaison.
- (c) Survivor Support Liaison.
- (d) Wellness Support Liaison.
- (e) Funeral Liaison.
- (f) Mutual aid coordinator.
- (g) Benefits Liaison.
- (h) Finance coordinator.

Liaisons and coordinators will be directed by the Department Liaison and should be given sufficient duty time to complete their assignments.

Members may be assigned responsibilities of more than one liaison or coordinator position depending on available department resources. The Department Liaison may assign separate liaisons and coordinators to accommodate multiple family units, if needed.

1033.6.1 DEPARTMENT LIAISON

The Department Liaison should serve as a facilitator between the deceased member's survivors and the Department. The Department Liaison reports directly to the Chief of Police. The Department Liaison's responsibilities include, but are not limited to:

- (a) Directing the other liaisons and coordinators in fulfilling survivors' needs and requests. Consideration should be given to organizing the effort using the National Incident Management System (NIMS).
- (b) Establishing contact with survivors within 24 hours of the incident and providing them contact information.
- (c) Advising survivors of the other liaison and coordinator positions and their roles and responsibilities.
- (d) Identifying locations that will accommodate a law enforcement funeral and presenting the options to the appropriate survivors, who will select the location.
- (e) Coordinating all official law enforcement notifications and arrangements.
- (f) Making necessary contacts for authorization to display flags at half-mast.
- (g) Ensuring that department members are reminded of appropriate information—sharing restrictions regarding the release of information that could undermine future legal proceedings.
- (h) Coordinating security checks of the member's residence as necessary and reasonable.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (i) Serving as a liaison with visiting law enforcement agencies during memorial and funeral services.

1033.6.2 HOSPITAL LIAISON

The Hospital Liaison should work with hospital personnel to:

- (a) Arrange for appropriate and separate waiting areas for:
 - 1. The survivors and others whose presence is requested by the survivors.
 - 2. Department members and friends of the deceased member.
 - 3. Media personnel.
- (b) Ensure, as much as practicable, that any suspects who are in the hospital and their families or friends are not in close proximity to the member's survivors or Lake Ozark Police Department members (except for members who may be guarding the suspect).
- (c) Ensure that survivors receive timely updates regarding the member before information is released to others.
- (d) Arrange for survivors to have private time with the member, if requested.
 - 1. The Hospital Liaison or hospital personnel may need to explain the condition of the member to the survivors to prepare them accordingly.
 - 2. The Hospital Liaison should accompany the survivors into the room, if requested.
- (e) Stay with survivors and ensure that they are provided with other assistance as needed at the hospital.
- (f) If applicable, explain to the survivors why an autopsy may be needed.
- (g) Ensure hospital bills are directed to the Department, that the survivors are not asked to sign as guarantor of payment for any hospital treatment and that the member's residence address, insurance information and next of kin are not included on hospital paperwork.

Other responsibilities of the Hospital Liaison include, but are not limited to:

- Arranging transportation for the survivors back to their residence.
- Working with investigators to gather and preserve the deceased member's equipment and other items that may be of evidentiary value.
- Documenting his/her actions at the conclusion of his/her duties.

1033.6.3 SURVIVOR SUPPORT LIAISON

The Survivor Support Liaison should work with the Department Liaison to fulfill the immediate needs and requests of the survivors of any member who has died in the line of duty, and serve as the long-term department contact for survivors.

The Survivor Support Liaison should be selected by the deceased member's Sergeant. The following should be considered when selecting the Survivor Support Liaison:

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- The liaison should be an individual the survivors know and with whom they are comfortable working.
- If the survivors have no preference, the selection may be made from names recommended by the deceased member's supervisor and/or coworkers. The deceased member's partner or close friends may not be the best selections for this assignment because the emotional connection to the member or survivors may impair their ability to conduct adequate liaison duties.
- The liaison must be willing to assume the assignment with an understanding of the emotional and time demands involved.

The responsibilities of the Survivor Support Liaison include but are not limited to:

- (a) Arranging for transportation of survivors to hospitals, places of worship, funeral homes, and other locations, as appropriate.
- (b) Communicating with the Department Liaison regarding appropriate security measures for the family residence, as needed.
- (c) If requested by the survivors, providing assistance with instituting methods of screening telephone calls made to their residence after the incident.
- (d) Providing assistance with travel and lodging arrangements for out-of-town survivors.
- (e) Returning the deceased member's personal effects from the Department and the hospital to the survivors. The following should be considered when returning the personal effects:
 1. Items should not be delivered to the survivors until they are ready to receive the items.
 2. Items not retained as evidence should be delivered in a clean, unmarked box.
 3. All clothing not retained as evidence should be cleaned and made presentable (e.g., items should be free of blood or other signs of the incident).
 4. The return of some personal effects may be delayed due to ongoing investigations.
- (f) Assisting with the return of department-issued equipment that may be at the deceased member's residence.
 1. Unless there are safety concerns, the return of the equipment should take place after the funeral at a time and in a manner considerate of the survivors' wishes.
- (g) Working with the Wellness Support Liaison to ensure that survivors have access to available counseling services.
- (h) Coordinating with the department's Public Information Officer (PIO) to brief the survivors on pending press releases related to the incident and to assist the survivors with media relations in accordance with their wishes (see the Public Information Officer section of this policy).
- (i) Briefing survivors on investigative processes related to the line-of-duty death, such as criminal, internal, and administrative investigations.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (j) Informing survivors of any related criminal proceedings and accompanying them to such proceedings.
- (k) Introducing survivors to prosecutors, victim's assistance personnel, and other involved personnel as appropriate.
- (l) Maintaining long-term contact with survivors and taking measures to sustain a supportive relationship (e.g., follow-up visits, phone calls, cards on special occasions, special support during holidays).
- (m) Inviting survivors to department activities, memorial services, or other functions as appropriate.

Survivor Support Liaisons providing services after an incident resulting in multiple members being killed should coordinate with and support each other through conference calls or meetings as necessary.

The Department recognizes that the duties of a Survivor Support Liaison will often affect regular assignments over many years, and is committed to supporting members in the assignment.

1033.6.4 WELLNESS SUPPORT LIAISON

The Wellness Support Liaison should work with other liaisons and coordinators to make wellness support and counseling services available to members and survivors who are impacted by a line-of-duty death. The responsibilities of the Wellness Support Liaison include but are not limited to:

- (a) Identifying members who are likely to be significantly affected by the incident and may have an increased need for wellness support and counseling services, including:
 1. Members involved in the incident.
 2. Members who witnessed the incident.
 3. Members who worked closely with the deceased member but were not involved in the incident.
- (b) Ensuring that members who were involved in or witnessed the incident are relieved of department responsibilities until they can receive wellness support.
- (c) Ensuring that wellness support and counseling resources (e.g., peer support, Critical Incident Stress Debriefing) are available to members as soon as reasonably practicable following the line-of-duty death.
- (d) Coordinating with the Survivor Support Liaison to ensure survivors are aware of available wellness support and counseling services and assisting with arrangements as needed.
- (e) Following up with members and the Survivor Support Liaison in the months following the incident to determine if additional wellness support or counseling services are needed.

1033.6.5 FUNERAL LIAISON

The Funeral Liaison's responsibilities include, but are not limited to:

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (a) Assisting survivors in working with the funeral director regarding funeral arrangements and briefing them on law enforcement funeral procedures.
- (b) Completing funeral notification to other law enforcement agencies.
- (c) Coordinating the funeral activities of the Department, including, but not limited to the following:
 - 1. Honor Guard
 - (a) Casket watch
 - (b) Color guard
 - (c) Pallbearers
 - (d) Bell/rifle salute
 - 2. Bagpipers/bugler
 - 3. Uniform for burial
 - 4. Flag presentation
 - 5. Last radio call
- (d) Briefing the Chief of Police and command staff concerning funeral arrangements.
- (e) Assigning an officer to remain at the family home during the viewing and funeral.
- (f) Arranging for transportation of the survivors to and from the funeral home and interment site using department vehicles and drivers.

1033.6.6 MUTUAL AID COORDINATOR

The mutual aid coordinator should work with the Department Liaison and the Funeral Liaison to request and coordinate any assistance from outside law enforcement agencies needed for, but not limited to:

- (a) Traffic control during the deceased member's funeral.
- (b) Area coverage so that as many Lake Ozark Police Department members can attend funeral services as possible.

The mutual aid coordinator should perform his/her duties in accordance with the Outside Agency Assistance Policy.

1033.6.7 BENEFITS LIAISON

The Benefits Liaison should provide survivors with information concerning available benefits and will assist them in applying for benefits. Responsibilities of the Benefits Liaison include but are not limited to:

- (a) Confirming the filing of workers' compensation claims and related paperwork (see the Occupational Disease and Work-Related Injury and Death Reporting Policy).
- (b) Researching and assisting survivors with application for federal government survivor benefits, such as those offered through the:

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (a) Public Safety Officers' Benefits (PSOB) Program.
- (b) Public Safety Officers' Educational Assistance (PSOEA) Program.
- (c) Social Security Administration.
- (d) Department of Veterans Affairs.
- (c) Researching and assisting survivors with application for state and local government survivor benefits.
 - 1. Line-of-duty compensation (§ 287.243, RSMo)
 - 2. Death and burial benefits (§ 287.240, RSMo)
 - 3. Benefits available under the Police Relief and Pension System (§ 86.010 et seq., RSMo)
- (d) Researching and assisting survivors with application for other survivor benefits such as:
 - 1. Private foundation survivor benefits programs.
 - 2. Survivor scholarship programs.
- (e) Researching and informing survivors of support programs sponsored by police associations and other organizations.
- (f) Documenting and informing survivors of inquiries and interest regarding public donations to the survivors.
 - 1. If requested, working with the finance coordinator to assist survivors with establishing a process for the receipt of public donations.
- (g) Providing survivors with a summary of the nature and amount of benefits applied for, including the name of a contact person at each benefit office. Printed copies of the summary and benefit application documentation should be provided to affected survivors.
- (h) Maintaining contact with the survivors and assisting with subsequent benefit questions and processes as needed.

1033.6.8 FINANCE COORDINATOR

The finance coordinator should work with the Chief of Police and the Department Liaison to manage financial matters related to the line-of-duty death. The finance coordinator's responsibilities include, but are not limited to:

- (a) Establishing methods for purchasing and monitoring costs related to the incident.
- (b) Providing information on finance-related issues, such as:
 - 1. Paying survivors' travel costs if authorized.
 - 2. Transportation costs for the deceased.
 - 3. Funeral and memorial costs.
 - 4. Related funding or accounting questions and issues.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (c) Working with the Benefits Liaison to establish a process for the receipt of public donations to the deceased member's survivors.
- (d) Providing accounting and cost information as needed.

1033.7 PUBLIC INFORMATION OFFICER

In the event of a line-of-duty death, the department's PIO should be the department's contact point for the media. As such, the PIO should coordinate with the Department Liaison to:

- (a) Collect and maintain the most current incident information and determine what information should be released.
- (b) Ensure that department members are instructed to direct any media inquiries to the PIO.
- (c) Prepare necessary press releases.
 1. Ensure coordination with other entities having media roles (e.g., outside agencies involved in the investigation or incident).
 2. Ensure that important public information is disseminated, such as information on how the public can show support for the department and deceased member's survivors.
- (d) Arrange for community and media briefings by the Chief of Police or the authorized designee as appropriate.
- (e) Respond, or coordinate the response, to media inquiries.
- (f) If requested, assist the member's survivors with media inquiries.
 1. Brief the survivors on handling sensitive issues such as the types of questions that reasonably could jeopardize future legal proceedings.
- (g) Release information regarding memorial services and funeral arrangements to department members, other agencies, and the media as appropriate.
- (h) If desired by the survivors, arrange for the recording of memorial and funeral services via photos and/or video.

The identity of deceased members should be withheld until the member's survivors have been notified. If the media have obtained identifying information for the deceased member prior to survivor notification, the PIO should request that the media withhold the information from release until proper notification can be made to survivors. The PIO should ensure that media are notified when survivor notifications have been made.

1033.8 DEPARTMENT CHAPLAIN

The Department chaplain may serve a significant role in line-of-duty deaths. His/her duties may include, but are not limited to:

- Assisting with survivor notifications and assisting the survivors with counseling, emotional support or other matters, as appropriate.
- Assisting liaisons and coordinators with their assignments, as appropriate.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- Assisting department members with counseling or emotional support, as requested and appropriate.

Further information on the potential roles and responsibilities of the chaplain is in the Chaplains Policy.

1033.9 INVESTIGATION OF THE INCIDENT

The Chief of Police shall ensure that line-of-duty deaths are investigated thoroughly and may choose to use the investigation process outlined in the Officer-Involved Shootings and Deaths Policy.

Investigators from other agencies may be assigned to work on any criminal investigation related to line-of-duty deaths. Partners, close friends or personnel who worked closely with the deceased member should not have any investigative responsibilities because such relationships may impair the objectivity required for an impartial investigation of the incident.

Involved department members should be kept informed of the progress of the investigations and provide investigators with any information that may be pertinent to the investigations.

1033.10 LINE-OF-DUTY DEATH OF A LAW ENFORCEMENT ANIMAL

The Chief of Police may authorize appropriate memorial and funeral services for law enforcement animals killed in the line of duty.

1033.11 NON-LINE-OF-DUTY DEATH

The Chief of Police may authorize certain support services for the death of a member not occurring in the line of duty.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-62

ORDINANCE NO.: _____

AN ORDINANCE AMENDING SECTION 500-513 OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Section 500-513 to reflect changes to the City's contribution to the employees' health insurance premium as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City's Personnel Policies and Procedures Manual be amended to replace the current Section 500-513 with a new Section 500-513 as attached hereto as Exhibit 1. All other provisions of the Second Edition of the City's Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after December 1, 2023.

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First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

500-513. Group Insurance:

01. **Health and Life:** The City provides group health and life insurance to all full-time employees. The employee may elect to decline or accept health insurance coverage during the first thirty days following his hiring date. Insurance becomes effective on the first of the month following the date of hire.
02. **Dependent health insurance coverage is not provided by the City.** Dependents may be added to the employee's coverage, at employee expense, only within the enrollment period.
03. **Identification Card and Plan Booklet:** Covered employees will be furnished with an identification card and a plan booklet explaining the benefits provided. For additional information contact the Personnel Department or consult the plan booklet.
04. **Life Insurance:** Each full-time regular employee is provided a life insurance benefit until reaching age 70.
05. The Board of Aldermen of the City of Lake Ozark has adopted a policy that provides a maximum ~~Five Hundred Seven Hundred and Fifteen Dollars (\$500.00 715.00)~~ for each employee's group coverage. (Resolution 2020-35)
 - A. Each employee may elect to have any offered option applicable to a maximum City contribution of ~~\$500.00 715.00~~, provided that they fill out the appropriate forms with the City personnel office.
 - B. The employee may elect dependent coverage, dental and eye coverage, etc. to a maximum of ~~\$500.00 715.00~~.
 - C. The employee may elect to have any portion of the ~~\$500.00 715.00~~ maximum to be credited to him/her on a monthly basis to apply to insurance obtained through another source, such as his/her spouse's insurance plan that is comparable or exceeds the City's offered coverage, provided the employee fills out the appropriate forms with the City personnel office. Proof of comparable group health insurance (not an individual plan) and verification of the monthly premium amount must be provided each year at open enrollment, or at such other times as may be requested by the City, in order for this reimbursement to continue. The City must be notified as soon as possible upon termination or cancellation of the employee's group health insurance.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-63

ORDINANCE NO.: _____

AN ORDINANCE AMENDING APPENDIX A TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Appendix A to reflect changes to the personnel staffing as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Appendix A with the Appendix A attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

Intentionally Blank

First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

Job Title	Department	Grade	Approved - Full Time	Budgeted-2024	Part Time Budgeted - 2024	Seasonal Budgeted 2024
City Administrator	Admin	11-12	1	1		
Police Chief	Police	10	1	1		
Public Works Director	Public Works - ALL	9	1	1		
City Clerk	Admin	9	1	1		
City Treasurer	Admin	9	1	1		
Assistants City Administrator	Admin	9	1	1		
Street Superintendent	Public Works - Transportation	7	1	1		
Utility Superintendent	Public Works - Water/Sewer	7	1	1		
Police Lieutenant	Police	7	1	1	0.25 FTE	
Police Sergeant	Police	6	1	1		
Police Detective Sergeant	Police	6	1	1		
Police Corporal	Police	5	2	2		
Dispatch Supervisor	Police	5	0	0		
Police Detective	Police	5	2	2		
PD Records Clerk/ Administrative Assistant	Police	5	1	1		
General Foreman	Public Works - ALL	4	2	2		
Building Inspector	Community Development	6	1	1		
Police Officer	Police	4	5	5	1.0 FTE	
City Collector	Admin	3	1	1		
Court Administrator	Court	3	1	1		
Accounting Clerk	Admin	3	1	1		
Skilled Laborer (PWIII)	Public Works - ALL	3	9-labor pool	8-labor pool		
Administrative Assistant	Admin/Court	3	1	1		
PW Admin Asst/Meter Reader	Public Works - ALL	3	1	1		
Skilled Laborer (PWII)	Public Works - ALL	2	9-labor pool	8-labor pool		
Dispatcher	Police	2	6	6		
General Laborer(PWI)	Public Works - ALL	1	9-labor pool	8-labor pool	0.6 FTE	1.5 FTE - 4 Months
Intern	Admin	1	0	0		0.6 FTE - 3 Months

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-64

ORDINANCE NO.: _____

AN ORDINANCE AMENDING APPENDIX B TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt an Organizational Chart depicting the hierarchy and structure of City Government and the interrelationships between those persons elected, appointed, and employed who are responsible for managing and conducting the City’s business.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Appendix B with Appendix B attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

Remainder of Page Intentionally Blank

First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

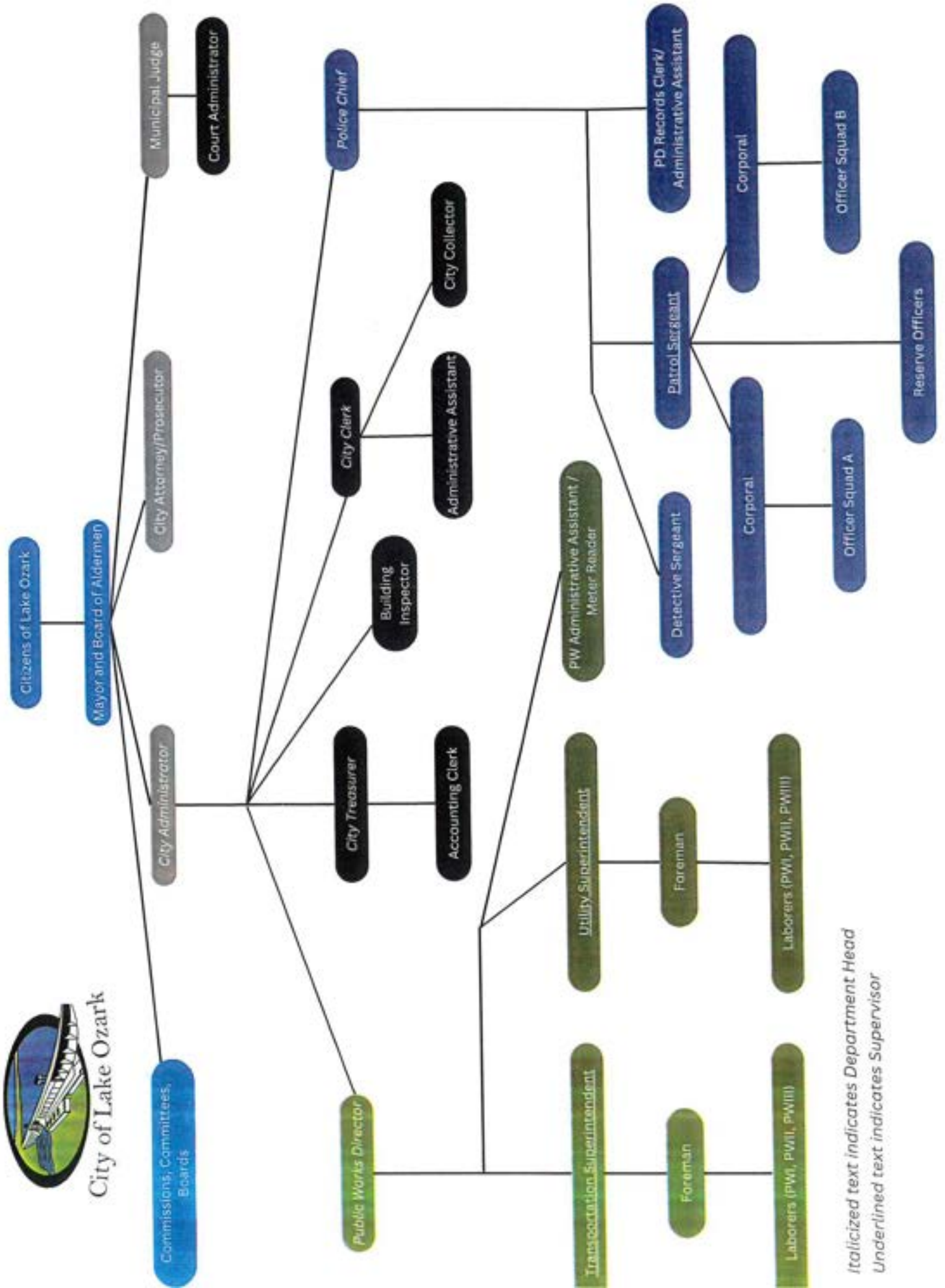
ATTEST:

MAYOR:

CITY CLERK:

Dennis Newberry

Kathy Vance



Italicized text indicates Department Head
Underlined text indicates Supervisor

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City of Lake Ozark Agenda Item Review

Meeting Date: November 28, 2023

Item Number: [Click or tap here to enter text.](#)

Title: Pump Station Equipment Replacement

Originator: Public Works Director **Presenter:** Matthew Michalik

Staff Work Performed By: Matthew Michalik / Nathaniel Boggs / Harrison Fry

Background Information: Over the last several years, we have been having recurring issues with the pump station located at 2124 Bagnell Dam Blvd (Pump Station CGP 74) We have reached a point where it is necessary to replace the pumps, control Panel and upgrade the electric service to the pump station.

Anticipated Budget Impact (Amount, Fund, Line Item): \$21,746.00 (Capital Improvement 6700-6650)

Has this item been reviewed by:

- City Administrator Yes

- City Attorney Yes

Presenter Recommendation: We recommend the Board approve the purchase of the pumps and control panel from JCI in the amount of \$18,800.00 and the electrical service upgrade materials from Butler Supply in the amount of \$2,946.00.

City Attorney Comments: [Click or tap here to enter text.](#)

City Administrator Comments: *Concur with Department Head's recommendation.*

Additional Steps Needed: None at this time.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023R-48

RESOLUTION APPROVING PURCHASE OF LIFT STATION PUMP AND CONTROL PANEL

WHEREAS, to the City owns and maintains various infrastructure systems, including roadways and public utilities; and

WHEREAS, the City in in need of placing a new lift station at 2124 Bagnell Dam Boulevard (Baxter's); and

WEREAS, the Public Works Director solicited bids from qualified venders for the pump and control panel needed to place the new lift station; and

WHEREAS, the City's Director of Public Works has recommended that the City accept the lowest qualified bid from JCI Enterprises that is attached hereto as Exhibit 1.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAKE OZARK, MISSOURI, AS FOLLOWS:

The Board of Alderman of the City of Lake Ozark, Missouri hereby approves and authorizes the Mayor or his designated employee of the City to complete the purchase of a lift station pump and control panel from JCI Enterprises for a total cost of \$18,800.00 as set out in Exhibit 1 attached hereto.

THIS RESOLUTION is hereby adopted by the City of Lake Ozark, Missouri on this ____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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QUOTATION

JCI INDUSTRIES, INC.
 1161 SE HAMBLEN RD
 LEE'S SUMMIT, MO 64081
 573-395-4053



Order Number	
1236794	
Order Date	Page
11/09/2023	1 of 1

Bill To:

LAKE OZARK MO, CITY OF
 ATTN: CITY TREASURER
 PO BOX 370
 LAKE OZARK, MO 65049
 USA
 573-365-5378

Ship To:

LAKE OZARK MO, CITY OF
 1323 SCHOOL ROAD
 LAKE OZARK, MO 65049

Customer ID: 400120

PO Number	Ship Route	Taker
QUOTE 11-9-2023		ACHUNING

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Ship				
3.00	0.00	3.00	EA		KHG7-2303 KEEN 7.5HP HIGH HEAD 230V 3PH GRINDER	EA 1.0	4,850.00	14,550.00
1.00	0.00	1.00	EA		KCP7-40-03D-O DUPLEX CONTROL PANEL	EA 1.0	4,250.00	4,250.00

Total Lines: 2

SUB-TOTAL: 18,800.00
TAX: 0.00
AMOUNT DUE: 18,800.00
 U.S. Dollars

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-49

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING
MODIFICATION OF THE JOB DESCRIPTIONS FOR DETECTIVE SERGEANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Detective Sergeant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK POSITION DESCRIPTION

Detective Sergeant

DEPARTMENT: Police
REPORTS: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

- Detectives
- In the absence of a Corporal, Patrol Sergeant, or the Chief of Police, the Detective will act in capacity of the patrol supervisor, or will act in that capacity at any other time that he or she is instructed to do so by the Chief of Police

Task Description

1. Assists in managing the operations of the department by planning, assisting with establishing policy, organizing staff and resources, training, assuming direct command as needed, and evaluating for performance improvement; studies various phases of police operations and makes recommendations for improvement as appropriate.
2. Monitors and evaluates operations through conferences with subordinates, reports, and observations.
3. Confers with subordinates for the purpose of resolving operation problems, for interpreting new or revised rules and regulations, or to explain new methods and procedures.
4. On a periodic basis, works on non-standard shift and might be assigned to assume command of the department in the absence of the Chief and Patrol Sergeant.
5. Reviews and evaluates the performances of subordinates.
6. Conducts a variety of planning and research projects into police programs, operations, and methods assigned.
7. Assists as assigned in investigations including investigations of an internal affairs nature as assigned.

8. Participates in staff meetings and serves as an alternate for the Chief of Police at various meetings as assigned.
9. Screens applications and participants in oral boards for prospective employees; develops and coordinates promotional processes for subordinates and department training programs coordinated with command staff.
10. Makes presentations to a variety of public, civic, professional, and other groups for the purpose of presenting and interpreting departmental programs and activities.
11. Conducts and initiates formal or informal disciplinary action aimed at correcting inappropriate activity .
12. Take over and/or assist in all felony investigations generated within the department.
13. Works closely with neighboring agencies to assist in and gain their assistance on criminal investigations.
14. Conducts thorough background investigations on applicants in the final stages of the hiring process.
15. Conducts special research projects as assigned by the Chief of Police.
16. Will be called out on armed robberies, shootings, stabbings, arsons, suicides, etc. to assist in the processing of the scene and to handle the investigation.
17. Other tasks as assigned by the Chief of Police.

Qualifications

Must be Missouri P.O.S.T Certified, and must have at least four (4) years' experience in law enforcement with at least two of those years as a supervisor. Associates degree in criminal justice related field and/or an equivalent combination of experience and training that provides the required knowledge, skills, and abilities is required. Must have a thorough understanding of federal, state, and local laws, knowledge of current law enforcement practices, and good verbal and written communication skills.

Essential Functions

Sight, hearing, speech, good mobility over various terrain, use of both arms and hands, superior strength to subdue suspects lift weights in excess of fifty pounds, push and pull

in excess of one hundred pounds; analyze situations, make decisions under pressure, and solve problems.

This position is appointed at the discretion of the Chief of Police and must be approved by the Board of Alderman. This position description is only a guideline for performance. This is not, nor is it implied to be; a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-50

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING THE JOB
DESCRIPTION FOR POSITION OF
RECORDS CLERK / PD ADMINISTRATIVE ASSISTANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Records Clerk / PD Administrative Assistant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK POSITION DESCRIPTION

Records Clerk/PD Administrative Assistant

DEPARTMENT: Police
REPORTS TO: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

No direct reports

Task Description

1. Responsible for providing guidance to any assigned personnel.
2. Maintains appropriate security and confidentiality of information created or encountered in the performance of all assigned duties.
3. Will assist in providing on-the-job training for assigned personnel and submit progress reports on assigned staff.
7. Maintains a working relationship with contracted dispatching services.
8. Reviews all computer logs of public safety communications activity
9. Other tasks as assigned by the Chief of Police.
10. Must be MULES certified with the Missouri State Highway Patrol.
11. Completing or assisting with state reporting requirement to include but not limited to MIBRS/NIBRS reporting, Use of force reporting, Traffic stops reporting, Rap back compliance, marijuana law requirements and other required reporting as assigned by the Chief of Police.
12. Assistance writing and administering law enforcement grants as assigned by the Chief of Police.
13. Knowledge in evidence management and property dispositions. Delivery of evidence to the Missouri State Crime Lab when requested.
14. Assisting with court as needed and entering warrants.

Desirable Knowledge, Skills and Abilities

- Knowledge of public service activity and methods of local government
- Knowledge of computer technology and equipment
- Knowledge of law enforcement terminology and procedures
- Skill in multi-tasking-coordinating simultaneous mental, manual and visual activities
- Skill in observing situations analytically and objectively and relaying details accurately
- Skill in operating a variety of communications equipment effectively
- Ability to speak clearly and concisely
- Ability to think clearly and act quickly in emergencies
- Ability to network with other agencies in a professional and effective manner
- Ability to meet attendance schedule with dependability and consistency
- Ability to supervise staff, make decisions and evaluate Dispatch staff positions

Qualifications

Must be free of felony convictions and be of good moral character. Must be efficient in the use of computers, fax machines, copiers, and other office related equipment. Must have excellent verbal and written communication skills and due to the sensitive material that he/she will have access to, he/she will under-go extensive background investigation. High School Diploma / G.E.D. (some college preferred) United States Citizen,

Essential Functions

Sight, hearing, speech, analyze situations, solve problems, and make decisions under pressure.

This position description is only a guideline for performance. This is not, nor implied to be a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____

City Clerk

From: hfry
Sent: Monday, November 20, 2023 10:20 AM
To: City Clerk; newberry; Carol Denny; David Ridgely; Judy Neels; Krista Watts; Pat Thompson; Sherry Jackson
Cc: treasurer; PWD; Chief; Chris Rohrer
Subject: RE: Planning & Zoning appointment

All,

Mrs. Jolley asked that I share the message below prior to the appointment request next week.

--

Lake Ozark Board of Aldermen,

I'd like to express my sincere gratitude for consideration to the Planning and Zoning Committee.

My husband, Shannon, and I decided to move back to the lake 3 years ago to raise our three daughters. Maria and Stella are in middle school and Clara Jo is at the Upper Elementary. Although we moved away 18 years ago, we have continued to visit often. We have a vested interest in keeping the Lake Ozark area moving in a positive direction for those of us that live here full time and those that come to vacation and enjoy all that we have to offer.

I'm excited to serve and I look forward to working with you all!

Sincerely,

Chrissy Jolley

Harrison D. Fry
City Administrator
City of Lake Ozark
www.cityoflakeozark.net
Phone: 573-365-5378
FAX: 573-365-4515

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by the attorney-client privilege. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you may have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify the City Administrator at 573-365-5378 or the Chief of Police at 573-365-5371.

From: City Clerk <cityclerk@cityoflakeozark.net>
Sent: Monday, November 20, 2023 10:18 AM
To: newberry <newberry@cityoflakeozark.net>; Carol Denny <cdenny@cityoflakeozark.net>; David Ridgely <dridgely@cityoflakeozark.net>; Judy Neels <jneels@cityoflakeozark.net>; Krista Watts <kwatts@cityoflakeozark.net>; Pat Thompson <pthompson@cityoflakeozark.net>; Sherry Jackson <sjackson@cityoflakeozark.net>



City of Lake Ozark

At Bagnell Dam — Lake of the Ozarks

3162 Bagnell Dam Blvd.
Lake Ozark, MO 65049
573/365-5378 FAX 573/365-4515
www.cityoflakeozark.net

NOTICE OF MEETING

**Lake Ozark Board of Aldermen
Regular Session
November 28, 2023 – 5:30 P.M.
Lake Ozark City Hall**

To view the meeting live on Zoom, find the link at cityoflakeozark.net on the calendar at the bottom of the home page.

***** Note: Please turn your cell phone off or on silent. Sign the attendance sheet located at the podium if you desire to address the Board.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMUNICATIONS

CITIZEN COMMUNICATIONS

- This time is set aside on the Agenda for citizens and visitors to address the Mayor and Board of Aldermen on any topic that is not a Public Hearing. The Board of Aldermen cannot act on any item not listed on the Agenda, but the Mayor and Board do welcome and value input and feedback from the public. Speakers will be restricted to three minutes for non-agenda items; five minutes for agenda items unless otherwise permitted. Minutes may not be donated or transferred from one -speaker to another.

APPROVAL OF CONSENT AGENDA

A. Agenda	1-3
B. Minutes; November 7, 2023 Special Meeting	5-6
November 14, 2023 Work Session	7-8
November 14, 2023 Regular Meeting	9-15

PUBLIC HEARING

- A. Regarding water and sewer rate schedules**

OLD BUSINESS

A. Bill No. 2023-49; Approving the City's annual operating budget for the fiscal year beginning January 1, 2024 (second reading)	17-33
B. Bill No. 2023-50; Providing for a hiring incentive for P.O.S.T. certified law enforcement officers (second reading)	35-36
C. Bill No. 2023-53; Amending Sections 140.010, 140.070, 140.080(6) and 140.150 of the Municipal Code (Purchasing policy) (second reading)	37-39
D. Bill No 2023-54; Approving a Terminal Agency Agreement with Miller County, Missouri (second reading)	41-45
E. Bill No. 2023-56; Amending Section 706.040 of the Municipal Code (sewer rates) (second reading)	47-50
F. Bill No. 2023-57; Amending Section 705.040(D) of the Municipal Code (water rates) (second reading)	51-52
G. Bill No. 2023-58; Adopting the findings and recommendations of the Planning & Zoning Commission regarding compliance review of a Special Use Permit for Magruder Quarry & Equipment Co. LLC (second reading)	53-54

NEW BUSINESS

A. Presentation by Osage River Gaming regarding Missouri Gaming legislation initiative	55-91
B. Bill No. 2023-60; Approving Budget Amendment Two 2023 for the fiscal year beginning January 1, 2023 (first reading)	93-115

C. Bill No. 2023-61; Amending the operational policies of the Lake Ozark Police Department (first reading)	117-177
D. Bill No. 2023-62; Amending section 500.513 of the Personnel Policies and Procedures Manual Second Edition (insurance contribution) (first reading)	179-181
E. Bill No. 2023-63; Amending Appendix A to the Personnel Policies and Procedures Manual Second Edition (staffing levels) (first reading)	183-185
F. Bill No. 2023-64; Amending Appendix B to the Personnel Policies And Procedures Manual Second Edition (org chart) (first reading)	187-189
G. Resolution No. 2023R-48; Approving purchase of lift station pump and control panel	191-195
H. Resolution No. 2023-49; Approving the modification of the job description for Detective Sergeant	197-201
I. Resolution No. 2023-50; Approving the job description for position of Records Clerk / PD Administrative Assistant	203-206
J. Appointment of Ms. Chrissy Jolley to the Planning & Zoning Commission	207-208

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURNMENT

If any member of the public requires a specific accommodation as address by the American with Disabilities Act, please contact the City Clerk's office 48 hours in advance of the meeting at the telephone number above.



City of Lake Ozark

At Bagnell Dam – Lake of the Ozarks

Lake Ozark Board of Aldermen Minutes – Special Meeting

November 7, 2023

Time: 5:30 pm
Place: Lake Ozark City Hall; 3162 Bagnell Dam Blvd.

CALL TO ORDER:

Mayor Newberry called the meeting to order at 9:00 am.

ROLL CALL:

- Mayor Dennis Newberry – Absent
- Alderman Sherry Jackson – Present via Zoom
- Alderman Patricia Thompson – Present
- Alderman Judy Neels – Absent
- Alderman Carol Denny – Present
- Alderman Krista Watts - Present
- Alderman David Ridgely – Present
- City Administrator Harrison Fry - Present
- City Attorney Christopher Rohrer – Present
- City Clerk Kathy Vance – Present

CITIZEN COMMENTS:

Mrs. Dorothy Neal inquired about the Overlook Road water project. Administrator Fry explained and advised that Mrs. Neal speak with her homeowners' association.

APPROVAL OF AGENDA:

Alderman Thompson motioned approval of the Agenda. Her motion was seconded by Alderman Watts and was then unanimously approved.

NEW BUSINESS:

A. Resolution No. 2023R-44; A Resolution of the City of Lake Ozark, Missouri accepting a proposal for underwriting; selecting an underwriter in connection with the entering of a loan or issuing certificates of participation, Series 2023 by the City; and acknowledging certain disclosures pursuant to MSRB Rule G-17. Administrator Fry gave an overview noting that this Resolution is to select Stifel as the underwriter for the certificates of participation. Ms. Joy Howard also reviewed in greater detail. With no further questions, Alderman Thompson motioned approval of the resolution. Alderman Watts seconded the motion which was then unanimously approved.

ADJOURNMENT:

With no further business to discuss, a motion was made by Alderman Thompson to adjourn the meeting. Second by Alderman Watts. All voted in favor. The meeting adjourned at 5:50 pm.

APPROVED:

ATTEST:

David Ridgely, Mayor Pro Tem

Kathy Vance, City Clerk

Approved on:



City of Lake Ozark

At Bagnell Dam – Lake of the Ozarks

Lake Ozark Board of Aldermen Minutes – Work Session

November 14, 2023

Time: 2:00 pm

Place: Lake Ozark City Hall; 3162 Bagnell Dam Blvd.

CALL TO ORDER:

Mayor Newberry called the meeting to order at 2:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

- Mayor Dennis Newberry – Present
- Alderman Sherry Jackson – Present
- Alderman Patricia Thompson – Present
- Alderman Judy Neels – Present
- Alderman Carol Denny – Present
- Alderman Krista Watts – Present
- Alderman David Ridgely – Present
- City Administrator Harrison Fry - Present
- City Attorney Christopher Rohrer – Present
- City Clerk Kathy Vance – Present

APPROVAL OF AGENDA:

Alderman Thompson motioned to approve the agenda. Her motion was seconded by Alderman Jackson and was unanimously approved.

ITEMS OF DISCUSSION:

- A. 2023 Action Plan.
- B. Organizational Chart.
- C. Staff levels.
- D. Employee evaluations.
- E. Health insurance contribution.
- F. City lobbyist
- G. Special Events
- H. Due to time constraints, an entertainment district formation will be discussed at a later date (November 21, 2023).

ADJOURNMENT:

With no further business to discuss, Alderman Thompson made a motion to adjourn the meeting. Second by Alderman Neels All voted in favor. The meeting adjourned at 5:22 pm.

APPROVED:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

Approved on:



City of Lake Ozark

At Bagnell Dam — Lake of the Ozarks

Lake Ozark Board of Aldermen Minutes – Regular Meeting

November 14, 2023

Time: 5:30 pm

Place: Lake Ozark City Hall; 3162 Bagnell Dam Blvd.

CALL TO ORDER:

Mayor Newberry called the meeting to order at 5:30 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Mayor Dennis Newberry – Present
 Alderman Sherry Jackson – Present
 Alderman Patricia Thompson – Present
 Alderman Judy Neels – Present
 Alderman Carol Denny – Present
 Alderman Krista Watts – Present
 Alderman David Ridgely – Present via Zoom
 City Administrator Harrison Fry - Present
 City Attorney Christopher Rohrer – Present
 City Clerk Kathy Vance – Present

MAYOR’S COMMUNICATIONS:

Mayor Newberry proclaimed November as National American Indian Heritage Month and presented a copy of the proclamation to representatives of the American Indian Committee of the Daughters of the American Revolution.

CITIZEN COMMUNICATIONS: None at this time.

APPROVAL OF CONSENT AGENDA:

Alderman Thompson motioned to approve the Consent Agenda. Second by Alderman Watts. The motion passed unanimously. The items approved on the Consent Agenda are as follows:

- A. Agenda
- B. Minutes: October 24, 2023 Regular Meeting
- C. Reports
 - 1. Police Chief
 - a. Request to hire Karl Glascock as police officer
 - 2. Treasurer
 - a. October 2023 Bills
 - b. October 2023 Financials
 - 3. Public Works Director

PUBLIC HEARING:

Regarding water and sewer rate schedules.

Alderman Thompson motioned to open the public hearing. Alderman Neals seconded the motion which was unanimously approved.

Administrator Fry reviewed. There was no public comment.

Alderman Thompson motioned to close the public hearing. Her motion was seconded by Alderman Watts and was unanimously approved.

OLD BUSINESS:

- A. Bill No. 2023-47; Approving a Communication Services Agreement with Miller County, Missouri. Administrator Fry reviewed. After discussion Alderman Watts motioned to hold the second reading of Bill No. 2023-47 by title only. Second by Alderman Jackson. All voted unanimously in favor. The Bill was read by title only. Alderman Thompson motioned to accept the second reading of Bill No. 2023-47 by title only. Second by Alderman Neals. All voted unanimously in favor. Alderman Thompson motioned to place Bill No. 2023-47 on its final passage as Ordinance No. 2023-47. Second by Alderman Watts. A roll call vote was taken. "Ayes"; Aldermen,

Ridgely, Jackson, Thompson, Neels, Watts, Wright. "Nays"; none. Bill No. 2023-47 is now **Ordinance 2023-47**.

- B.** Bill No. 2023-48; Authorizing an Agreement between the City and the Missouri Highways and Transportation Commission. Administrator Fry reminded all that this ordinance pertains to the sidewalk grant. With no questions, comments or discussion, Alderman Thompson motioned to hold the second reading of Bill No. 2023-48 by title only. Second by Alderman Neels. All voted unanimously in favor. The Bill was read by title only. Alderman Jackson motioned to accept the second reading of Bill No. 2023-48 by title only. Second by Alderman Watts. All voted unanimously in favor. Alderman Thompson motioned to place Bill No. 2023-48 on its final passage as Ordinance No. 2023-48. Second by Alderman Jackson. A roll call vote was taken. "Ayes"; Aldermen, Ridgely, Jackson, Thompson, Neels, Watts, Denny. "Nays"; none. Bill No. 2023-48 is now **Ordinance 2023-48**.

NEW BUSINESS:

- A.** Bill No. 2023-49; Approving the City's annual operating budget for the fiscal year beginning January 1, 2024. Administrator Fry gave an overview noting in particular that this budget has no reliance on carryover funds. With no questions, comments or discussion, Alderman Jackson motioned to hold the first reading of Bill No. 2023-49 by title only. Second by Alderman Thompson. All voted unanimously in favor. The Bill was read by title only. Alderman Thompson motioned to accept the first reading of Bill No. 2023-49 by title only. Second by Alderman Neels. All voted unanimously in favor, the motion passed. The second reading will be held at the next regular meeting.
- B.** Bill No. 2023-50; Providing a hiring incentive for P.O.S.T. certified law enforcement officers. Administrator Fry noted that this Bill replaces the original incentive that the Board approved earlier this year. With no questions, Alderman Jackson motioned to hold the first reading of Bill No. 2023-50 by title only. Second by Alderman Watts. All voted unanimously in favor. The Bill was read by title only. Alderman Thopson motioned to accept the first reading of Bill No. 2023-50 by title only. Second by Alderman Neels. All voted unanimously in favor, motion passed. The second reading will be held at a later date.

- C. Bill No.2023-51; Approving an Agreement between the City and Matthew Johnson regarding law enforcement officer hiring incentive. With no questions or comments, Alderman Thompson motioned to hold the first reading of Bill No. 2023-51 by title only. Second by Alderman Watts. The motion passed unanimously. The Bill was read by title only.

Alderman Neels motioned to accept the first reading of Bill No. 2023-51 by title only. Second by Alderman Jackson. The motion passed unanimously.

Alderman Thompson motioned to suspend parliamentary procedure to allow the second reading. Second by Alderman Watts. A roll call vote was taken. "Ayes" Aldermen Ridgely, Jackson, Thompson, Neels, Watts, Denny. "Nays" None.

Alderman Thompson motioned to hold the second reading of Bill No. 2023-51 by title only. Second by Alderman Watts. The motion passed unanimously. The Bill was read for the second time by title only. Alderman Jackson motioned to accept the second reading of Bill No. 2023-51 by title only. Second by Alderman Denny. The motion passed unanimously.

Alderman Thompson motioned to place Bill No. 2023-51 on its final passage as Ordinance No. 2023-51. Second by Alderman Neels. A roll call vote was taken. "Ayes" Aldermen Denny, Watts, Neels, Thompson, Jackson, Ridgely. "Nays", none. Bill No. 2023-51 now becomes **Ordinance 2023-51.**

- D. Bill No. 2023-52; Approving a contract for the sale of excess right-of-way to Toy Box at the Lake, LLC. After discussion, Alderman Watts motioned to table the matter until the November 21, 2023 meeting. Her motion was seconded by Alderman Thompson and was unanimously approved.
- E. Bill No. 2023-53; Amending the City's Purchasing Policy. Administrator Fry noted that this was discussed at the August Work Session meeting and went on to outline the policy. Alderman Jackson motioned to hold the first reading of Bill No. 2023-53 by title only. Second by Alderman Thompson. All voted unanimously in favor. The Bill was read by title only. Alderman Neels motioned to accept the first reading of Bill No. 2023-53 by title only. Second by Alderman Watts. All voted unanimously in favor, the motion passed. The second reading will be held at a later date.

- F.** Bill No. 2023-54; Approving a terminal agency agreement with Miller County, Missouri. Administrator Fry and Attorney Rohrer explained. With no questions, Alderman Thompson motioned to hold the first reading of Bill No. 2023-54 by title only. Second by Alderman Watts. All voted unanimously in favor. The Bill was read by title only. Alderman Neels motioned to accept the first reading of Bill No. 2023-54 by title only. Second by Alderman Jackson. All voted unanimously in favor, the motion passed. The second reading will be held at the next regular meeting.
- G.** Bill No. 2023-56; Amending Section 705.040 (D) of the Municipal Code of the City of Lake Ozark, Missouri. (sewer rates) Administrator Fry outlined, noting that the rates have not changed since 2010. With no comments, Alderman Thompson motioned to hold the first reading of Bill No. 2023-56 by title only. Second by Alderman Jackson. All voted unanimously in favor. The Bill was read by title only. Alderman Jackson motioned to accept the first reading of Bill No. 2023-56 by title only. Second by Alderman Neels. All voted unanimously in favor, the motion passed. The second reading will be held at a later date.
- H.** Bill No. 2023-57; Amending Section 706.040 of the Municipal Code of the City of Lake Ozark, Missouri. (water rates) As with Bill 2023-56 above, Administrator Fry reviewed, noting that the rates have not changed since 2010. With no questions, Alderman Thompson motioned to hold the first reading of Bill No. 2023-57 by title only. Second by Alderman Ridgely. All voted unanimously in favor. The Bill was read by title only. Alderman Jackson motioned to accept the first reading of Bill No. 2023-57 by title only. Second by Alderman Watts. All voted unanimously in favor, the motion passed. The second reading will be held at a later date.
- I.** Bill No. 2023-58; Adopting the findings and recommendation of the Planning and Zoning Commission of the City of Lake Ozark regarding compliance review of a special use permit for Magruder Quarry and Equipment Company, LLC to conduct a pre-development quarry operation within the City of Lake Ozark. Administrator Fry advised that there is a compliance review every two years by the Planning & Zoning Commission. There were two items that required remediation, which has been done at this time. With no questions or comments, Alderman Jackson motioned to hold the first reading of Bill No. 2023-58 by title only. Second by Alderman

Watts. A roll call vote was taken. "Ayes"; Aldermen, Ridgely, Jackson, Watts, Denny. "Nays"; Thompson, Neels.

The Bill was read by title only. Alderman Jackson motioned to accept the first reading of Bill No. 2023-58 by title only. Second by Alderman Ridgely. A roll call vote was taken. "Ayes"; Aldermen, Ridgely, Jackson, Watts, Denny. "Nays"; Thompson, Neels. The motion passed. The second reading will be held at a later date.

- J. Resolution No. 2023R-45; Accepting a proposal from Group Benefit Services (GBS) to administer employee benefit plan. Mr. Phillip Naught reviewed. After discussion, Alderman Thompson motioned approval of the Resolution. Her motion was seconded by Alderman Ridgely and was unanimously approved.
- K. Resolution No. 2023R-46; Authorizing the City Administrator to transfer the sum of \$34,340.00 to the GBS health care reserve fund. Alderman Watts motioned approval of the Resolution. Her motion was seconded by Alderman Neels and was unanimously approved.
- L. Resolution No. 2023R-47; Approving a waiver of water connection fee for Store Local Lake Ozark. Alderman Thompson motioned approval of the Resolution and waiver of the water connection fee. Her motion was seconded by Alderman Jackson and was unanimously approved.
- M. Special Event; Lake of the Ozarks Christmas Parade, December 9, 2023. Alderman Jackson motioned approval of the Special Event. The motion was seconded by Alderman Watts and was unanimously approved.

ADJOURN INTO CLOSED SESSION: RSMo. 610.021(1) legal and RSMo. 610.021(2) real estate

Alderman Thompson motioned to adjourn to closed session. Her motion was seconded by Alderman Jackson. A roll call vote was taken "Ayes" Aldermen Neels, Denny, Watts, Thompson, Jackson, Ridgely. "Nays", none.

RECONVENE TO OPEN SESSION:

Alderman Thompson motioned to reconvene to open session, her motion was seconded by Alderman Jackson and was then unanimously approved.

ACTIONS TAKEN:

Mayor Newberry announced that the Board has authorized the City Administrator to present a counteroffer to developer for the sale of excess right-of-way.

COMMUNICATIONS FROM THE BOARD: None at this time.

STAFF COMMUNICATIONS:

Attorney Rohrer noted that the Board usually foregoes the second December. All agreed.

Administrator Fry advised that Mr. Matt Wright recently moved out of the City and that he has resigned from the Planning & Zoning Commission.

ADJOURNMENT:

With no further business to discuss, Alderman Thompson made a motion to adjourn the meeting. Second by Alderman Watts. All voted in favor. The meeting adjourned at 7:39 pm.

APPROVED:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

Approved on:

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CITY OF LAKE OZARK, MISSOURI

BILL NO.: 2023-49

ORDINANCE NO.: 2023-

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF LAKE OZARK'S ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024.

WHEREAS, the City Administrator and Budget Committee of the City of Lake Ozark, Missouri have approved a proposed budget for the City of Lake Ozark for the fiscal year beginning January 1, 2024, and ending December 31, 2024, for approval by the Board of Aldermen of the City of Lake Ozark; and,

WHEREAS, the 2024 Annual Operating Budget provides a complete financial plan of all estimated revenues and expenditures of the City of Lake Ozark for the fiscal year beginning January 1, 2024; and,

WHEREAS, the Board of Aldermen of the City of Lake Ozark, Missouri has determined that approval of the proposed budget for the City of Lake Ozark for the fiscal year beginning January 1, 2024, and ending December 31, 2024, is in the best interests of the City of Lake Ozark and that it should be adopted and approved as prudent budgeting for municipal purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

- Section 1.** The Board of Aldermen hereby adopts the Annual Operating Budget for the City of Lake Ozark, Missouri for fiscal year beginning January 1, 2024, and ending on December 31, 2024, a copy of which is attached hereto as Exhibit 1 and is on file in the office of the City Clerk of the City of Lake Ozark, Missouri.
- Section 2.** All revenue of the City of Lake Ozark, Missouri not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the Board of Aldermen.
- Section 3.** This ordinance shall be in full force and effect after its passage and approval.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS ____ DAY OF _____, 2023.

Alderman Ridgely
Alderman Watts
Alderman Thompson
Alderman Neels
Alderman Denny
Alderman Jackson

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

Exhibit I							
City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
01-GENERAL FUND SUMMARY							
REVENUE SUMMARY							
ADMINISTRATION		2,646,614	2,735,746	2,854,747	2,056,533	2,934,352.44	\$ 2,873,534.24
POLICE		37,923	93,471	102,846	94,626	104,347.88	\$ 65,737.73
DISPATCH		0	0	0	0	0.00	\$ -
COURT		155,163	89,838	98,814	91,508	134,025.53	\$ 129,350.50
COMMUNITY DEVELOPMENT		116,380	107,565	83,975	68,976	88,407.60	\$ 74,750.00
TOTAL REVENUE		2,956,081	3,026,619	3,140,381.22	2,311,643.60	3,261,133.45	\$ 3,143,372.47
EXPENDITURE SUMMARY							
ADMINISTRATION		1,294,018	1,066,143	1,286,080	947,431	1,430,517.26	\$ 1,381,368.89
POLICE		1,077,259	1,105,689	1,271,047	780,068	1,273,215.97	\$ 1,545,335.59
DISPATCH		260,995	308,172	371,126	225,892	282,030.14	\$ -
COURT		84,918	106,093	115,408	85,936	115,116.41	\$ 125,325.79
COMMUNITY DEVELOPMENT		114,087	133,763	83,160	64,039	83,909.70	\$ 86,191.39
TOTAL EXPENDITURES		2,831,278	2,719,860	3,126,820.90	2,103,364.97	3,184,789.49	\$ 3,138,221.66
REVENUE OVER/(UNDER)EXPENDITURES		124,804	306,759	13,560.32	208,278.63	76,343.96	\$ 5,150.81
01-GENERAL FUND							
ADMINISTRATION REVENUE							
01-5100-5100	Property Taxes	193,468	195,864	195,407.96	35,087.73	195,863.50	\$ 197,000.00
01-5100-5102	SUR Tax	1,370	1,370	1,369.74	1,369.74	1,369.74	\$ 1,383.44
01-5100-5104	R & R Utility Tax	31,160	31,160	31,159.95	31,159.95	31,159.95	\$ 31,471.55
01-5100-5106	Sales Tax	1,599,680	1,686,466	1,805,922.14	1,369,376.01	1,814,951.75	\$ 1,860,325.54
01-5100-5108	Franchise Tax Electric	275,500	275,500	275,500.00	208,498.15	276,387.25	\$ 281,915.00
01-5100-5109	Franchise Tax Gas	15,350	15,350	15,350.00	16,309.00	18,553.71	\$ 18,553.71
01-5100-5110	Franchise Tax Phone	25,538	25,538	25,538.00	20,143.44	24,407.98	\$ 24,400.00
01-5100-5112	Franchise Tax Cable	36,734	36,734	36,734.00	27,198.36	36,734.23	\$ 36,734.00
01-5100-5125	Finance Institute Tax	3	3	3.28	3.28	3.28	\$ 3.28
01-5100-5245	Business License	10,900	10,900	10,900.00	10,750.00	10,900.00	\$ 10,900.00
01-5100-5255	Liquor License	32,000	32,000	32,000.00	29,601.30	31,800.00	\$ 31,800.00
01-5100-5265	Special Event Permit	1,800	1,800	1,800.00	1,895.00	1,895.00	\$ 1,800.00
01-5100-5266	Taxi Cab License	500	500	500.00	400.00	400.00	\$ 500.00
01-5100-5400	Utility Administration Fee	250,000	250,000	250,000.00	187,500.00	250,000.00	\$ 245,000.00
01-5100-5410	Water Administration Fee	105,000	105,000	105,000.00	78,750.00	105,000.00	\$ 100,000.00
01-5100-5415	Trans Administration	12,000	12,000	12,000.00	9,000.00	12,000.00	\$ 12,000.00
01-5100-5416	Sunshine Request	49	0	0.00	0.00	0.00	\$ -
01-5100-5418	Eagles Landing TIF Admin	5,000	5,000	5,000.00	3,750.00	5,000.00	\$ 5,000.00
01-5100-5419	CID Admin Fee	1,937	1,937	1,936.71	2,542.90	3,392.90	\$ 3,477.72
01-5100-5420	Credit Card Fees	1,000	1,000	1,000.00	558.35	590.00	\$ 590.00
01-5100-5550	Real Estate Sales Proceeds			0.00	0.00	78,000.00	\$ -
01-5100-5568	Insurance Proceeds	0	0	0.00	0.00	0.00	\$ -
01-5100-5890	Carry Over	20,000	20,000	20,000.00	0.00	0.00	\$ -
01-5100-5905	Return Check Fee	25	25	25.00	0.00	0.00	\$ -
01-5100-5910	Interest Income	20,000	20,000	20,000.00	22,376.90	28,380.00	\$ 10,580.00
01-5100-5920	Miscellaneous Income	100	100	100.00	63.15	63.15	\$ 100.00
01-5100-5925	Legal Fee Reimbursement	0	0	0.00	0.00	0.00	\$ -
01-5100-5961	Insurance Premium Refund	0	0	0.00	0.00	0.00	\$ -
01-5100-5962	CBDG Program Grant	0	0	0.00	0.00	0.00	\$ -
01-5100-5963	Miscellaneous Grant Income	7,500	7,500	7,500.00	0.00	7,500.00	\$ -
TOTAL ADMINISTRATION		2,646,614	2,735,746	2,854,746.78	2,056,533.26	2,934,352.44	\$ 2,873,534.24

Exhibit I
City of Lake Ozark 2024 Budget
FY2023 Year End Projection and FY2024 Budget

8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
POLICE DEPARTMENT REVENUE							
01-5110-5116	E-911 Tax	4,593	3,857	2,800.00	2,122.15	3,440.26	\$ 3,100.00
01-5110-5201	DWI Recoup Fund	0	0	10,000.00	0.00	0.00	
01-5110-5205	Special Event Income	0	0	4,050.00	3,428.69	3,950.69	\$ 3,900.00
01-5110-5300	Donations	0	34,304	25,000.00	29,500.00	33,500.00	\$ 10,000.00
01-5110-5310	Designated Donations	0	25,000	25,000.00	29,000.00	25,000.00	\$ 25,000.00
01-5110-5520	Police Training	1,500	1,500	1,500.00	1,344.00	1,761.85	\$ 1,700.00
01-5110-5521	Surplus Property	2,585	0	2,500.00	2,240.00	2,470.00	\$ 800.00
01-5110-5522	Police Services	3,150	0	0.00	100.00	100.00	\$ -
01-5110-5525	Breathalyzer Tests	0	0	0.00	0.00	0.00	\$ -
01-5110-5526	Golf Cart Registration Fee	500	500	500.00	270.00	270.00	\$ 210.00
01-5110-5550	DWI Processing Fee	600	3,315	6,500.00	6,062.00	8,271.04	\$ 7,980.73
01-5110-5555	Police Reports	450	450	450.00	325.00	450.00	\$ 450.00
01-5110-5556	Finger Prints	0	0	0.00	80.00	80.00	\$ -
01-5110-5565	Prisoner Housing	38	38	38.00	182.20	182.20	\$ 38.00
01-5110-5566	False Alarm Calls	100	100	100.00	0.00	0.00	\$ 100.00
01-5110-5567	Insurance Premium Refund	940	940	940.00	1,648.00	1,648.00	\$ -
01-5110-5568	Insurance Proceeds	0	0	0.00	3,977.12	3,977.12	\$ -
01-5110-5575	School Resource Officer	0	0	0.00	0.00	0.00	\$ -
01-5110-5700	Dog & Cat Revenue	150	150	150.00	55.00	60.00	\$ 60.00
01-5110-5710	Dog Impounding	100	100	100.00	0.00	0.00	\$ -
01-5110-5815	DWI Mini Grant	1,500	1,500	1,500.00	1,709.74	1,709.74	\$ 1,500.00
01-5110-5821	Post Training Fund	900	900	900.00	535.16	535.16	\$ 900.00
01-5110-5850	LLEBG Grant	9,999	9,999	9,999.00	0.00	0.00	\$ 9,999.00
01-5110-5852	Block Grant-Radios	0	0	0.00	0.00	0.00	\$ -
01-5110-5853	Computer Grant Income	0	0	0.00	0.00	0.00	\$ -
01-5110-5855	Body Armor Grant	4,000	4,000	4,000.00	0.00	4,895.00	\$ -
01-5110-5856	COPS Grant	0	0	0.00	0.00	0.00	\$ -
01-5110-5890	Other Grant Income	0	0	0.00	0.00	0.00	\$ -
01-5110-5920	Miscellaneous Income	6,819	6,819	6,818.75	12,046.82	12,046.82	\$ -
TOTAL POLICE		37,923	93,471	102,845.75	94,625.88	104,347.88	\$ 65,737.73
DISPATCH DEPARTMENT REVENUE							
01-5115-5921	Insurance Premium Refund	0	0	0.00	0.00	0.00	\$ -
TOTAL DISPATCH		0	0	0.00	0.00	0.00	\$ -
COURT REVENUE							
01-5120-5615	Court Costs	15,502	8,201	8,775.00	8,084.77	10,974.27	\$ 10,590.07
01-5120-5625	Crime Victims Fund - City	477	265	288.50	288.78	386.33	\$ 372.81
01-5120-5630	Court Forfeited Bonds	4,778	2,623	2,000.00	2,056.00	2,056.00	\$ 2,000.00
01-5120-5640	Court Fines	134,407	78,749	87,750.00	81,098.93	120,608.93	\$ 116,387.62
01-5120-5920	Miscellaneous Income	0	0	0.00	0.00		
01-5120-5921	Insurance Premium Refund	0	0	0.00	0.00		
01-5120-5960	Other Municipal Bonds	0	0	0.00	0.00		
TOTAL COURT		155,163	89,838	98,813.50	91,508.48	134,025.53	\$ 129,350.50
COMMUNITY DEVELOPMENT DEPARTMENT REVENUE							
01-5130-5221	SP.Use Permit/Rezone Dep	3,330	910	2,100.00	1,930.00	1,930.00	\$ 1,500.00
01-5130-5222	Sign Permit	3,420	1,657	2,500.00	2,206.14	2,500.00	\$ 1,800.00
01-5130-5223	Site Plan	25	80	200.00	0.00	0.00	
01-5130-5220	Building Permits	92,198	76,939	65,000.00	47,442.24	65,000.00	\$ 55,000.00
01-5130-5225	Billboard Tax	2,738	9,624	25.19	1,110.60	1,110.60	\$ 2,800.00
01-5130-5240	Contractors License	12,150	15,700	11,500.00	14,050.00	15,550.00	\$ 11,000.00
01-5130-5250	Code Enforcement	0	100	500.00	500.00	500.00	\$ 500.00
01-5130-5270	Plat Fees	670	1,036	700.00	652.00	702.00	\$ 700.00
01-5130-5280	Variance Fee	700	820	650.00	360.00	360.00	\$ 650.00
01-5130-5281	Demolition Permit	100	200	200.00	200.00	200.00	\$ 200.00
01-5130-5282	Occupancy Inspection Fee	1,050	500	600.00	525.00	555.00	\$ 600.00
01-5130-5921	Insurance Premium Refund	0	0	0.00	0.00	0.00	
TOTAL COMMUNITY DEVELOPMENT		116,380	107,565	83,975.19	68,975.98	88,407.60	\$ 74,750.00

Exhibit I							
City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
TOTAL REVENUE GENERAL FUND		2,956,081	3,026,619	3,140,381.22	2,311,643.60	3,261,133.45	\$ 3,143,372.47
EXPENDITURES							
ADMINISTRATION DEPT EXPENDITURES							
01-6100-6110	Salaries Full Time	283,710	264,109	283,710.12	224,211.91	294,257.49	\$ 331,493.85
01-6100-6112	Salaries Part Time	0	0	2,705.40	2,119.25	2,705.40	\$ 3,000.00
01-6100-6117	BOA Salaries	24,750	24,750	24,250.00	18,250.00	24,250.00	\$ 24,750.00
01-6100-6118	Social Security	22,650	21,616	24,853.24	18,130.39	25,697.03	\$ 28,739.51
01-6100-6120	Unemployment Insurance	400	174	250.00	242.25	242.25	\$ 250.00
01-6100-6122	Health Insurance	33,197	30,782	34,292.40	23,228.91	30,213.41	\$ 44,904.00
01-6100-6123	Health Ins One-time Lump Sum	25,000	20,000	50,000.00	22,500.00	50,000.00	\$ 50,000.00
01-6100-6160	Retirement	28,359	38,188	43,492.31	33,380.12	43,492.31	\$ 46,077.65
01-6100-6161	Health Insurance Subsidy Payments	0	6,033	2,150.00	1,570.86	2,094.48	\$ 2,150.00
01-6100-6262	City Attorney/Legal	50,400	50,400	50,400.00	37,800.00	50,400.00	\$ 55,200.00
01-6100-6263	Financial Consulting	0	0	4,500.00	237.00	4,500.00	
01-6100-6267	Consulting Fees	0	0	0	0	0.00	\$ 25,000.00
01-6100-6270	Engineering Services	0	0	0.00	0.00	0.00	
01-6100-6275	Accounting	0	0	0.00	0.00	0.00	
01-6100-6280	Audit Expenses	10,380	10,900	11,445.00	11,445.00	11,445.00	\$ 12,025.00
01-6100-6285	Legal Fees	0	0	500.00	4,153.60	4,153.60	\$ 500.00
01-6100-6291	Public Relations	13,075	0	0.00	0.00	0.00	
01-6100-6330	Work Comp Insurance	8,793	11,230	12,500.80	12,894.80	12,894.80	\$ 16,000.00
01-6100-6334	Liability & Property Insurance	26,831	28,129	30,942.12	0.00	30,942.12	\$ 36,000.00
01-6100-6405	Building Refurbishing	0	684	40,000.00	25,824.21	40,000.00	\$ 25,000.00
01-6100-6410	Building Supplies	1,769	4,761	3,450.00	1,717.44	3,450.00	\$ 3,400.00
01-6100-6412	Office Supplies	9,245	9,308	9,500.00	7,321.37	9,500.00	\$ 9,500.00
01-6100-6413	Postage Expense	6,807	10,428	8,725.00	7,119.00	11,400.00	\$ 11,750.00
01-6100-6414	Building Maintenance	2,500	25,018	2,500.00	1,946.61	2,500.00	\$ 5,000.00
01-6100-6415	Codification	1,895	10,478	4,500.00	2,983.32	4,500.00	\$ 3,000.00
01-6100-6416	Miscellaneous	204	166	100.00	0.00	100.00	\$ 100.00
01-6100-6417	Record Maintenance	547	198	300.00	38.28	300.00	\$ 250.00
01-6100-6420	Cleaning	3,380	3,380	3,380.00	2,535.00	3,560.00	\$ 11,500.00
01-6100-6422	ADS & Notices	947	1,070	1,250.00	625.50	1,250.00	\$ 1,250.00
01-6100-6429	IT Services	1,836	5,195	3,500.00	2,224.56	3,500.00	\$ 6,000.00
01-6100-6430	Computer System Fees	41,824	34,512	37,300.00	39,480.75	39,480.75	\$ 39,480.75
01-6100-6431	Computer System-Hardware/	2,161	2,019	8,500.00	5,937.99	8,500.00	\$ 5,500.00
01-6100-6432	Conferences & Seminars	166	2,341	6,000.00	1,576.40	6,000.00	\$ 6,500.00
01-6100-6434	City Promotions	1,040	480	1,000.00	0.00	1,000.00	\$ 1,000.00
01-6100-6435	Parks & Recreation Expense	0	0	9,520.00	2,018.20	2,018.20	\$ 10,500.00
01-6100-6436	Dues	2,160	3,972	4,100.00	3,198.88	4,400.00	\$ 4,450.00
01-6100-6437	Employee Drug Screening	360	0	80.00	0.00	0.00	\$ 80.00
01-6100-6438	Insurance	2,075	2,075	2,100.00	2,075.00	2,100.00	\$ 2,100.00
01-6100-6439	Lease Payment-Building	65,545	0	0.00	0.00	0.00	\$ -
01-6100-6440	Leased Equipment	12,563	6,999	6,100.00	4,389.50	6,100.00	\$ 6,450.00
01-6100-6441	Election Expense	2,081	3,788	801.00	800.15	801.00	\$ 3,800.00
01-6100-6444	Medical	565	0	200.00	0.00	200.00	\$ 200.00
01-6100-6449	Recruitment	690	0	200.00	40.00	200.00	\$ 200.00
01-6100-6451	Training	335	169	330.00	116.32	330.00	\$ 1,000.00
01-6100-6462	Electric	8,585	9,428	9,400.00	7,539.59	9,620.00	\$ 9,810.00
01-6100-6464	Telephone	2,733	3,458	3,500.00	2,173.02	3,500.00	\$ 3,500.00
01-6100-6514	Vehicle Fuel	242	364	450.00	299.39	450.00	\$ 520.00
01-6100-6516	Vehicle Maintenance	39	105	250.00	40.68	250.00	\$ 250.00
01-6100-6520	Vehicles	3,631	3,631	3,631.00	2,723.04	3,631.00	\$ 5,260.00
01-6100-6525	Mileage	0	0	0.00	0.00	0.00	
01-6100-6612	Equipment Repair & Maint	1,242	1,880	2,500.00	255.00	2,500.00	\$ 2,500.00

Exhibit I
City of Lake Ozark 2024 Budget
FY2023 Year End Projection and FY2024 Budget

8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
01-6100-6710	Equipment	1,642	0	500.00	130.93	500.00	\$ 500.00
01-6100-6715	Bank Fees	0	0	0.00	0.00	0.00	
01-6100-6810	Transfer to	36,884	50,166	81,000.00	80,790.00	81,000.00	\$ 56,450.00
01-6100-6903	CBDG Grant	0	0	0.00	0.00	0.00	
01-6100-6904	General Fund Reserves	0	0	20,000.00	0.00	75,000.00	\$ 20,000.00
01-6100-6905	TIF Sales Tax	546,731	359,734	433,421.31	330,117.18	435,588.42	\$ 446,478.13
01-6100-6906	Credit Card Fees	4,050	4,026	2,000.00	1,229.48	2,000.00	\$ 2,000.00
01-6100-6915	ARPA Expense	0	0	0.00	0.00	0.00	
01-6100-6920	Real Estate Proceeds Investment			0.00	0.00	78,000.00	
TOTAL ADMINISTRATION		1,294,018	1,066,143	1,286,079.70	947,430.88	1,430,517.26	\$ 1,381,368.89
POLICE DEPARTMENT EXPENDITURES							
01-6110-6110	Salaries Full Time	534,306	500,101	557,539.00	361,944.38	557,539.00	\$ 664,478.60
01-6110-6112	Salaries Part Time	1,488	3,655	46,000.00	37,580.32	46,000.00	\$ 32,338.80
01-6110-6114	Salaries Overtime	29,694	46,522	40,000.00	38,890.64	50,000.00	\$ 30,000.00
01-6110-6118	Social Security	41,035	40,428	51,483.12	31,863.09	52,283.12	\$ 58,145.39
01-6110-6120	Unemployment Insurance	1,046	384	1,000.00	555.70	1,000.00	\$ 1,000.00
01-6110-6122	Health Insurance	45,511	45,666	61,906.80	26,643.06	41,587.50	\$ 91,374.50
01-6110-6160	Retirement	37,207	50,541	65,729.29	34,666.27	55,826.40	\$ 74,169.92
01-6110-6161	Health Insurance Subsidy	2,622	2,508	1,650.00	1,028.20	1,650.00	\$ 2,820.00
01-6110-6330	Work Comp Insurance	20,731	27,600	34,002.53	34,419.95	34,419.95	\$ 40,000.00
01-6110-6334	Liability & Property Insurance	46,022	48,038	56,317.00	3,783.00	56,317.00	\$ 62,000.00
01-6110-6400	PD Consulting Services	0	0	21,570.00	21,394.00	21,570.00	\$ 21,570.00
01-6110-6401	External Police Services	0	4,163	4,000.00	0.00	4,000.00	\$ 15,000.00
01-6110-6410	Building Supplies	167	60	400.00	130.19	400.00	\$ -
01-6110-6411	Investigation Supplies	290	163	1,000.00	2,096.00	2,200.00	\$ 2,000.00
01-6110-6412	Office Supplies	2,271	2,609	2,800.00	367.66	2,800.00	\$ 3,000.00
01-6110-6413	Postage Expense	57	51	400.00	0.00	400.00	\$ 400.00
01-6110-6414	Building Maintenance	469	1,542	2,000.00	1,121.74	2,000.00	\$ 2,500.00
01-6110-6416	Miscellaneous	123	27	100.00	22.29	100.00	\$ 100.00
01-6110-6417	Record Maintenance	0	0	0.00	0.00	0.00	
01-6110-6418	Uniforms	5,532	7,246	6,000.00	4,238.86	7,500.00	\$ 7,500.00
01-6110-6420	Cleaning	3,380	3,380	4,300.00	2,535.00	3,560.00	\$ -
01-6110-6422	ADS & Notices	0	0	200.00	0.00	200.00	\$ 200.00
01-6110-6429	IT Services	627	7,257	5,000.00	1,067.00	5,000.00	\$ 10,000.00
01-6110-6431	Computer System-Hardware	120	968	6,000.00	5,392.24	6,000.00	\$ 5,500.00
01-6110-6434	Animal Impounding	0	400	600.00	0.00	600.00	\$ 600.00
01-6110-6435	Law Enforcement Support	2,500	2,500	3,000.00	1,120.92	3,000.00	\$ 3,000.00
01-6110-6436	Dues & Contributions	475	300	700.00	300.00	700.00	\$ 700.00
01-6110-6437	Employee Drug Screening	320	140	300.00	0.00	300.00	\$ 300.00
01-6110-6438	Insurance	0	0	0.00	0.00	0.00	
01-6110-6440	Leased Equipment	2,080	2,056	2,500.00	1,672.88	2,500.00	\$ 2,500.00
01-6110-6444	Medical	0	0	350.00	378.46	450.00	\$ 350.00
01-6110-6446	Prisoner Supplies	0	147	200.00	0.00	200.00	\$ 250.00
01-6110-6448	Prisoner Housing	0	0	0.00	0.00	0.00	
01-6110-6449	Recruitment	2,470	9,500	10,000.00	3,095.00	10,000.00	\$ 10,000.00
01-6110-6451	Training	483	2,752	9,000.00	5,381.28	9,000.00	\$ 15,000.00
01-6110-6452	DWI Training	0	0	0.00	0.00	0.00	
01-6110-6462	Electric	8,454	9,288	9,300.00	7,430.18	9,475.00	\$ 9,700.00
01-6110-6464	Telephone	4,425	4,862	5,200.00	3,697.76	5,200.00	\$ 5,200.00
01-6110-6512	Air Card Expense	4,949	5,237	5,500.00	4,310.92	6,250.00	\$ 7,567.20
01-6110-6514	Vehicle Fuel	31,141	38,895	42,000.00	23,705.97	42,000.00	\$ 50,000.00
01-6110-6516	Vehicle Maintenance	7,789	5,332	10,000.00	10,316.69	12,750.00	\$ 12,000.00
01-6110-6517	Vehicle Repair	18,521	8,983	15,000.00	1,784.88	15,000.00	\$ 18,000.00
01-6110-6520	Vehicles	55,631	61,860	85,000.00	58,742.53	85,000.00	\$ 95,000.00
01-6110-6610	Radio Repair	1,364	1,365	2,500.00	84.01	2,500.00	\$ 2,500.00

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City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
01-6110-6612	Equipment Repair & Mainte	8,459	7,347	8,000.00	3,274.08	8,000.00	\$ 9,200.00
01-6110-6710	Equipment	140,678	83,295	28,000.00	23,672.25	30,000.00	\$ 28,000.00
01-6110-6711	Dispatch Equipment	0	0	0.00	0.00	0.00	\$ 5,000.00
01-6110-6712	Dispatch Service Contract	0	0	0.00	0.00	22,500.00	\$ 80,000.00
01-6110-6714	Computer System	12,235	17,577	18,500.00	18,271.29	18,500.00	\$ 19,686.18
01-6110-6715	CAD System			0.00	0.00	0.00	\$ 4,936.00
01-6110-6722	Building Improvements	0	6,209	5,000.00	0.00	5,000.00	\$ 5,000.00
01-6110-6733	JAG Grant Expense	0	0	0.00	0.00	0.00	
01-6110-6735	Drug Case Reimbursement E	0	0	0.00	0.00	0.00	
01-6110-6821	Post Training Expense	1,750	1,750	1,750.00	0.00	1,750.00	\$ 1,750.00
01-6110-6822	Block Grant Radios	0	0	0.00	0.00	0.00	
01-6110-6823	Computer Grant Expense	0	0	0.00	0.00	0.00	
01-6110-6824	Body Armor Grant Expense	825	2,936	4,250.00	0.00	5,188.00	
01-6110-6825	LLEBG Grant Expense	10	9,999	9,999.00	0.00	0.00	\$ 9,999.00
01-6110-6850	Other Grant Expense	0	5,048	0.00	0.00	0.00	
01-6110-6851	Designated Donations	0	25,000	25,000.00	3,088.88	25,000.00	\$ 25,000.00
TOTAL POLICE		1,077,259	1,105,689	1,271,046.74	780,067.57	1,273,215.97	\$ 1,545,335.59
DISPATCH DEPARTMENT EXPENDITURES							
01-6115-6110	Dispatch Salary Full Time	170,935	188,775	210,749.60	132,991.08	164,694.04	
01-6115-6112	Dispatch Salary Part Time	11,212	20,309	25,000.00	15,163.30	18,551.78	
01-6115-6114	Dispatch Salary Overtime	11,476	16,340	30,000.00	22,450.75	24,690.24	
01-6115-6118	Social Security	13,718	15,824	21,259.97	11,827.54	16,634.88	
01-6115-6120	Unemployment Insurance	430	221	395.00	273.21	395.00	
01-6115-6122	Employee Health Insurance	27,307	31,360	35,457.60	18,490.28	22,931.55	
01-6115-6160	Retirement	18,821	23,192	33,464.19	17,818.40	22,012.65	
01-6115-6412	Office Supplies	713	1,078	1,000.00	9.99	150.00	
01-6115-6416	Miscellaneous	33	98	100.00	0.00	50.00	
01-6115-6418	Uniforms	0	0	300.00	0.00	100.00	
01-6115-6422	Ads & Notices	0	0	0.00	0.00	0.00	
01-6115-6429	IT Services	73	840	2,000.00	138.80	1,000.00	
01-6115-6431	Computer Systems Hdwr/Sftwr	0	180	500.00	286.00	400.00	
01-6115-6437	Employee Drug Screening	60	20	100.00	60.00	100.00	
01-6115-6451	Training	50	225	0.00	0.00	0.00	
01-6115-6453	Mules	840	771	1,200.00	675.00	1,200.00	
01-6115-6464	Telephone	1,499	1,567	1,600.00	1,220.53	1,620.00	
01-6115-6610	Radio Repair	0	280	1,000.00	0.00	500.00	
01-6115-6710	Equipment	120	3,015	2,500.00	0.00	2,500.00	
	SERVICE CONTRACT	0	0	0.00	0.00	0.00	
01-6115-6714	CAD	3,708	4,079	4,500.00	4,487.27	4,500.00	
TOTAL DISPATCH		260,995	308,172	371,126.36	225,892.15	282,030.14	\$ -

Exhibit I
City of Lake Ozark 2024 Budget
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		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
8-Nov-23							
COURT EXPENDITURES							
01-6120-6110	Salaries Full Time	38,852	50,321	55,100.00	41,928.08	55,100.00	\$ 57,892.80
01-6120-6112	Salaries Part Time	20	0	0.00	0.00	0.00	
01-6120-6118	Social Security	2,697	3,573	4,408.00	3,065.34	4,408.00	\$ 4,631.42
01-6120-6120	Unemployment Insurance	97	29	40.00	39.06	40.00	\$ 40.00
01-6120-6122	Health Insurance	3,660	6,088	6,815.40	4,620.92	6,815.40	\$ 8,948.40
01-6120-6160	Retirement	598	4,483	5,120.00	3,796.23	5,120.00	\$ 5,353.17
01-6120-6264	Prosecuting Attorney	24,000	24,000	24,000.00	18,000.00	24,000.00	\$ 25,800.00
01-6120-6266	Judge	13,200	13,200	13,200.00	9,900.00	13,200.00	\$ 15,900.00
01-6120-6400	Show-Me Courts Expense	0	3,018	2,500.00	2,178.01	2,178.01	\$ 2,500.00
01-6120-6413	Court Supplies	879	322	500.00	194.72	500.00	\$ 500.00
01-6120-6429	IT Services	80	469	500.00	218.28	500.00	\$ 500.00
01-6120-6431	Computer System-Hardware/	0	60	320.00	319.33	350.00	\$ 350.00
01-6120-6437	Employee Drug Screening	0	0	25.00	0.00	25.00	\$ 30.00
01-6120-6451	Dues and Training	360	60	410.00	410.00	410.00	\$ 410.00
01-6120-6464	Telephone	467	470	470.00	373.07	470.00	\$ 470.00
01-6120-6500	Misc. Court Expense In-Out	0	0	0.00	(25.00)	0.00	
01-6120-6501	Court Bond Reconciliation	0	0	0.00	0.00	0.00	
01-6120-6502	Credit Card Fees	0	0	2,000.00	917.55	2,000.00	\$ 2,000.00
01-6120-6503	Misc. Court Expense/Subpoena	7	0	0.00	0.00	0.00	
TOTAL COURT		84,918	106,093	115,408.40	85,935.59	115,116.41	\$ 125,325.79
COMMUNITY DEVELOPMENT DEPT EXPENDITURES							
01-6130-6110	Salaries Full Time	83,144	92,710	46,300.00	35,487.08	46,300.00	\$ 49,161.60
01-6130-6112	Salaries Part Time	0	0	0.00	0.00	0.00	\$ -
01-6130-6118	Social Security	6,272	7,357	3,704.00	2,659.83	3,704.00	\$ 3,932.93
01-6130-6120	Unemployment Insurance	116	58	40.00	39.06	40.00	\$ 60.00
01-6130-6122	Health Insurance	4,628	1,393	6,170.00	4,621.99	6,170.00	\$ 8,948.40
01-6130-6160	Retirement	8,661	12,417	6,435.70	4,968.04	6,440.00	\$ 6,833.46
01-6130-6161	Health Insurance Subsidy Payment	391	3,537	0.00	0.00	0.00	
01-6130-6262	City Attorney/Legal	0	0	0.00		0.00	
01-6130-6267	Consulting Fees	2,850	7,750	10,000.00	10,350.00	10,350.00	\$ -
01-6130-6412	Office Supplies	120	38	200.00	207.44	220.00	\$ 150.00
01-6130-6413	Postage	0	0	50.00	0.00	50.00	\$ 50.00
01-6130-6416	Miscellaneous	25	0	50.00	0.00	50.00	\$ 50.00
01-6130-6418	Uniforms	100	0	120.00	83.30	120.00	\$ 175.00
01-6130-6419	Mapping	0	0	300.00	0.00	300.00	\$ -
01-6130-6421	Planning Permits	0	0	0.00	0.00	0.00	\$ -
01-6130-6422	ADS & Notices	392	135	510.00	542.50	550.00	\$ 500.00
01-6130-6424	Plan Review Services	0	0	0.00	0.00	0.00	
01-6130-6429	IT Services	83	600	600.00	68.28	400.00	\$ 850.00
01-6130-6431	Computer System-Hardware/Software	0	120	610.00	319.33	610.00	\$ 700.00
01-6130-6432	Conference & Seminars	0	100	500.00	40.00	285.70	\$ 850.00
01-6130-6436	Dues & Contributions	403	481	550.00	247.00	550.00	\$ 550.00
01-6130-6437	Employee Drug Screening	0	20	40.00	0.00	40.00	\$ 40.00
01-6130-6444	Medical	0	0	0.00	0.00	0.00	
01-6130-6449	Recruitment	0	0	0.00	0.00	0.00	
01-6130-6451	Training	20	391	300.00	0.00	300.00	\$ 500.00
01-6130-6464	Telephone	1,647	1,629	1,680.00	850.06	1,680.00	\$ 1,680.00
01-6130-6514	Vehicle Fuel	1,690	1,353	1,200.00	827.23	1,200.00	\$ 2,600.00
01-6130-6516	Vehicle Maintenance	64	148	250.00	116.02	1,000.00	\$ 250.00
01-6130-6520	Vehicles	3,482	3,482	3,500.00	2,611.62	3,500.00	\$ 8,260.00
01-6130-6710	Equipment	0	43	50.00	0.00	50.00	\$ 50.00
TOTAL COMMUNITY DEVELOPMENT		114,087	133,763	83,159.70	64,038.78	83,909.70	\$ 86,191.39
TOTAL EXPENDITURES GENERAL FUND		2,831,278	2,719,860	3,126,820.90	2,103,364.97	3,184,789.49	\$ 3,138,221.66
REVENUE OVER/(UNDER) EXPENDITURES		124,804	306,759	13,560.32	208,278.63	76,343.96	\$ 5,150.81

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City of Lake Ozark 2024 Budget
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8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
02 -TRANSPORTION FUND SUMMARY							
TOTAL REVENUES		881,902	969,400	1,492,156	1,162,744	1,554,934	\$ 1,230,242.07
TOTAL EXPENDITURES		717,310	659,889	1,306,781	1,019,454	1,460,322	\$ 1,177,550.59
REVENUE OVER/(UNDER) EXPENDITURES		164,593	309,511	185,375.08	143,290.11	94,611.70	\$ 52,691.47
TRANSPORTATION REVENUES							
02-5200-5106	Transportation Sales Tax	785,555	828,016	886,635.44	674,761.80	891,068.62	\$ 913,345.34
02-5200-5192	Gas Tax	42,903	51,156	54,225.19	54,299.64	74,175.97	\$ 77,884.77
02-5200-5194	Motor Vehicle Sales Tax	17,246	16,259	17,418.46	16,580.94	21,558.01	\$ 22,096.96
02-5200-5205	Special Event Revenue	0		200.00	100.40	200.00	\$ 250.00
02-5200-5410	Motor Vehicle Fees	7,857	7,547	7,935.57	7,447.67	9,428.99	\$ 9,900.00
02-5200-5415	Road District Reimburse	2,390	3,318	2,500.00	3,316.32	3,316.32	\$ 2,500.00
02-5200-5416	Excavation Permit Fee	650	750	650.00	150.00	350.00	\$ 650.00
02-5200-5417	Right of Way Lease Payment	5,095	3,715	3,715.00	3,715.00	3,715.00	\$ 3,715.00
02-5200-5420	Street Renaming Fees	0	300	0.00	0.00	0.00	\$ -
02-5200-5430	Banner Installation Fees	0	600	400.00	100.00	100.00	\$ 400.00
02-5200-5521	Surplus Property	0	23,676	0.00	0.00	0.00	\$ 1,000.00
02-5200-5890	Carry Over	0	0	0.00	0.00	0.00	\$ -
02-5200-5900	Transfers From	0	0	121,000.00	0.00	142,567.95	\$ 175,000.00
02-5200-5910	Interest Income	515	3,000	10,000.00	13,289.35	15,720.00	\$ 8,000.00
02-5200-5913	Trash Pick Up	15,000	15,000	15,000.00	11,250.00	15,000.00	\$ 15,000.00
02-5200-5915	ARPA Funds	0	10,355	362,226.73	367,733.09	367,733.09	
02-5200-5920	Miscellaneous Income	3,313	633	10,250.00	10,000.00	10,000.00	\$ 500.00
02-5200-5921	Insurance Proceeds	0	5,075	0.00	0.00	0.00	
02-5200-5923	Insurance Premium Refund	128	0	0.00	0.00	0.00	
02-5200-5924	Recycling	0	0	0.00	0.00	0.00	
02-5200-5925	Legal Fees Reimbursed	1,250	0	0.00	0.00	0.00	
TOTAL TRANSPORTATION REVENUE		881,902	969,400	1,492,156.39	1,162,744.21	1,554,933.95	\$ 1,230,242.07
TRANSPORTATION EXPENDITURES							
02-6200-6110	Salaries Full Time	147,176	138,696	172,374.60	126,028.95	158,320.47	\$ 150,011.20
02-6200-6112	Salaries Part Time	8,054	10,768	13,000.00	16,892.48	25,012.08	\$ 37,432.16
02-6200-6114	Salaries Overtime	3,186	2,296	8,500.00	2,053.22	4,500.00	\$ 8,500.00
02-6200-6118	Social Security	11,628	11,231	15,509.97	10,723.73	15,026.60	\$ 15,675.47
02-6200-6120	Unemployment Insurance	378	140	325.00	282.39	455.00	\$ 455.00
02-6200-6122	Health Insurance	20,526	15,553	21,798.10	14,171.77	18,581.59	\$ 28,336.60
02-6200-6160	Retirement	14,981	17,968	20,500.00	13,763.40	19,927.20	\$ 19,815.28
02-6200-6161	Health Insurance Subsidy	1,253	1,531	0.00	0.00	0.00	\$ -
02-6200-6262	City Attorney/Legal	0	0	0.00	0.00	0.00	\$ -
02-6200-6270	Engineering Services	0	1,400	1,500.00	0.00	1,635.00	\$ 1,500.00
02-6200-6291	Public Relations	1,675	0	0.00	0.00	0.00	\$ -
02-6200-6330	Work Comp Insurance	10,433	13,809	17,100.00	17,527.40	17,527.40	\$ 20,000.00
02-6200-6334	Liability & Property Insurance	8,454	8,975	10,207.40	1,590.48	10,207.40	\$ 15,000.00
02-6200-6410	Building Supplies	951	2,306	1,500.00	0.00	2,000.00	\$ 1,500.00
02-6200-6411	Building Replacement	0	0	0.00	79.48	0.00	
02-6200-6412	Office Supplies	30	168	250.00	1,254.88	250.00	\$ 250.00
02-6200-6414	Building Maintenance	3,037	775	2,000.00	0.00	2,000.00	\$ 2,000.00
02-6200-6416	Miscellaneous	602	0	0.00	0.00	0.00	
02-6200-6418	Uniforms	2,001	1,884	1,250.00	1,102.91	1,250.00	\$ 1,250.00
02-6200-6420	Safety Equipment	738	892	1,500.00	1,252.04	1,500.00	\$ 1,200.00
02-6200-6422	ADS & Notices	5,758	887	1,000.00	0.00	1,000.00	\$ 1,000.00
02-6200-6426	Tools	1,416	1,819	1,000.00	630.85	1,000.00	\$ 1,000.00
02-6200-6429	IT Services	21	467	750.00	67.74	750.00	\$ 1,000.00
02-6200-6431	Computer System-Hardware/Software	1,675	2,293	3,000.00	2,032.10	2,050.00	\$ 2,100.00
02-6200-6437	Employee Drug Screening	60	200	600.00	212.17	500.00	\$ 500.00
02-6200-6438	Insurance	0	233	0.00	0.00	0.00	

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8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
02-6200-6439	Rental Equipment	0	294	750.00	230.29	500.00	\$ 500.00
02-6200-6440	Leased Equipment	20,264	23,051	23,100.00	23,051.07	23,100.00	\$ 23,100.00
02-6200-6444	Medical	390	80	250.00	160.00	160.00	\$ 250.00
02-6200-6449	Recruitment	0	0	5,210.00	50.00	50.00	\$ 5,210.00
02-6200-6451	Training	170	28	1,000.00	0.00	50.00	\$ 1,500.00
02-6200-6453	Beautification	0	0	3,000.00	0.00	0.00	\$ 10,000.00
02-6200-6454	Routine Streets	50,395	73,404	67,000.00	15,964.46	35,000.00	\$ 75,000.00
02-6200-6455	Street Signs	4,318	8,269	5,000.00	2,627.70	5,000.00	\$ 5,000.00
02-6200-6456	Propane	1,974	2,895	3,250.00	2,165.63	3,250.00	\$ 3,400.00
02-6200-6457	Street Improvements	0	0	121,000.00	142,567.95	142,567.95	\$ 175,000.00
02-6200-6462	Electric	1,385	1,447	1,800.00	1,348.75	1,800.00	\$ 1,900.00
02-6200-6464	Telephone	2,863	2,765	3,000.00	2,133.65	3,000.00	\$ 3,000.00
02-6200-6468	Street Lights	46,124	53,683	55,500.00	37,250.68	55,500.00	\$ 56,000.00
02-6200-6469	Administration Fees	10,000	10,000	12,000.00	9,000.00	12,000.00	\$ 12,000.00
02-6200-6478	Public Restrooms	0	0	0.00	0.00	0.00	\$ -
02-6200-6514	Vehicle Fuel	13,246	18,976	25,000.00	10,152.17	15,000.00	\$ 28,000.00
02-6200-6515	Vehicle Maintenance	1,861	3,880	7,500.00	2,825.13	5,500.00	\$ 8,000.00
02-6200-6517	Vehicle Repair	703	194	1,000.00	381.00	1,000.00	\$ 1,200.00
02-6200-6520	Vehicles	28,968	26,284	28,975.00	12,576.69	17,000.00	\$ 30,000.00
02-6200-6612	Equipment Maintenance	3,973	5,461	5,000.00	4,017.73	6,000.00	\$ 5,000.00
02-6200-6613	Equipment Repair	12,789	5,134	15,000.00	10,778.58	15,000.00	\$ 8,500.00
02-6200-6614	Radios	50	0	250.00	25.76	250.00	\$ 250.00
02-6200-6710	Equipment	1,088	0	2,500.00	0.00	2,500.00	\$ 15,500.00
02-6200-6716	Leased Parking	12	12	12.00	12.00	12.00	\$ 12.00
02-6200-6722	Building Improvements	0	0	1,000.00	0.00	1,000.00	\$ 1,500.00
02-6200-6723	General Reserves	0	0	50,000.00	0.00	250,000.00	\$ 180,000.00
02-6200-6811	TIF Sales Tax	272,702	179,506	212,792.51	164,735.78	213,856.47	\$ 219,202.88
02-6200-6950	ARPA Expense	0	10,355	362,226.73	367,733.09	367,733.09	\$ -
TOTAL TRANSPORTATION EXPENSE		717,310	659,889	1,306,781.31	1,019,454.10	1,460,322.25	\$ 1,177,550.59
REVENUE OVER/(UNDER) EXPENDITURES		164,593	309,511	185,375.08	143,290.11	94,611.70	\$ 52,691.47

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City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
03 -SEWER FUND SUMMARY							
TOTAL REVENUES		1,357,187	1,388,487	1,546,026	1,122,243	1,519,464	\$ 1,624,127.94
TOTAL EXPENDITURES		1,128,799	1,224,171	1,542,274	1,019,539	1,494,545	\$ 1,586,421.26
REVENUE OVER/(UNDER) EXPENDITURES		228,388	164,317	3,752.44	102,704.42	24,919.86	\$ 37,706.67
UTILITY SEWER REVENUES							
03-5300-5106	Sewer Operations Sales Tax	392,767	414,010	443,301.65	337,336.79	445,518.16	\$ 456,656.11
03-5300-5205	Special Event Revenue	0		450.00	223.83	300.00	\$ 400.00
03-5300-5408	Pump Maintenance Fees	0		60,000.00	21,283.37	28,597.38	\$ 60,000.00
03-5300-5415	Grinder Pump Fee	97	150	150.00	0.00	150.00	\$ 150.00
03-5300-5420	Sewer Hook Up Fees	23,000	15,000	17,000.00	5,130.00	7,000.00	\$ 14,000.00
03-5300-5425	Sewer User Fees	789,063	771,061	827,068.23	602,334.12	827,068.23	\$ 858,496.82
03-5300-5430	Trash Service	141,592	144,455	150,042.50	119,246.50	159,826.58	\$ 206,000.00
03-5300-5436	Sewer Inspection Fee	390	90	400.00	130.00	400.00	\$ 400.00
03-5300-5437	FOG Discharge Permit	2,100	1,650	1,800.00	1,500.00	1,800.00	\$ 1,800.00
03-5300-5440	Credit Card Fees	4,286	4,963	4,500.00	4,555.76	6,200.00	\$ 4,500.00
03-5300-5521	Surplus Property	0	11,623	0.00	0.00	0.00	\$ -
03-5300-5900	Transfers From	0	0	0.00	0.00	0.00	\$ -
03-5300-5905	Returned Check Fee	100	225	250.00	437.73	500.00	\$ 200.00
03-5300-5910	Interest Income	2,291	7,206	20,000.00	24,281.58	33,230.00	\$ 12,000.00
03-5300-5915	Grinder Package Sales	0	16,896	12,000.00	0.00	0.00	\$ 8,500.00
03-5300-5920	Miscellaneous Income	252	10	360.00	359.23	450.00	\$ 250.00
03-5300-5925	Legal Fees Reimbursed	1,250	0	0.00	0.00	0.00	
03-5300-5963	Miscellaneous Grant Income	0	0	3,000.00	0.00	3,000.00	
03-5300-5990	Carry Over	0	0	0.00	0.00	0.00	
03-5300-5991	Insurance Premium Refund	0	229	0.00	0.00	0.00	
03-5300-5992	Scrap Metal	0	920	775.00	495.00	495.00	\$ 775.00
03-5300-5993	Insurance Proceeds	0	0	4,929.06	4,929.06	4,929.06	
TOTAL UTILITY REVENUE		1,357,187	1,388,487	1,546,026.44	1,122,242.97	1,519,464.41	\$ 1,624,127.94
UTILITY SEWER EXPENDITURES							
03-6300-6110	Salaries Full Time	178,143	203,394	250,322.48	203,692.35	250,322.48	\$ 262,711.97
03-6300-6112	Salaries Part Time	9,504	9,763	15,000.00	5,913.36	6,000.00	\$ 13,003.20
03-6300-6114	Salaries Overtime	5,204	6,265	9,000.00	5,919.89	9,000.00	\$ 5,000.00
03-6300-6118	Social Security	13,832	15,729	21,945.80	15,581.07	21,225.80	\$ 22,457.21
03-6300-6120	Unemployment Insurance	493	229	430.00	295.42	430.00	\$ 430.00
03-6300-6122	Health Insurance	27,103	30,422	43,310.65	30,076.73	38,288.80	\$ 56,246.92
03-6300-6123	Health Ins Lump-Sum Invest	25,000	20,000	30,000.00	22,500.00	30,000.00	\$ 35,000.00
03-6300-6160	Retirement	17,233	27,881	36,045.82	29,136.19	36,045.82	\$ 37,211.96
03-6300-6262	City Attorney/Legal			0.00	0.00	0.00	
03-6300-6270	Engineering Services	3,895	0	25,000.00	0.00	0.00	\$ -
03-6300-6291	Public Relations	863	0	0.00	0.00	0.00	\$ -
03-6300-6330	Work Comp Insurance	16,499	22,379	28,671.50	29,107.90	29,107.90	\$ 33,000.00
03-6300-6334	Liability Insurance	24,780	25,309	30,618.75	140.00	30,758.75	\$ 35,000.00
03-6300-6410	Building Supplies	776	266	500.00	468.12	500.00	\$ 500.00
03-6300-6411	Property Acquisition	0	0	0.00	0.00	0.00	\$ -
03-6300-6412	Office Supplies	957	519	600.00	649.55	700.00	\$ 600.00
03-6300-6413	Postage Expense	0	47	75.00	0.00	0.00	\$ 75.00
03-6300-6414	Building Maintenance	931	1,292	1,500.00	315.00	1,500.00	\$ 1,500.00
03-6300-6416	Miscellaneous	147	0	100.00	0.00	0.00	\$ 100.00
03-6300-6417	Building Demolition	0	0	0.00	0.00	0.00	\$ -
03-6300-6418	Uniforms	830	1,167	1,000.00	485.73	1,000.00	\$ 1,000.00
03-6300-6420	Safety Equipment	0	0	750.00	711.98	750.00	\$ 750.00
03-6300-6422	ADS & Notices	162	611	700.00	42.00	100.00	\$ 700.00
03-6300-6424	Sewer Supplies	32,015	43,980	50,000.00	58,833.50	64,000.00	\$ 90,000.00
03-6300-6428	Tools	1,773	675	1,500.00	1,089.19	1,500.00	\$ 1,800.00

Exhibit I
City of Lake Ozark 2024 Budget
FY2023 Year End Projection and FY2024 Budget

8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
03-6300-6429	IT Services	109	695	550.00	1,197.57	1,500.00	\$ 1,200.00
03-6300-6431	Computer System-Hardware/	3,046	3,282	3,500.00	3,661.27	26,025.00	\$ 12,925.00
03-6300-6436	Dues & Contributions	2,257	1,768	2,500.00	1,967.00	2,500.00	\$ 2,500.00
03-6300-6437	Employee Drug Screening	425	491	400.00	125.95	500.00	\$ 400.00
03-6300-6439	Rental Equipment	0	390	500.00	170.00	500.00	\$ 500.00
03-6300-6440	Leased Equipment	17,300	20,657	52,000.00	10,328.58	10,500.00	\$ 62,000.00
03-6300-6444	Medical	9,487	40,576	40,000.00	201.00	40,201.00	\$ 40,000.00
03-6300-6449	Recruitment	0	0	5,210.00	0.00	0.00	\$ 5,210.00
03-6300-6451	Training	50	1,500	1,500.00	0.00	1,500.00	\$ 1,500.00
03-6300-6455	Treatment Plant	85,275	91,074	100,000.00	64,400.49	100,000.00	\$ 103,000.00
03-6300-6456	Propane	1,383	2,299	3,000.00	1,631.08	3,000.00	\$ 3,000.00
03-6300-6462	Electric	1,213	1,116	1,300.00	862.57	1,300.00	\$ 1,300.00
03-6300-6464	Telephone	2,654	2,494	2,500.00	2,010.76	2,625.00	\$ 2,700.00
03-6300-6470	Administration Fees	210,000	250,000	250,000.00	187,500.00	250,000.00	\$ 245,000.00
03-6300-6474	Sewer Electric Pumps	69,390	79,142	86,000.00	53,720.29	86,000.00	\$ 86,000.00
03-6300-6491	Trash Expense	154,957	159,778	195,000.00	142,908.04	195,000.00	\$ 206,000.00
03-6300-6514	Vehicle Fuel	10,899	19,870	22,000.00	14,927.85	22,000.00	\$ 25,500.00
03-6300-6516	Vehicle Maintenance	2,498	7,569	5,000.00	1,121.27	5,000.00	\$ 5,300.00
03-6300-6517	Vehicle Repair	285	0	1,000.00	0.00	0.00	\$ 1,000.00
03-6300-6520	Vehicles	41,804	51,129	50,000.00	39,650.63	52,650.00	\$ 63,200.00
03-6300-6612	Equipment Maintenance	34	877	1,000.00	551.94	1,000.00	\$ 1,000.00
03-6300-6613	Equipment Repair	2,595	837	6,000.00	4,732.75	6,000.00	\$ 4,000.00
03-6300-6614	Radio Repair	0	0	250.00	0.00	0.00	\$ 250.00
03-6300-6651	Lift Station Monitoring	12,300	0	13,000.00	6,650.00	6,650.00	\$ 6,700.00
03-6300-6652	Sewer Line Repair	3,594	942	2,500.00	2,756.55	4,500.00	\$ 5,000.00
03-6300-6654	Recycling	0	0	0.00	0.00	0.00	\$ -
03-6300-6710	Equipment	57,909	1,300	2,500.00	1,812.28	1,820.00	\$ 2,500.00
03-6300-6721	Sewer Lien Expense	0	0	0.00	0.00	0.00	
03-6300-6722	Building Improvements	0	0	2,500.00	0.00	2,500.00	\$ 2,500.00
03-6300-6724	Facility Needs Assessment	0	0	0.00	0.00	0.00	\$ -
03-6300-6750	Sewer Reserves	25,000	0	50,000.00	0.00	50,000.00	\$ 15,000.00
03-6300-6752	Misc. Grant Expense	0	0	3,500.00	3,572.52	3,575.00	\$ -
03-6300-6755	HH NID Interest Expense	0	0	0.00	0.00	0.00	
03-6300-6756	HH NID Payment	612	0	0.00	0.00	0.00	
03-6300-6757	Missouri One Call	812	421	900.00	351.38	900.00	\$ 850.00
03-6300-6764	Locks / Seals	0	0	1,200.00	0.00	1,200.00	\$ 1,200.00
03-6300-6910	Sewer Inventory	26,250	0	0.00	0.00	0.00	\$ -
03-6300-6915	Grinder Pumps-Commercial	21,117	34,455	40,000.00	39,770.00	45,000.00	\$ 35,000.00
03-6300-6916	Grinder Pumps- Residential	1,347	33,786	35,000.00	18,482.98	35,000.00	\$ 35,000.00
03-6300-6920	Annual Sewer Connect	0	1,622	2,100.00	0.00	1,575.00	\$ 2,100.00
03-6300-6943	Utility Relocation	0	0	0.00	0.00	0.00	
03-6300-6946	Credit Card Fees	4,056	6,173	8,000.00	4,721.82	8,000.00	\$ 8,000.00
03-6300-6993	Misc. Insurance Claim Expense	0	0	4,794.00	4,794.00	4,794.00	\$ 2,000.00
TOTAL UTILITY EXPENSE		1,128,799	1,224,171	1,542,274.00	1,019,538.55	1,494,544.55	\$ 1,586,421.26
REVENUE OVER/(UNDER)EXPENDITURES		228,388	164,317	3,752.44	102,704.42	24,919.86	\$ 37,706.67

Exhibit I							
City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
8-Nov-23							
04 -WATER FUND SUMMARY							
TOTAL REVENUES		859,345	852,386	905,294	651,920	904,483	\$ 1,867,342.55
TOTAL EXPENDITURES		805,313	895,903	756,105	482,141	725,543	\$ 1,852,981.49
REVENUE OVER/(UNDER)EXPENDITURES		54,032	(43,517)	149,189.26	169,778.35	178,940.10	\$ 14,361.06
WATER REVENUES							
04-5400-5205	Special Event Revenue	0	0	350.00	145.61	250.00	\$ 350.00
04-5400-5400	Reconnect Fees	619	1,087	2,400.00	3,355.17	3,500.00	\$ 1,200.00
04-5400-5410	Water Hook Up Fee	60,560	42,658	45,240.00	17,108.49	20,000.00	\$ 110,000.00
04-5400-5411	Water Leak Shut Off	25	125	350.00	200.00	350.00	
04-5400-5412	Water Meter Testing	0	75	75.00	0.00	0.00	
04-5400-5413	Second Meter Re-Read	0	0	0.00	0.00	0.00	
04-5400-5414	Fireline Hook-Up	0	0	0.00	0.00	0.00	
04-5400-5415	Hydrant Usage	2,966	1,142	720.00	574.97	720.00	\$ 1,000.00
04-5400-5416	Primacy Fee Collection Fees	83	119	120.00	101.44	135.00	\$ 135.00
04-5400-5420	Credit Card Fees	0	0	0.00	0.00	0.00	
04-5400-5435	Water User Fees	772,103	803,287	847,673.92	619,649.23	865,988.63	\$ 948,257.55
04-5400-5436	Water Sales Tax Discount	453	501	465.00	371.51	525.00	\$ 525.00
04-5400-5437	Landlord Shut Off Fee	25	0	50.00	0.00	0.00	\$ 50.00
04-5400-5438	Water Tap Fee	0	0	0.00	0.00	0.00	
04-5400-5439	Red Tag Fee	1,020	1,002	1,500.00	1,552.69	1,900.00	\$ 1,000.00
04-5400-5900	Transfers From	0	0	0.00	0.00	0.00	
04-5400-5905	Returned Check Fee	0	0	0.00	0.00	0.00	
04-5400-5907	\$25 Service Fee	0	75	250.00	100.00	125.00	\$ 75.00
04-5400-5910	Interest Income	871	1,969	6,000.00	7,771.69	10,000.00	\$ 5,000.00
04-5400-5920	Miscellaneous Income	19,369	77	100.00	520.00	520.00	\$ 100.00
04-5400-5921	Carry Over	0	0	0.00	0.00	0.00	\$ -
04-5400-5922	Water Bond Carry Over	0	0	0.00	0.00	0.00	
04-5400-5923	Insurance Premium Refund	0	269	0.00	469.00	469.00	\$ -
04-5400-5924	Water Bond Proceeds	0	0	0.00	0.00	0.00	\$ 800,000.00
04-5400-5925	DNR Grant Reimbursement	1,250	0	0.00	0.00	0.00	
04-5400-5926	Recycling	0	0	0.00	0.00	0.00	
TOTAL WATER REVENUE		859,345	852,386	905,293.92	651,919.80	904,482.63	\$ 1,867,342.55
WATER EXPENDITURES							
04-6400-6110	Salaries Full Time	172,105	177,807	200,802.96	122,597.14	200,802.96	\$ 216,988.59
04-6400-6112	Salaries Part Time	0	0	0.00	0.00	0.00	\$ -
04-6400-6114	Salaries Overtime	4,024	4,282	5,000.00	2,495.93	4,000.00	\$ 5,000.00
04-6400-6118	Social Security	12,234	12,644	16,464.24	8,616.10	16,384.24	\$ 17,759.09
04-6400-6120	Unemployment Insurance	174	87	320.00	117.18	160.00	\$ 320.00
04-6400-6122	Health Insurance	26,172	29,227	30,101.35	16,094.15	24,500.00	\$ 38,776.40
04-6400-6160	Retirement	21,850	24,557	28,606.61	17,387.97	28,606.61	\$ 30,856.41
04-6400-6161	Health Insurance Subsidy	0	0	0.00	0.00	0.00	\$ -
04-6400-6262	City Attorney/ Legal	0	0	0.00	0.00	0.00	
04-6400-6263	Financial Consultant	300	0	300.00	0.00	300.00	\$ 1,000.00
04-6400-6270	Engineering Services	3,740	2,888	25,000.00	0.00	0.00	\$ -
04-6400-6291	Public Relations	638	0	0.00	0.00	0.00	
04-6400-6330	Work Comp Insurance	8,188	11,181	14,350.00	14,697.95	14,697.95	\$ 17,000.00
04-6400-6334	Liability & Property Insurance	19,085	19,179	23,525.00	1,686.00	25,211.00	\$ 26,000.00
04-6400-6410	Building Supplies	492	659	550.00	798.64	875.00	\$ 600.00
04-6400-6412	Office Supplies	434	462	600.00	842.96	900.00	\$ 600.00
04-6400-6414	Building Maintenance	0	313	500.00	380.33	500.00	\$ 600.00
04-6400-6415	Codification	0	0	0.00	0.00	0.00	
04-6400-6416	Miscellaneous	1,853	398	400.00	0.00	0.00	\$ 400.00
04-6400-6418	Uniforms	921	740	1,000.00	456.91	1,000.00	\$ 1,000.00
04-6400-6420	Safety Equipment	68	0	500.00	404.86	500.00	\$ 500.00

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City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
04-6400-6422	Ads & Notices	0	510	500.00	0.00	0.00	\$ 500.00
04-6400-6425	Water Supplies	49,960	106,520	75,000.00	18,353.95	30,000.00	\$ 75,000.00
04-6400-6428	Tools	800	1,106	900.00	746.98	900.00	\$ 850.00
04-6400-6429	IT Services	31	3,281	3,000.00	2,240.57	3,000.00	\$ 5,000.00
04-6400-6431	Computer System	4,439	290	9,900.00	10,457.27	32,058.77	\$ 11,500.00
04-6400-6436	Dues & Contributions	275	1,447	1,100.00	60.50	1,500.00	\$ 1,150.00
04-6400-6437	Employee Drug Screening	200	153	400.00	132.17	400.00	\$ 200.00
04-6400-6438	Insurance	0	0	0.00	0.00	0.00	\$ -
04-6400-6439	Rental Equipment	0	0	3,000.00	7,175.00	7,500.00	\$ -
04-6400-6440	Leased Equipment	0	0	0.00	0.00	0.00	\$ 9,096.00
04-6400-6444	Medical	317	847	250.00	127.85	250.00	\$ 325.00
04-6400-6449	Recruitment	0	0	5,210.00	0.00	0.00	\$ 5,210.00
04-6400-6451	Training	130	0	500.00	0.00	0.00	\$ 800.00
04-6400-6456	Propane	618	1,475	2,000.00	1,217.09	2,000.00	\$ 2,000.00
04-6400-6462	Electric	0	0	0.00	0.00	0.00	\$ -
04-6400-6464	Telephone	2,053	2,107	3,500.00	2,445.74	3,500.00	\$ 4,100.00
04-6400-6470	Administrative Fees	95,000	95,000	105,000.00	78,750.00	105,000.00	\$ 100,000.00
04-6400-6475	Water Electric Pumps	34,928	33,990	36,500.00	34,159.84	45,000.00	\$ 45,000.00
04-6400-6491	Refund	0	0	0.00	0.00	0.00	\$ -
04-6400-6495	Water Testing	275	0	250.00	90.00	250.00	\$ 250.00
04-6400-6514	Vehicle Fuel	10,648	17,981	18,775.00	11,160.79	18,775.00	\$ 19,500.00
04-6400-6516	Vehicle Maintenance	1,511	2,921	3,000.00	600.45	3,000.00	\$ 3,000.00
04-6400-6517	Vehicle Repair	2,783	2,726	3,000.00	50.00	3,000.00	\$ 3,000.00
04-6400-6520	Vehicles	10,072	9,426	11,240.00	44,507.65	51,911.50	\$ 13,000.00
04-6400-6612	Equipment Maintenance	856	2,587	1,500.00	281.72	1,500.00	\$ 1,800.00
04-6400-6613	Equipment Repair	2,134	3,249	4,000.00	5,522.41	6,000.00	\$ 3,000.00
04-6400-6614	Radio Equipment	0	920	0.00	0.00	0.00	\$ -
04-6400-6653	Water Line Repair	6,819	5,795	5,500.00	1,190.84	5,500.00	\$ 6,000.00
04-6400-6710	Equipment	6,298	4,800	7,500.00	3,984.69	7,500.00	\$ 7,600.00
04-6400-6715	Bank Fees	0	0	0.00	0.00	0.00	\$ -
04-6400-6720	Returned Check Clearing	0	0	0.00	0.00	0.00	\$ -
04-6400-6722	Building Improvements	0	0	0.00	0.00	0.00	\$ -
04-6400-6724	Facility Needs Assessment	0	0	0.00	0.00	0.00	\$ -
04-6400-6757	Missouri One Call	612	421	900.00	351.42	900.00	\$ 700.00
04-6400-6762	Water Meters	10,968	9,358	35,000.00	35,252.86	40,000.00	\$ 36,000.00
04-6400-6763	Water Towers	35,897	42,176	35,000.00	2,046.04	3,000.00	\$ 230,000.00
04-6400-6764	Locks / Seals	812	0	1,000.00	0.00	0.00	\$ 1,000.00
04-6400-6779	2012 Water District Bond	185,000	190,000	0.00	0.00	0.00	\$ -
04-6400-6800	2012 Water Bond Interest Payment	9,466	3,230	0.00	0.00	0.00	\$ -
04-6400-6801	2012 Water Bond Admin Fee	212	212	0.00	0.00	0.00	\$ -
04-6400-6802	Water Extensions	25,030	34,069	0.00	0.00	0.00	\$ 800,000.00
04-6400-6803	Water Bond Audit Disclosure	0	0	0.00	0.00	0.00	\$ -
04-6400-6804	Water Bond Issue Costs	0	0	0.00	0.00	0.00	\$ -
04-6400-6805	Water Bond Discount	0	0	0.00	0.00	0.00	\$ -
04-6400-6900	2013 Water District Bond	32,000	33,000	34,000.00	34,000.00	34,000.00	
04-6400-6901	2013 Water Bond Interest Payment	2,573	1,566	527.00	527.00	527.00	
04-6400-6902	2013 Water Bond Admin Fee	318	318	132.50	132.50	132.50	
	2023 bond debt payment				0.00	0.00	\$ 110,000.00
04-6400-6911	Water Inventory	0	0	0.00	0.00	0.00	\$ -
04-6400-6930	Water Reserve Fund	0	0	0.00	0.00	0.00	\$ -
04-6400-6940	Transfer to	0	0	0.00	0.00	0.00	\$ -
04-6400-6942	Credit Card Fees	0	0	0.00	0.00	0.00	\$ -
04-6400-6943	Utility Relocation	0	0	0.00	0.00	0.00	\$ -
	TOTAL WATER EXPENSE	805,313	895,903	756,104.66	482,141.45	725,542.53	\$ 1,852,981.49
	REVENUE OVER/(UNDER)EXPENDITURES	54,032	(43,517)	149,189.26	169,778.35	178,940.10	\$ 14,361.06

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City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
05 -TIF SPECIAL ALLOCATION FUND SUMMARY							
TOTAL REVENUES		1,973,229	1,655,232	1,960,977	1,670,268	2,078,731	\$ 2,108,261.82
TOTAL EXPENDITURES		1,941,057	1,815,276	1,938,562	1,540,275	2,043,883	\$ 2,089,317.94
REVENUE OVER/(UNDER) EXPENDITURES		32,172	(160,044)	22,415.02	129,992.83	34,848.09	\$ 18,943.89
TIF SPECIAL ALLOC REVENUES							
05-5500-5100	Eagles Landing TIF Sales Tax	1,535,030	1,212,687	1,505,164.71	1,132,943.84	1,525,894.67	\$ 1,564,042.04
05-5500-5101	HSB TIF Sales Tax	0	0	0.00	16,310.44	16,310.44	
05-5500-5110	Eagles Landing TIF Pilots	331,141	310,683	323,908.02	314,160.02	323,908.02	\$ 327,147.10
05-5500-5115	Eagles Landing CID Revenue	53,353	65,470	64,557.13	101,663.03	104,328.14	\$ 106,936.34
05-5500-5116	Eagles Landing CID EATS	53,353	65,470	64,557.13	101,663.02	104,328.14	\$ 106,936.34
05-5500-5900	Eagles Landing Transfer From	0	0	0.00	0.00	0.00	\$ -
05-5500-5910	Eagles Landing Interest Income	351	921	2,790.00	3,527.34	3,961.84	\$ 3,200.00
05-5500-5911	Eagles Landing TIF Carry Over	0	0	0.00	0.00		\$ -
TOTAL SPECIAL ALLOCATION REVENUE		1,973,229	1,655,232	1,960,976.99	1,670,267.89	2,078,731.25	\$ 2,108,261.82
TIF SPECIAL ALLOC EXPENDITURES							
05-6500-6100	Eagles Landing TIF Expenses	1,841,504	1,686,730	1,809,447.71	1,360,310.77	1,835,226.88	\$ 1,875,445.25
05-6500-6115	Eagles Landing CID Expense	98,019	126,567	127,177.55	177,421.19	205,526.44	\$ 210,664.60
05-6500-6116	Eagles Landing CID Admin Fee	1,534	1,979	1,936.71	2,542.90	3,129.84	\$ 3,208.09
05-6500-6940	Eagles Landing Transfer To	0	0	0.00	0.00		\$ -
TOTAL SPECIAL ALLOCATION EXPENSE		1,941,057	1,815,276	1,938,561.97	1,540,274.86	2,043,883.16	\$ 2,089,317.94
REVENUE OVER/(UNDER) EXPENDITURES		32,172	(160,044)	22,415.02	129,992.83	34,848.09	\$ 18,943.89

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City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
06 -NID FUND SUMMARY							
TOTAL REVENUES		282,818	282,818	282,818	153,411	283,058	\$ 258,267.85
TOTAL EXPENDITURES		254,332	254,978	259,797	250,009	259,797	\$ 119,350.00
REVENUE OVER/(UNDER)EXPENDITURES		28,486	27,840	23,021.35	(96,598.22)	23,261.35	\$ 138,917.85
NID REVENUES							
06-5600-5101	Osage National Tax	185,204	185,204	185,204.12	65,146.62	185,204.12	\$ 185,204.12
06-5600-5115	Knox Point Tax	2,589	2,589	2,589.24	280.72	2,589.24	\$ 2,589.24
06-5600-5120	Eagle Crest/Rosco Tax	2,238	2,238	2,238.49	536.39	2,238.49	\$ 2,238.49
06-5600-5121	Mockingbird Prop Tax	4,365	4,365	4,365.36	4,205.63	4,365.36	\$ 4,365.36
06-5600-5125	Shorewood Prop Tax	4,206	4,206	4,206.12	1,190.76	4,206.12	\$ 4,206.12
06-5600-5126	Roscoe NID Tax	2,330	2,330	2,330.25	358.50	2,330.25	\$ 2,330.25
06-5600-5400	Mockingbird Maintenance	31	31	31.35	15.60	31.35	\$ 31.35
06-5600-5405	Shorewood Maintenance	90	90	89.92	67.35	89.92	\$ 89.92
06-5600-5898	Transfer From	81,000	81,000	81,000.00	80,790.00	81,000.00	\$ 56,450.00
06-5600-5910	Osage National Interest	475	475	475.00	586.57	700.00	\$ 475.00
06-5600-5914	Eagle Crest/Rosco Interest	48	48	48.00	50.37	55.00	\$ 48.00
06-5600-5920	Misc. Income	0	0	0.00	0.00	0.00	\$ -
06-5600-5921	Mockingbird Interest Income	240	240	240.00	182.27	248.00	\$ 240.00
06-5600-5922	Shorewood NID Interest	0	0	0.00	0.00	0.00	\$ -
TOTAL NID REVENUE		282,818	282,818	282,817.85	153,410.78	283,057.85	\$ 258,267.85
NID EXPENDITURES							
06-6600-6745	Mockingbird P & I Payment	6,776	6,508	6,829.25	1,054.62	6,829.25	\$ 6,522.45
06-6600-6746	Shorewood P & I Payment	4,709	4,522	4,745.75	732.88	4,745.75	\$ 4,532.55
06-6600-6840	Osage Natl Bank Fee	265	265	265.00	265.00	265.00	\$ 265.00
06-6600-6845	Bank Fees	0	0	0.00	0.00	0.00	\$ -
06-6600-6856	Knox Point P & I Expense	5,302	5,078	4,854.00	4,854.00	4,854.00	\$ 5,630.00
06-6600-6860	Eagle/Rosco P & I Expense	18,900	19,100	18,250.00	18,250.00	18,250.00	\$ -
06-6600-6870	Osage National P & I Expe	218,380	219,505	224,852.50	224,852.50	224,852.50	\$ 102,400.00
06-6600-6900	Transfer To	0	0	0.00	0.00	0.00	\$ -
TOTAL NID EXPENSE		254,332	254,978	259,796.50	250,009.00	259,796.50	\$ 119,350.00
REVENUE OVER/(UNDER) EXPENDITURES		28,486	27,840	23,021.35	(96,598.22)	23,261.35	\$ 138,917.85

Exhibit I							
City of Lake Ozark 2024 Budget							
FY2023 Year End Projection and FY2024 Budget							
8-Nov-23		2021 Actual Year End	2022 Actual Year End	2023 Current Budget	2023 YTD Actual thru 9-30-23	2023 Projected Year End	2024 Budget Request
07-SEWER CAPITAL IMPROVEMENT FUND SUMMARY							
TOTAL REVENUES		1,574,146	1,666,956	1,813,090	1,390,746	1,840,158	\$ 4,076,452.76
TOTAL EXPENDITURES		1,221,511	1,249,650	1,811,444	833,123	1,266,071	\$ 4,069,348.66
REVENUE OVER/(UNDER) EXPENDITURES		352,635	417,306	1,645.93	557,622.16	574,086.65	\$ 7,104.10
CAPITAL IMPRV REVENUES							
07-5700-5181	Capitl Improvement Sales Tax	1,571,110	1,656,031	1,773,039.93	1,349,523.81	1,781,905.13	\$ 1,826,452.76
07-5700-5900	Transfer From	0	0	0.00	0.00	0.00	
07-5700-5910	Interest Income	3,036	10,925	40,050.00	41,221.75	58,252.75	\$ 10,000.00
07-5700-5911	Carry Over	0	0	0.00	0.00	0.00	
	series 2023 bond proceeds	0	0	0.00	0.00	0.00	\$ 2,240,000.00
07-5700-5920	Miscellaneous Income	0	0	0.00	0.00	0.00	
TOTAL CAPITAL IMPROVEMENT REVENUE		1,574,146	1,666,956	1,813,089.93	1,390,745.56	1,840,157.88	\$ 4,076,452.76
CAPITAL IMPRV EXPENDITURES							
07-6700-6270	Engineering Services	42,550	35,500	230,000.00	4,100.00	10,000.00	\$ 40,000.00
07-6700-6458	Osage Nat'l TIF Sales Tax	0	0	0.00	0.00	0.00	\$ -
07-6700-6472	MAMU P & I Payment	351,445	349,639	348,414.00	259,755.78	348,414.00	\$ 311,000.00
07-6700-6650	Lift Stations	75,119	113,903	90,000.00	54,943.93	90,000.00	\$ 130,000.00
07-6700-6715	Bank Fees	0	0	0.00	0.00	0.00	\$ -
07-6700-6750	Sewer Capital Impr Reserves	0	0	90,000.00	0.00	90,000.00	\$ 100,000.00
07-6700-6758	Capital Improvements	332,345	406,672	255,000.00	156,501.84	255,000.00	\$ 150,000.00
07-6700-6759	Sewer Extensions	0	0	112,500.00	5,147.99	10,000.00	\$ 50,000.00
07-6700-6760	Water Extensions	0	0	210,000.00	18,244.08	25,000.00	\$ 50,000.00
07-6700-6761	Street Projects	0	0	50,000.00	4,958.22	10,000.00	\$ 2,480,000.00
07-6700-6900	Transfer To	0	0	0.00	0.00	0.00	
07-6700-6910	Audit Expense	0	0	0.00	0.00	0.00	\$ -
	Series 2023 Road Bond	0	0	0.00	0.00	0.00	\$ 320,000.00
07-6700-6942	Series 2010 Sewer Bond	0	0	0.00	0.00	0.00	
07-6700-6943	TIF Sales Tax	420,052	343,935	425,530.00	329,471.56	427,657.23	\$ 438,348.66
TOTAL CAPITAL IMPROVEMENT EXPENSE		1,221,511	1,249,650	1,811,444.00	833,123.40	1,266,071.23	\$ 4,069,348.66
REVENUE OVER/(UNDER)EXPENDITURES		352,635	417,306	1,645.93	557,622.16	574,086.65	\$ 7,104.10

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-50

ORDINANCE NO.: _____

**AN ORDINANCE PROVIDING FOR A HIRING INCENTIVE
FOR P.O.S.T. CERTIFIED LAW ENFORCEMENT OFFICERS**

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual for the City of Lake Ozark to include a hiring incentive to attract experienced law enforcement officers to employment with the City of Lake Ozark. Any qualifying new-hire, full-time, POST certified law enforcement officer hired is eligible for a \$2,500.00 employment incentive, in addition to all compensation otherwise offered by the City's Personnel Policies and Procedures, upon the following qualifications and terms:

1. The officer must have three (3) or more years of service as a POST certified law enforcement officer, or equivalent, as a federal (including military police officer), state or local law enforcement officer; and
2. The incentive compensation shall be paid to the officer as follows: \$1,500.00 included in the officer's first pay-check; \$1,000.00 included in the officer's first pay-check following their successful six (6) month probationary period of time; and
3. The officer must execute at the time of hire, a three (3) year service commitment with promissory note that, if the officer leaves service with the City of Lake Ozark, or is terminated for cause, prior to the fulfillment of the three (3) year service agreement, the officer will reimburse the City of Lake Ozark for the full amount of the hiring incentive paid to date; and
4. Nothing herein changes the officer's status as an "at-will" employee.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City's Personnel Policies and Procedures Manual be amended to provide for an employment incentive for all new-hire law enforcement officers who meet the terms and conditions as set out hereinabove.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-53

ORDINANCE NO.: _____

AN ORDINANCE AMENDING SECTIONS 140.010, 140-070, 140-080(C)(6), AND 140.150 OF THE MUNICIPAL CODE OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, Chapter 140 of the Municipal Code of the City of Lake Ozark, Missouri provides for various purchasing procedures and policies; and

WHEREAS, to streamline procurement procedures, and recognize the implicit authority of the City Administrator and staff to make certain procurements of supplies and services budgeted by the Board of Aldermen, it has been recommended by Staff that Sections 140.010(C), 140.070, 140.080(A)(6) and 140.050 be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. Section 140.010(C) of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 140.010 Purchasing Agent Designated.

- C. The purchasing agent shall establish a purchase order system to implement this Section and shall have the authority to make **all** purchases which are within the scope of the approved operating budget in amounts equal to or less than ~~one thousand dollars (\$1,000.00)~~ **fifteen thousand dollars (\$15,000.00); Board pre-approval is preferred.** In addition, **department heads shall have the authority to make purchases which are within the scope of the approved operating budget in amounts equal to or less than five thousand dollars (\$5,000.00); and supervisors shall have authority to make purchases which are within the scope of the approved operating budget in amounts equal to or less than one thousand dollars (\$1,000.00).**

Section 2 of this Ordinance. Section 140.070 of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 140.070 Formal Contract Procedure.

All supplies and contractual services, except as otherwise provided in this Chapter, when the estimated cost thereof shall exceed ~~five thousand dollars (\$5,000.00)~~ **fifteen thousand dollars (\$15,000.00)**, shall be purchased by formal, written contract from the lowest responsible bidder, after due notice, inviting proposals. All sales of personal property which has become obsolete and unusable, when the estimated value shall exceed five thousand dollars (\$5,000.00) shall be sold by formal written contract to the highest responsible bidder, after due notice inviting proposals.

Section 3 of this Ordinance. Section 140.080(A)(6) of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 140.080 Notice Defined.

- A. The notice required by the preceding Section shall consist of the following:
 - 6. When the estimated cost of supplies and contractual services does not exceed ~~five thousand dollars (\$5,000.00)~~ **fifteen thousand dollars (\$15,000.00)**, the purchasing agent shall be permitted to solicit bids in accordance with Subsection (A)(2) and (3) of this Section without publication, provided that:
 - a. A written notice, which includes a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured, if applicable, and the time and place of opening bids shall be submitted to a minimum of three (3) vendors;
 - b. No less than three (3) written bids are received from responsible bidders; and
 - c. All remaining provisions of this Chapter are complied with.

Section 4 of this Ordinance. Section 140.150 of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 140.150 Emergency Purchases.

In case of apparent emergency which requires immediate purchase of supplies or contractual services, any two (2) of the Mayor, Mayor Pro Tem or purchasing agent may authorize the purchase at the lowest obtainable price, any supplies or contractual services ~~regardless of the amount of the expenditure not to exceed twenty thousand dollars (\$20,000.00)~~. A full explanation of the circumstances of an emergency purchase shall be recorded in the journal of the Board of Aldermen. ~~The Mayor or, in the Mayor's absence, the Mayor Pro Tem, may call a special meeting of the Board of Aldermen to acquire the immediate purchase of supplies or contractual services as outlined hereinabove.~~

Section 5 of this Ordinance. This Ordinance shall take effect and be in full force from and after January 1, 2024.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-54

ORDINANCE NO.: _____

***AN ORDINANCE APPROVING A TERMINAL AGENCY AGREEMENT WITH
MILLER COUNTY, MISSOURI***

WHEREAS, the City of Lake Ozark presently operates and maintains a communications (dispatch) center as a part of its police department; and,

WHEREAS, Miller County, Missouri also operates and maintains a communications (dispatch) center for its sheriff's department and other emergency response agencies; and,

WHEREAS, Miller County, Missouri assists the City with its police communications (dispatch) services; and

WHEREAS, in order for Miller County to provide MULES (Missouri Uniform Law Enforcement System) and NCIC (National Crime Information Center) information to the City of Lake Ozark as a terminal agency, the City must enter into a Terminal Agency Agreement as set out in Exhibit 1 attached hereto with Miller County, Missouri, which provides information to Lake Ozark as a Operating Agency.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1. Adoption and Execution. The Terminal Agency Agreement attached hereto as Exhibit 1 is hereby adopted and approved. The Mayor or his designated agent is authorized to execute said Terminal Agency Agreement for and on behalf of the City.

Section 2. Effective Date. This ordinance shall take effect and be in full force immediately after its adoption by the Board of Aldermen of the City of Lake Ozark.

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First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Watts	Aye	or	Nay
Alderman Jackson	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

TERMINAL AGENCY AGREEMENT

for

MISSOURI UNIFORM LAW ENFORCEMENT SYSTEM (MULES) &
NATIONAL CRIME INFORMATION CENTER (NCIC) ACCESS

PURPOSE OF AGREEMENT

This agreement establishes the standard procedures for an OPERATING AGENCY (defined as a criminal justice agency with a computer terminal authorized for record entry and inquiry purposes) to perform MULES/NCIC transactions for a TERMINAL AGENCY (defined as a criminal justice agency with a computer terminal authorized for inquiry purposes only OR a criminal justice agency with a computer terminal authorized for entry and inquiry purposes that is not in operation 24 hours a day, 7 days a week). Both parties agree to comply with MULES/NCIC policies, standards, and procedures as described in the User Agency Agreement, NCIC 2000 Operating Manual, CJIS Security Policy, and MULES Policies & Procedures Manual.

RECORD ENTRY

The OPERATING AGENCY agrees to enter all records for the TERMINAL AGENCY under the TERMINAL AGENCY's Originating Agency Identifier (ORI) Number.

RECORD INQUIRY

The OPERATING AGENCY agrees to perform all restricted (i.e. Criminal History) and non-restricted file (i.e. Hot File) transactions, as defined in the CJIS Security Policy, for the TERMINAL AGENCY using the TERMINAL AGENCY's ORI when required.

HIT CONFIRMATIONS

The TERMINAL AGENCY and OPERATING AGENCY agree to jointly establish the necessary procedures for the OPERATING AGENCY to respond to all hit confirmation requests within ten (10) minutes or one (1) hour depending on priority level. The hit confirmation response will provide the requesting criminal justice agency with a positive or negative confirmation or, when necessary, the specific amount of additional time needed by the OPERATING AGENCY to fully respond.

LOCATES

The OPERATING AGENCY agrees to perform all Locate transactions and to keep the TERMINAL AGENCY informed of the final results of any positive response.

VALIDATIONS

The TERMINAL AGENCY agrees to perform the validations of their own records that were entered by the OPERATING AGENCY under the TERMINAL AGENCY'S ORI. When validating a record, the TERMINAL AGENCY must confirm the record is complete, accurate, and still active. The TERMINAL AGENCY'S validation procedures should be formalized and kept on file for review during a MULES/NCIC audit.

MESSAGING

The OPERATING AGENCY agrees to use its own ORI on messages generated by its operators for the TERMINAL AGENCY and to indicate by name of department the TERMINAL AGENCY it is representing in the text and signature of the message.

DISSEMINATION

The TERMINAL AGENCY and OPERATING AGENCY agree to only disseminate information retrieved from the MULES or NCIC systems when specifically authorized by the CJIS Security Policy and the MULES Policies & Procedures Manual.

QUALITY ASSURANCE

The TERMINAL AGENCY and OPERATING AGENCY agree to take all appropriate measures necessary to ensure that only the most complete, accurate, and valid records are entered into MULES and NCIC.

SYSTEM SECURITY

The TERMINAL AGENCY and OPERATING AGENCY agree to abide by all current physical, technical, and information security requirements outlined in the CJIS Security Policy.

AUDIT

The TERMINAL AGENCY and OPERATING AGENCY understand that both agencies are subject to a triennial MULES/NCIC Policy Compliance Review by the Missouri State Highway Patrol (MSHP) CJIS Division and/or the FBI CJIS Division.

MISUSE

The TERMINAL AGENCY and OPERATING AGENCY agree that any misuse of the MULES or NCIC systems, or misuse of information retrieved from the MULES or NCIC systems, is a Class A Misdemeanor pursuant to 576.050 RSMo and must be reported

immediately to the MSHP Access Integrity Unit. CANCELLATION
The TERMINAL AGENCY and OPERATING AGENCY agree that either party, upon
thirty (30) days notice in writing to the other party, may cancel this Terminal Agency
Agreement.

ACKNOWLEDGEMENT

WE, THE UNDERSIGNED, AGREE TO COMPLY WITH THE DUTIES AND
RESPONSIBILITIES NAMED IN BOTH THE MANDATORY AND OP-IN SECTIONS OF THIS
TERMINAL AGENCY AGREEMENT, AS WELL AS THE INCORPORATED PROVISIONS OF THE
NCIC 2000 OPERATING MANUAL, THE CJIS SECURITY POLICY, AND THE MULES POLICIES &
STANDARDS MANUAL. WE UNDERSTAND THAT FAILURE TO COMPLY WITH THESE
DUTIES AND RESPONSIBILITIES MAY SUBJECT MY AGENCY TO SANCTIONS BY THE
MISSOURI CJIS SYSTEMS OFFICER (CSO), UP TO AND INCLUDING TERMINATION OF
ACCESSTO MULES OR NCIC INFORMATION.

LAKE OZARK PD

TERMINAL AGENCY

MO0660300

Agency ORI

Agency Head (printed name)

Agency Head Signature Date

MILLER CO E-911

OPERATING AGENCY

MO066033N

Agency ORI

Karla Horton

Agency Head (printed name)

Karla Horton

Agency Head Signature Date

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-56

ORDINANCE NO.: _____

AN ORDINANCE AMENDING SECTION 706.040 OF THE MUNICIPAL CODE OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, Section 706.060 of the Municipal Code of the City of Lake Ozark, Missouri provides for review of user charge rates as necessary to ensure that the public water system generates adequate revenues to pay the costs of operation and maintenance; and

WHEREAS, the rates currently set out in Section 706-040 of the Municipal Code of the City of Lake Ozark, Missouri have been unchanged since 2010 and need to be increased to generate adequate revenues to ensure that increased operational and maintenance costs are covered; and

WHEREAS, the Utility Commission of the City of Lake Ozark, Missouri on October 30, 2023 unanimously recommended a rate increase as set out herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. Section 706.040 of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 706.040 Charges.

- A. Each user shall pay for the services provided by the City based on their use of the treatment works as determined by water meter(s) acceptable to the City.
- B. For residential contributors, user charges shall be based on water used during the current month. If a residential contributor does not receive water from the City of Lake Ozark the user charge will be based on an estimated monthly use of 4,500 gallons. For industrial and commercial contributors, user charges shall be based on water used during the current month. If a commercial or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater collection system, the user charge for that contributor may be based on wastewater meter(s) or separate water

meter(s) installed and maintained at the contributor's expense, and in a manner acceptable to the City.

- C. The minimum charge per month for residential customers shall be ~~\$15.00~~ **\$15.57**. In addition, each contributor shall pay a user charge for operation and maintenance including replacement of ~~\$2.75~~ **\$3.44** per 1,000 gallons of water as determined in the preceding section. The minimum charge per month for commercial and industrial customers shall be ~~\$22.03~~ **\$22.87**. In addition, each contributor shall pay a user charge for operation and maintenance including replacement of ~~\$3.50~~ **\$4.37** per 1,000 gallons of water as determined in the preceding section.
- D. For those contributors which contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement is:

~~\$0.0479~~ **\$0.0497** per pound of BOD
~~\$0.0440~~ **\$0.0456** per pound of SS

- E. For commercial and industrial users which do not receive water from the City the following monthly user charges shall apply;

Motels	\$11.36 \$11.79 per room
Resorts	\$13.13 \$13.63 per unit
Campgrounds Full Service	\$4.58 \$4.75 per site
Campgrounds Primitive	\$2.30 \$2.39 per site
Restaurants	\$3.20 \$3.32 per seat
Fast Food	\$3.20 \$3.32 per seat
Amusement Shows	\$0.12 \$0.13 per seat
Comedy Club	\$0.99 \$1.03 per seat
Taverns and Lounges	\$2.02 \$2.10 per seat
Car Washes	\$49.32 \$51.19 per bay
Medical Clinics	\$28.52 \$29.60 per unit
Supermarkets	\$94.37 \$97.96 per unit
Schools	\$1.07 \$1.11 per student
Churches	\$0.12 \$0.13 per member
Office Suites	\$28.52 \$29.60 per suite
Office Retail	\$28.52 \$29.60 per suite

Marinas-Slips 30ft or longer	\$2.30 \$2.39 per slip
Marinas-Slips under 30ft	\$1.17 \$1.21 per slip
Convenience Stores	\$94.37 \$97.96 per store
Excursion Boats	\$0.62 \$0.64 per seat
Dump Stations	\$28.52 \$31.03 each

- F. Any user which discharge any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the City's treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance, or replacement of the treatment works, shall pay for such increased costs. The charge to each user shall be as determined by the responsible plant operating personnel and approved by the Board of Aldermen.
- G. The user charge rates established in this Chapter apply to all users of the City's treatment works within the city limits, regardless of the user's location.
- H. The user charge rates established in this Chapter shall be multiplied by a factor of 1.5 for all users outside of the city limits, regardless of the user's location.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after January 1, 2024.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

CITY OF LAKE OZARK

A Missouri Municipality of the 4th Class

BILL NO.: 2023-57

ORDINANCE NO.: _____

AN ORDINANCE AMENDING SECTION 705.040(D) OF THE MUNICIPAL CODE OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, Section 705.185 of the Municipal Code of the City of Lake Ozark, Missouri provides for review of user charge rates as necessary to ensure that the public sewage system generates adequate revenues to pay the costs of operation and maintenance; and

WHEREAS, the rates currently set out in Section 705-040(D) of the Municipal Code of the City of Lake Ozark, Missouri have been unchanged since 2011 and need to be increased to generate adequate revenues to ensure that increased operational and maintenance costs are covered; and

WHEREAS, the Utility Commission of the City of Lake Ozark, Missouri on October 30, 2023 unanimously recommended a rate increase as set out herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. Section 705.040(D) of the Municipal Code of the City of Lake Ozark, Missouri is amended to read as follows:

Section 705.040 Utility Service Charges.

D. Water Rate Schedule. The following shall be the water rate schedule for the City of Lake Ozark:

MONTHLY CUSTOMER FEES					
WATER RATES	COMMERCIAL RATE	RESIDENTIAL RATE	OUTSIDE CITY	DEPOSIT	OUTSIDE CITY DEPOSIT
Base rate*	\$21.78 -\$23.85	\$40.82 -11.85	1.5x base rate	\$75.00 (Res)	\$112.50 (Res)
Usage rate**	\$.006567/gal \$.007191	.005096/gal. \$.00558	1.5x usage rate	\$300.00 (Com)	\$450.00 (Com)

* **Base Rate** is applicable to all residential, commercial and industrial users of the City's water system. All multi-residential properties (apartment complexes, duplexes, condominium buildings, etc.) and multi-commercial properties (multi-unit office and retail complexes, etc.) not

individually metered by unit shall be billed the base rate per unit plus the usage rate per gallon based on water consumption.

** Usage Rate is charged per gallon of water consumption.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after January 1, 2024.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-58

ORDINANCE NO.: 2023-

AN ORDINANCE ADOPTING THE FINDINGS AND RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF LAKE OZARK REGARDING COMPLIANCE REVIEW OF A SPECIAL USE PERMIT FOR MAGRUDER QUARRY & EQUIPMENT COMPANY, LLC TO CONDUCTING A PRE-DEVELOPMENT QUARRY OPERATION WITHIN THE CITY OF LAKE OZARK.

WHEREAS, Magruder Quarry & Equipment Company, LLC, or its designated representative (“Applicant”), was previously granted a special use permit for the purpose of conducting pre-development quarry operations (“Application”) on the real property legally described in Ordinance No. 2019-31____; and,

WHEREAS, the property is located within a M-1 District and a special use permit may be issued to conduct pre-development quarry operations within the M-1 District; and,

WHEREAS, the Planning and Zoning Commission of the City of Lake Ozark (“Commission”) held a public hearing on November 1, 2023 for purpose of review of the permit holder’s compliance with the terms of the special use permit with notice of said public hearing being properly published, posted, and given to residents of the City of Lake Ozark, Missouri and the property owners residing within 185 feet of the Property; and,

WHEREAS, after hearing evidence from City Staff and the Applicant (no citizens were in attendance at the public hearing), the Commission deliberated determined that the permit holder has substantially complied with all requirements of the special use permit, and recommended that the Board of Aldermen of the City of Lake Ozark approve extension of the permit subject to the same special conditions, which are set forth in the Commission’s Findings of Fact and Recommendation attached to Ordinance No. 2019-31____; and,

WHEREAS, the procedure set forth in the zoning code relating to special use permits have in all matters been complied with.

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

The Board of Aldermen of the City of Lake Ozark, Missouri hereby adopts the

findings and recommendation of the Commission with respect to the compliance with the terms of the Special Use permit, and accordingly extends said permit on the same terms and conditions as exist, subject to another compliance review within (2) years.

First Reading: November 14, 2023

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

Dennis Newbery, Mayor

Kathy Vance, City Clerk

Osage River Gaming and Convention
12 Allen Road
Eldon, MO 65026
Office: 573.365.9440
Cell: 573.280.4388

November 21, 2023

Harrison D. Fry
City Administrator
City of Lake Ozark
Phone: 573-365-5378
FAX: 573-365-4515

RE: Osage River Gaming and Convention Update on Initiative Petition Effort

Harrison,

Per our phone conversation yesterday, on behalf of Osage River Gaming and Convention I would like to request time at the 11.28.2023 Lake Ozark City Council Meeting to provide an update on the status of our Initiative Petition Effort to change the Missouri Constitution in favor of allowing a state sanctioned/licensed and tax paying casino on the Osage River below Bagnell Dam.

As a bit of history on this issue, for the last three years our group has been working with the Legislators in Jefferson City to amend the constitution to allow a casino on the Osage River. We had the support of the City of Lake Ozark and Miller County, but each year we fell short of getting the House and Senate on board with the legislation. This last year the Osage Nation lobbied publicly against our bill and it was ultimately filibustered for hours on the Senate floor by a legislator out of Joplin MO. As opposed to wasting another year hoping the politicians in Jefferson City will make the right decision for the state, we have decided to take the issue to the people of Missouri in the form of an Initiative Petition. In July we hired Show Me Polling to do a survey of registered Missouri voters and see if they would vote in favor of a gambling facility on the Osage River. The attached survey came in August 1st and 77% of Missouriian's polled said they would vote for a casino on the Osage River as long as the state tax revenue generated would go towards "increasing teacher salaries" (Question 11D, Page 3). Bally's Corporation, one of the largest casino operators in the United States and our partners in this venture, hired a national polling company to verify these results. Their survey came back October 17th (attached) and the results of their poll increased the level of support to 82% (Bally's Poll Question 14, Page 5).

ORGC hired Stinson LLP Law Firm who is the premier ballot language writing firm in the state and drafted the attached 2024.163 Initiative Petition to provide an additional casino license specifically for the operation of a casino on the Osage River with the state taxes generated from that casino going to increase Missouri Teacher's salaries. This language was submitted for approval to the MO Secretary of State's office and the State Auditor's office on October 14th.

On 11.15.2023 we received the filed petition back from the Missouri Secretary of State's office along with the final ballot language options and the Fiscal Note & Summary of Cost Implications from Missouri State Auditor's office, both of those documents are attached. The Auditor's fiscal note summary bases the revenue numbers off of the "Cape Girardeau Casino Data Page 14." The Cape casino is one of the

smaller operations in the state and only does an annual revenue of \$61M per year. For perspective the Isle of Capri Casino in Boonville averages \$80M in annual sales. The revenue projections for a casino in the Lake Region will do between \$100M-\$150M each year. Based on the Cape Girardeau numbers the State Auditor projects the state will receive Tax Income of \$13,948,499 per year and the local Jurisdiction will receive \$2,476,573 per year (Table on Page 14). Assuming the Osage River casino gets approved and does \$100M in revenue per year, the State will receive \$22.8M per year and the City of Lake Ozark/Miller County will receive \$4.06M in tax revenue each year.

In order for us to get the attached language on the ballot for a statewide vote next November we have to collect and verify 385,000 signatures from registered Missouri voters. The contract to collect those signatures is \$3.5M and must be signed in early December in order to meet the state's deadline of April 20, 2024 to get the signatures verified. After the signatures are collected and verified we will be spending an additional \$6.5M on an ad campaign to get the word out and help secure the vote. In order for us to feel comfortable with this risk, we will be asking Miller County and the City of Lake of the Ozarks to name our group, Osage River Gaming and Convention, the preferred Casino developer, and the Eagles' Landing Phase 4 property the preferred Casino location.

The casino building and parking lot will take +/- 20 acres of the total 90 acre Eagles' Landing Phase 4 property. The remaining ground will be developed as a hotel/convention center, restaurants and retail. The casino itself will bring between \$2.47M in City/County Tax Revenue Each Year (per the State Auditor) and \$4M per year (based on \$100M in annual sales), tax revenues from the additional development will be on top of that.

Thank you,

Andy Prewitt
Osage River Gaming and Convention
Office: 573.365.9440
Cell: 573.280.4388

INITIATIVE PETITION SUBMISSION COVER PAGE

RETURN TO:
Missouri Secretary of State
Elections Division
600 W. Main St.
Jefferson City, MO 65101



MISSOURI SECRETARY OF STATE
JOHN R. ASHCROFT

PHONE: (800) 669-8683
WEB: <http://www.sos.mo.gov>

Pursuant to Sections 116.100 and 116.332, RSMo, upon submitting a petition, please provide the following contact information:

10/11/2023

DATE OF SUBMISSION

Bax

Greta

LAST NAME*

FIRST NAME*

230 West McCarty Street

STREET ADDRESS*

Jefferson City

MO

65101

CITY*

STATE*

ZIP CODE*

573-636-6263

greta.bax@stinson.com

PHONE*

EMAIL

ORGANIZATION

CHECK ONE*:

A PERSON OR COMMITTEE, OTHER THAN ME, IS FUNDING A PORTION OF THE DRAFTING OR SUBMISSION OF THIS SAMPLE SHEET. (IF YOU ARE REQUIRED TO FILE A STATEMENT OF COMMITTEE ORGANIZATION PURSUANT TO SECTION 130.021.5, RSMo., A COPY MUST BE ATTACHED.)

I AFFIRM THAT NO PORTION OF THE DRAFTING OR SUBMISSION OF THIS SAMPLE SHEET HAS BEEN FUNDED BY A PERSON OR COMMITTEE OTHER THAN ME.

SIGNATURE OF PERSON SUBMITTING THE SAMPLE SHEET*

*REQUIRED INFORMATION

2023 OCT 11 AM 10:32
#ECS17271

It is a class A misdemeanor punishable, notwithstanding the provisions of section 90.021, RSMo, to the contrary, for a term of imprisonment not to exceed one year in the county jail or a fine not to exceed ten thousand dollars or both, for anyone to sign any initiative petition with any name other than his or her own, or knowingly to sign his or her name more than once for the same measure for the same election, or to sign a petition when such person knows he or she is not a registered voter.

County: _____

INITIATIVE PETITION

Page No: _____

To the Honorable John R. Ashcroft, Secretary of State for the state of Missouri _____ County (or City of St. Louis), respectfully order that the following proposed amendment to the constitution shall be submitted to the voters of the state of Missouri, for their approval or rejection, at the general election to be held on the 3rd day of November, 2024, and each for himself or herself says: I have personally signed this petition; I am a registered voter of the state of Missouri and _____ County (or City of St. Louis); my registered voting address and the name of the city, town or village in which I live are correctly written after my name.

[OFFICIAL BALLOT TITLE]

CIRCULATOR'S AFFIDAVIT

STATE OF MISSOURI, COUNTY OF _____, _____ being first duly sworn, say (print names of signers)

NAME (Signature)	DATE Signed	REGISTERED VOTING ADDRESS (Number/Street, (City, Town Or Village)	ZIP CODE	CONG. DIST.	NAME (Printed or Typed)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

2023 OCT 11 11:09:32

I signed this page of the foregoing petition, and each of them signed his or her name thereto in my presence; I believe that each has stated his or her name, registered voting address and city, town or village correctly, and that each signer is a registered voter of the state of Missouri and _____ County (or city of St. Louis). FURTHERMORE, I HEREBY SWEAR OR AFFIRM UNDER PENALTY OF PERJURY THAT ALL STATEMENTS MADE BY ME ARE TRUE AND CORRECT AND THAT I HAVE NEVER BEEN CONVICTED OF, FOUND GUILTY OF, OR PLED GUILTY TO ANY OFFENSE INVOLVING FORGERY. I am at least 18 years of age. I do, _____ do not _____ (check one) expect to be paid for circulating this petition. If paid, list the payer: _____

Subscribed and sworn to before me this _____ day of _____ A.D.

Signature of Affiant (Person obtaining signatures)

Street Address of Affiant

Printed Name of Affiant

City, State and Zip Code of Affiant

Signature of Notary

Address of Notary

(Seal)

NOTICE: The proposed amendment revises Article III of the Constitution by amending Section 39(e).

Be it resolved by the people of the state of Missouri that the Constitution be amended:

Section A. Article III of the Constitution is revised by amending Section 39(e) to read as follows:

Section 39(e). 1. The general assembly is authorized to permit upon the Mississippi and Missouri Rivers only, which shall include artificial spaces that contain water and that are within 1000 feet of the closest edge of the main channel of either of those rivers, lotteries, gift enterprises and games of chance to be conducted on excursion gambling boats and floating facilities. Any license issued before or after the adoption date of this amendment for any excursion gambling boat or floating facility located in any such artificial space shall be deemed to be authorized by the General Assembly and to be in compliance with this Section.

2. Notwithstanding any other provision of law to the contrary, lotteries, gift enterprises, and games of chance may be conducted on excursion gambling boats and floating facilities licensed by the Missouri Gaming Commission upon the portion of the Osage River from the Missouri River to the Bagnell Dam, which shall include artificial spaces that contain water and that are within 500 feet of the 100-year base flood elevation as established by the Federal Emergency Management Agency.

3. Notwithstanding any other provision of law to the contrary, in addition to such licenses as have been authorized prior to January 1, 2024, the Missouri Gaming Commission shall issue one additional excursion gambling boat license. Such license shall only be issued to an excursion gambling boat that will operate upon the portion of the Osage River from the Missouri River to the Bagnell Dam.

4. Notwithstanding any other provision of law to the contrary, all state revenues derived from the issuance of excursion boat licenses issued after January 1, 2024 shall be appropriated solely for annual increases of teacher salaries and shall not be included within the definition of "total state revenues" in section 17 of article X of this constitution.

5. The state auditor shall perform an annual audit of the revenues received and appropriated pursuant to this section to ensure they are being used only for authorized purposes. The state auditor shall make such audit available to the public, the governor, and the general assembly.

[NOTICE: You are advised that the proposed constitutional amendment may be construed to change, repeal, or modify by implication Article III, Sections 39, 39(9), and 39(e).]



SCOTT FITZPATRICK
MISSOURI STATE AUDITOR

2023 11 14 AM 10:26

November 14, 2023

Honorable John R. Ashcroft
Secretary of State
James C. Kirkpatrick State Information Center
600 W Main, Room 337
Jefferson City, MO 65101

Dear Secretary Ashcroft:

Enclosed please find a copy of fiscal note 24-163 and the approval of the fiscal note summary by the Attorney General's office pursuant to §116.175, RSMo.

On November 13, 2023, we received approval as to legal content and form of the fiscal note summary. This transmittal completes the fiscal note and fiscal note summary process for this proposed ballot measure. If you have any questions or comments, please contact me at (573) 751-4213.

Sincerely,

Ted Fugitt, CPA, CGAP
Assistant Director of Audits

Enclosures

SAO Fiscal Note

From: Haines, Diana <Diana.Haines@ago.mo.gov>
Sent: Monday, November 13, 2023 2:29 PM
To: Sheri Hoffman; Mark Henley; SAO Fiscal Note; Susan Beeler; Ted Fugitt; Jon Halwes
Cc: 'scott.pauley@sos.mo.gov'; 'deedee.straub@sos.mo.gov'
Subject: Attorney General Opinion Nos. 415-2023 through 418-2023
Attachments: 418-2023.pdf; 417-2023.pdf; 416-2023.pdf; 415-2023.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Please find attached the following Attorney General Opinions issued to Auditor Scott Fitzpatrick today.

- 415-2023
- 416-2023
- 417-2023
- 418-2023

The originals will be hand delivered.

Thank you,

Diana Haines – Executive Assistant
 Missouri Attorney General’s Office
 207 West High St
 Jefferson City, MO 65101
 (573) 751-8807
Diana.Haines@ago.mo.gov

This email message, including the attachments, is from the Missouri Attorney General’s Office. It is for the sole use of the intended recipient(s) and may contain confidential and privileged information, including that covered by § 32.057, RSMo. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.
 Thank you.



ATTORNEY GENERAL OF MISSOURI
ANDREW BAILEY

November 13, 2023

OPINION LETTER NO. 416-2023

The Honorable Scott Fitzpatrick
Missouri State Auditor
State Capitol, Room 229
Jefferson City, MO 65101


Dear Auditor Fitzpatrick:

This office received your letter of October 31, 2023, submitting a fiscal note and fiscal note summary prepared under § 116.175, RSMo, for an initiative petition submitted by Greta Bax, 2024-163. The fiscal note summary that you submitted is as follows:

State governmental entities estimate one-time costs of \$763,000, ongoing costs of \$2.2 million annually, initial fee revenue of \$271,000, ongoing admission and other fee revenue of \$2.1 million annually, and annual gaming tax revenue of \$14.3 million. Local governments estimate unknown revenue.

Under § 116.175.4, RSMo, we approve the legal content and form of the fiscal note summary. Because our review of the fiscal note summary is mandated by statute, no action that we take with respect to such review should be construed as an endorsement of the initiative petition or as the expression of any view regarding the objectives of its proponents. Furthermore, our review under § 116.175.4 does not examine the fairness or sufficiency of the estimated fiscal impact.

Very truly yours,


ANDREW BAILEY
Attorney General

OP-2023-408



SCOTT FITZPATRICK
MISSOURI STATE AUDITOR

RECEIVED
OCT 31 2023
MISSOURI
ATTORNEY GENERAL

October 31, 2023

The Honorable Andrew Bailey
Attorney General
Supreme Court Building
Jefferson City, MO 65101

Dear Attorney General Bailey:

Our office received initiative petition 24-163 on October 11, 2023. Pursuant to §116.175, RSMo, we are forwarding the following fiscal note summary for your review and approval as to legal content and form:

State governmental entities estimate one-time costs of \$763,000, ongoing costs of \$2.2 million annually, initial fee revenue of \$271,000, ongoing admission and other fee revenue of \$2.1 million annually, and annual gaming tax revenue of \$14.3 million. Local governments estimate unknown revenue.

A copy of the fiscal note for the initiative petition is also attached. Thank you for your immediate attention to this matter. Your office should return the approved fiscal note summary to our office within 10 days, pursuant to §116.175.4, RSMo. If you have any questions or comments, please contact me at (573) 751-4213.

Sincerely,

Ted Fugitt, CPA, CGAP
Assistant Director of Audits

Enclosures

**MISSOURI STATE AUDITOR'S OFFICE
FISCAL NOTE (24-163)**

Subject

Initiative petition from Greta Bax regarding a proposed constitutional amendment to Article III. (Received October 11, 2023)

Date

October 31, 2023

Description

This proposal would amend Article III of the Missouri Constitution.

The amendment is to be voted on in November 2024.

Public comments and other input

The State Auditor's office requested input from the Attorney General's office, the Department of Agriculture, the Department of Economic Development, the Department of Elementary and Secondary Education, the Department of Higher Education and Workforce Development, the Department of Health and Senior Services, the Department of Commerce and Insurance, the Department of Mental Health, the Department of Natural Resources, the Department of Corrections, the Department of Labor and Industrial Relations, the Department of Revenue, the Department of Public Safety, the Missouri Department of the National Guard, the Department of Social Services, the Governor's office, the Missouri House of Representatives, the Department of Conservation, the Department of Transportation, the Office of Administration, the Office of State Courts Administrator, the Missouri Senate, the Secretary of State's office, the Office of the State Public Defender, the State Treasurer's office, Adair County, Boone County, Callaway County, Cass County, Clay County, Cole County, Greene County, Jackson County, Jasper County, St. Charles County, St. Louis County, Taney County, the City of Cape Girardeau, the City of Columbia, the City of Jefferson, the City of Joplin, the City of Kansas City, the City of Kirksville, the City of Mexico, the City of Raymore, the City of St. Joseph, the City of St. Louis, the City of Springfield, the City of Union, the City of Wentzville, the City of West Plains, Cape Girardeau 63 School District, Hannibal 60 School District, Jennings School District, Malta Bend R-V School District, Mehlville School District, Wellsville-Middletown R-1 School District, State Technical College of Missouri, Metropolitan Community College, University of Missouri, St. Louis Community College, the State Auditor's office, and the Missouri Gaming Commission.

Assumptions

Officials from the **Attorney General's office** indicated they expect that, to the extent that the enactment of this proposal would result in increased litigation, their office could absorb the costs associated with that increased litigation using existing resources. However, if the enactment of this proposal were to result in substantial additional litigation, their office may be required to request additional appropriations.

Officials from the **Department of Agriculture** indicated no impact.

Officials from the **Department of Economic Development** indicated no fiscal impact to their department.

Officials from the **Department of Elementary and Secondary Education** indicated they have reviewed initiative petition 24-163 and determined there is no measureable impact to their agency. Potential impact will be based upon appropriation.

Officials from the **Department of Higher Education and Workforce Development** indicated no fiscal impact to their department.

Officials from the **Department of Health and Senior Services** indicated this initiative petition is a no impact.

Officials from the **Department of Commerce and Insurance** indicated this petition, if passed, will have no anticipated cost or savings to their department.

Officials from the **Department of Mental Health (DMH)** indicated this petition would modify Article III, Section 39(e) of the Missouri Constitution regarding excursion gambling boats. Implementation of the initiative petition may result in increased demand for DMH services due to increased access to gambling opportunities but does not appear to mandate any individual to receive treatment which will remain voluntary.

The initiative petition does not appear to create an additional fiscal impact to DMH unless the number of consumers increases and requires additional services to be provided by DMH.

Officials from the **Department of Natural Resources** indicated they would not anticipate a direct fiscal impact from this proposal.

Officials from the **Department of Corrections** indicated no impact.

Officials from the **Department of Labor and Industrial Relations** indicated they anticipated no fiscal impact for this initiative petition proposing to amend Article III, version 2.

Officials from the **Department of Revenue** indicated after thorough review, the Department's response to this initiative petition:

IP24-163 attempts to expand the existing number of excursion gambling boats in the state of Missouri. It appears it wants the Missouri Gaming Commission (Commission) to add an additional excursion gambling boat on the Osage River.

Currently in Section 313.870 the Commission is restricted to issuing not more than 13 excursion gambling boat licenses. This proposal would add another license, to be issued to an excursion gambling boat on the Osage River.

This proposal states that the annual license fee of the Osage River excursion gambling boat is to be appropriated solely for annual increases of teacher salaries. The Department of Revenue (Department) notes while the proposal appears to require the Osage River excursion gambling boat to pay for the license, it does not give the Commission the necessary authority to actually collect the license fee or to deposit the fee into any state fund. The proposal also does not give collection authority or deposit authority to any other agency including the Department. Therefore it appears this license fees will not generate any revenue to the state, the Commission, or to any Fund.

The Department notes that once the license is issued, the Osage River excursion gambling boat would be subject to all the current collection requirements of the admission fees and taxes that the current excursion gambling boats collect. The Department would be required to add this boat to our gambling revenue collection database. That can be done with existing resources.

The Department defers to the Commission for an estimate of the revenue generated from an additional excursion gambling boat from admission fees and taxes.

Officials from the **Department of Public Safety - Office of the Director** indicated there is no impact for their department, Director's Office.

The Missouri State Highway Patrol will have an impact.

Response from the Missouri State Highway Patrol:

The Patrol is tasked with enforcing gaming regulations at Missouri's thirteen (13) casinos. This proposal would add one (1) casino and the Patrol would have expenses related to staffing the additional casino. Using the current staffing model for the other casinos around the state, the Patrol is requesting nine (9) additional FTE to staff the additional casino. The one time and on-going expenses would include salary, fringe, vehicles, gasoline, and related equipment and funding for these positions would come from the Gaming Fund (0286). These expenses and equipment costs are shown below differentiating the one time and on-going costs for the nine (9) FTE.

In addition to the expenses indicated for the nine (9) FTE that will be transferring from Highway funded positions, it is assumed there will be an unknown savings to the Highway

Fund (0644), as those nine tenured troopers would be replaced with Highway funded probationary troopers.

Salary:

Position Title: Sergeant (V07005)
Annual Salary per FTE: \$99,648
Total Cost for Salaries: \$896,832

Fringe:

Annual Cost per FTE: \$85,637
Total Fringe Amount: \$770,733

Expense & Equipment:

Initial Costs: \$731,411
Ongoing Costs: \$192,103

Total Cost for Salaries, Fringe, & Associated Equipment:

Initial Cost: \$2,398,976

Ongoing Costs: \$1,859,668

Officials from the **Missouri Department of the National Guard** indicated no fiscal impact to their department.

Officials from the **Department of Social Services** indicated they do not anticipate any fiscal impact as a result of this petition.

Officials from the **Governor's office** indicated this proposal relating to gaming does not directly financially impact their office.

Officials from the **Missouri House of Representatives** indicated no fiscal impact.

Officials from the **Department of Conservation** indicated initiative petition 24-163 will have no fiscal impact on their department.

Officials from the **Department of Transportation** indicated no fiscal impact expected for their department or the Missouri Highways and Transportation Commission for initiative petition 24-163.

Officials from the **Office of Administration** indicated this proposal relating to gaming does not directly financially impact their office.

Officials from the **Office of State Courts Administrator** indicated in reference to Initiative Petition 24-163 a proposed constitutional amendment to Article III, version 2 (2024-163), there is no fiscal impact on the courts.

Officials from the **Missouri Senate** indicated they anticipate no fiscal impact.

Officials from the **Secretary of State's office** indicated each year, a number of joint resolutions that would refer to a vote of the people a constitutional amendment and bills that would refer to a vote of the people the statutory issue in the legislation may be considered by the General Assembly.

Unless a special election is called for the purpose, Joint Resolutions proposing a constitutional amendment are submitted to a vote of the people at the next general election. Article XII section 2(b) of the Missouri Constitution authorizes the governor to order a special election for constitutional amendments referred to the people. If a special election is called to submit a Joint Resolution to a vote of the people, section 115.063.2 RSMo. requires the state to pay the costs. The cost of the special election has been estimated to be \$10 million based on the cost of the 2022 primary and general election reimbursements.

Their office is required to pay for publishing in local newspapers the full text of each statewide ballot measure as directed by Article XII, Section 2(b) of the Missouri Constitution and Section 116.230-116.290, RSMo. Funding for this item is adjusted each year depending upon the election cycle. A new decision item is requested in odd numbered fiscal years and the amount requested is dependent upon the estimated number of ballot measures that will be approved by the General Assembly and the initiative petitions certified for the ballot. In fiscal year (FY) 2014, the General Assembly changed the appropriation so that it was no longer an estimated appropriation.

For the FY22 petitions cycle, their office estimates publication costs at \$70,000 per page. This amount is subject to change based on number of petitions received, length of those petitions and rates charged by newspaper publishers.

Their office will continue to assume, for the purposes of this fiscal note, that it should have the full appropriation authority it needs to meet the publishing requirements. Because these requirements are mandatory, they reserve the right to request funding to meet the cost of their publishing requirements if the Governor and the General Assembly again change the amount or continue to not designate it as an estimated appropriation.

Officials from the **Office of the State Public Defender** indicated initiative petition 24-163 will have no fiscal impact on their office.

Officials from the **State Treasurer's office** indicated no fiscal impact to their office.

Officials from **Clay County** indicated they estimate no impact from this petition.

Officials from **Greene County** indicated there are no estimated costs or savings to report from the County of Greene for initiative petition, 24-163 proposing to amend Article III, Version 2.

Officials from **St. Louis County** indicated the initiative petition would have no fiscal impact on their county.

Officials from the **City of Kansas City** indicated the proposed amendment would have no fiscal impact on their city.

Officials from **Jennings School District** indicated this proposed legislation may have a small but positive impact on their school district by generating additional revenue for teacher salaries. It is unclear how much revenue such a limited proposal shall generate if divided among all 500+ school districts in MO.

However, their district has not seen success with DESE allocating funds to support teacher pay increases, and it is hard to imagine how this will work logistically. Is it only going to serve rural districts where teacher salaries are lower than \$38,000? If so, this will have no benefit to St. Louis area districts who all start above \$38,000.

Officials from **Metropolitan Community College** indicated no fiscal impact to their college.

Officials from **University of Missouri** indicated the University of Missouri System does not expect cost to exceed \$100,000.

Official from **St. Louis Community College** indicated they have reviewed the petition initiative and do not see a financial impact to their college.

Officials from the **State Auditor's office (SAO)** indicated there would be a fiscal impact on the SAO. They believe this would create the need for a stand-alone performance audit consisting of 500 hours. 500 hours multiplied by \$90.00 per hour (current average audit cost per staff hour) equals a \$45,000 impact.

Officials from the **Missouri Gaming Commission (MGC)** indicated:

This proposal will affect the Missouri State Highway Patrol, Missouri Dept. of Revenue, Missouri Dept. of Mental Health, Missouri Dept. of Elementary and Secondary Education, Home Dock Cities/Counties.

This proposal may have an impact on local jurisdictions and businesses surrounding and in close proximity to the physical location of the proposed excursion gambling boat.

By allowing another casino to be licensed in Missouri, total state revenue will likely increase, in that one more casino will produce increased gaming tax and admission fees for the state and the home dock city in which it is located or increase gaming tax and admission fees for distribution to newly identified worthy causes.

Missouri Constitution, Article III, Section 39(e) (Amended by Initiative Petitions) – Permits an excursion gambling boat to be located on the portion of the Osage River between the Missouri River and the Bagnell Dam. It requires the Missouri Gaming

Commission (the "Commission") to issue one additional gambling boat license (the 14th license in the state) for an excursion gambling boat to be located on the portion of the Osage River between the Missouri River and the Bagnell Dam, to include artificial spaces that contain water and that are within 500 feet of the 100-year base flood elevation as established by the Federal Emergency Management Agency.

Fiscal Impact

The Commission is basing its estimates for anticipated gaming revenues, taxes, and fees of an additional licensed casino on Century Casino Cape Girardeau in Cape Girardeau, Missouri. The Commission believes Century Casino Cape Girardeau would be comparable in size and volume of traffic to a casino located on the Osage River, likely near Osage Beach, Missouri (Lake of the Ozarks).

Anticipated revenue streams from an additional casino include initial licensing and renewal fees for the Class A Licensee (parent company), the Class B Licensee (casino company), Key Persons and Level I licensees (management), and Level II occupational licensees working at the casino. These fees would be paid to the Commission and deposited for use as identified in each Initiative Petition – (24-162) STEM Career Awareness Fund, (24-163) increase in teacher salaries, (24-164) pre-kindergarten education funding, and (24-165) early childhood literacy funding. The Commission estimates collecting fees totaling \$271,000 in the first year, followed by ongoing fee collections of \$63,100 each year thereafter.

The Commission estimates gaming taxes generated from an additional casino, based on the current 21% tax on annual gross revenue, to be \$14,339,908 each year. If the language of the Initiative Petitions is interpreted that "all state revenues derived from the issuance of excursion gambling boat licenses issued after January 1, 2024" applies to the collection and appropriation of licensing fees only and *not* tax revenues, the revenues would be divided as follows: \$12,905,917 to the State of Missouri and \$1,433,991 to the Home Dock City. The Commission would also collect admission fees of \$2,085,164 each year (\$1,042,582 to the State of Missouri and \$1,042,582 to the Home Dock City) resulting in total additional revenue of \$16,425,072 annually. These numbers are based on the FY 2023 MGC Annual Report using Century Casino Cape Girardeau data.

If the language of the Initiative Petitions, however, is interpreted that "all state revenues derived from the issuance of excursion gambling boat licenses issued after January 1, 2024" applies to both licensing fees and tax revenues, the licensing fees as described above would be distributed to the funds identified in each petition as well as \$14,339,908 in tax revenue and \$2,085,164 in admission fees. These collected taxes and admissions fees would be appropriated for: (24-162) STEM Career Awareness Fund, (24-163) increase in teacher salaries, (24-164) pre-kindergarten education funding, and (24-165) early childhood literacy funding.

The above figures would change if the language of the petitions is interpreted such that any renewal or new license issued to an existing excursion gambling boat after January 1, 2024, would be subject to the appropriations identified in proposed Article III, Section 39(e).4.

These Initiative Petitions propose to amend Article III, Section 39(e), but do not address Article III, Section 39(d), which states that gaming revenues shall be appropriated to public institutions of elementary, secondary, and higher education. The proposed amendment to Article III, Section 39(e) creates a conflict with Article III, Section 39(d).

The Commission estimates needing three (3) FTE positions if another casino is opened, which include an Electronic Gaming Device Specialist I, a Gaming Financial Analyst, and an Administrative Support Professional – Licensing. The total first year cost for these three positions is estimated to be \$304,435.57, with a second year and ongoing cost of \$292,780.51. Additional Commission operational expenses for the additional casino are estimated to total \$20,014.18

Through the existing Memorandum of Understanding with the Missouri State Highway Patrol, additional troopers would need to be added to the Gaming Division to provide the support for the enforcement of criminal activity and gaming regulations at the new casino. The Commission estimates there would be eight (8) or nine (9) additional troopers assigned to this new excursion gambling boat. The Commission assumes the Missouri State Highway Patrol will submit a separate fiscal note for these positions and expenses on its own behalf.

Technical Notes:

Section 39(e).2 – This section amends existing Article III, Section 39(e) and permits the operation of excursion gambling boats “upon” the portion of the Osage River from the Missouri River to the Bagnell Dam, which shall include artificial spaces that contain water and that are within 500 feet of the 100-year base flood elevation as established by the Federal Emergency Management Agency. The use of “upon” is problematic in that all existing Missouri casinos are located in artificial spaces near, rather than upon, the Missouri and Mississippi Rivers. The Missouri Gaming Commission (the “Commission”) suggests using “located on” rather than “upon” in order to reduce confusion. Further, Article III, Section 39 as it exists presently permits excursion gambling boats within 1000 feet of the main channel of the Missouri or Mississippi Rivers. To reduce confusion, the Commission suggests that the present initiative petition specify the same distance (1000 feet). Historically, the analysis regarding flood plains has been performed utilizing data from the Army Corps of Engineers, and the Commission would suggest that continue. Further, the current language also permits non-floating facilities and the Commission would suggest continuity in the proposed Amendment.

Section 39(e).4 – This section states that “all state revenues derived from the issuance of excursion gambling boat licenses issued after January 1, 2024, shall only be appropriated” as follows:

- Initiative Petition 24-162: to the STEM Career Awareness Fund
- Initiative Petition 24-163: to fund increases in teacher salaries
- Initiative Petition 24-164: to fund pre-kindergarten education
- Initiative Petition 24-165: to fund early childhood literacy programs in schools

“All state revenues” raises the question as to whether this includes just licensing fees or licensing fees and tax revenues. Additionally, the Commission renews parent company (Class A) licenses and excursion gambling boat (Class B) licenses every four years. The Commission also reviews the suitability of new Class A or Class B applicants and issues new Class A and/or Class B licenses in the event there is a change in ownership to one of the existing licenses. The language in this section, as applied, would potentially result in the entirety of state gaming revenues being appropriated to either STEM, teacher salaries, pre-kindergarten education, or early childhood literacy upon the renewal of any Class A or Class B license or the issuance of a new Class A or Class B license to an existing facility after January 1, 2024. As a result, the current worthy causes would no longer have any funds appropriated to them, as has been designated pursuant to Section 313.835, RSMo. Further, these Initiative Petitions propose to amend Article III, Section 39(e), but do not address Article III, Section 39(d), which states that gaming revenues shall be appropriated to public institutions of elementary, secondary, and higher education. The proposed amendment to Article III, Section 39(e) creates a conflict with Article III, Section 39(d).

They also provided the following information.

Osage River Gambling Boat - License Fees Only Interpretation

The below amounts list only the revenues received from licensing fees are appropriated to the applicable fund from "Fund in which Revenues are Deposited, by Partition Number". The Annual Revenues from the Admission Fees and Gaming Tax would still be distributed as specified in RSMo, §§13.870 and §13.822.

Revenue Stream	Fee Amount	1st Year	2nd Year	3rd Year	4th Year	5th Year
Class A License Fee Initial Fee ¹	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Class A License Fee Annual Fee ²	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Class B License Fee Annual Fee ³	\$ 15,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Key Personnel Initial Fee ⁴ - Estimate 10	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -
Key Personnel Annual Fee ⁵ - Estimate 10	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Class B License Fee Initial Fee	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Class B License Fee Annual Fee - Estimate 6	\$ 1,000.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
Level 1 License Fee Annual Fee - Estimate 6	\$ 100.00	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
Level 2 License Fee Initial Fee - Estimate 200	\$ 75.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Level 2 License Fee Annual Fee - Estimate 200	\$ 50.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL FEES COLLECTED		\$ 271,000.00	\$ 61,300.00	\$ 61,300.00	\$ 61,300.00	\$ 61,300.00

Fund in which Revenues are Deposited, by Partition Number
24-142
24-143
24-144
24-145

¹ - Class A and Key Personnel fees would only be collected if a new Class A is approved.

Annual Revenue from Gambling Boat	Total	State Portion	Local Finance Deck
Estimated Gaming Tax - 25% of AGC (4)	14,310,308	12,305,317	2,004,991
Estimated Admission Fees (6)	2,284,164	1,242,282	1,041,882
Total Revenue Annually	16,594,472	13,547,600	3,046,873

(4) - 25% of AGC goes to the State (Proceeds for Education), 10% goes to Local Finance Deck.

(6) - 50% of admission fees go to the State (MOE Fund 0288), 50% goes to Local Finance Deck.

Position Title	Number of FTE	Annual Salary (\$15,000)	Annual Fringe (\$18,426 plus \$15,000)	IT Equipment (one time)	IT Equipment (ongoing)	Desk (one time)	Desk (ongoing)	Chair (one time)	File Cabinet (one time)	Calculator (one time)	Office Supplies (one time)	Office Supplies (ongoing)	Video/Data Wiring (one time)	Video/Data (ongoing)	Annual Travel Expenses Budget		
															To Job	Performance	
Electronic Gaming Device Staff	1	\$ 63,000.00	\$ 88,575.70	\$ 1,645.00	\$ 411.36	\$ 601.00	\$ 601.00	\$ 773.00	\$ 109.00	\$ 20.00	\$ 372.00	\$ 300.00	\$ 300.00	\$ 420.00	\$ 2,000.00	\$ 2,000.00	\$ 10,844.00
Gaming Financial Analyst	1	\$ 53,785.20	\$ 77,375.64	\$ 1,645.00	\$ 411.36	\$ 601.00	\$ 601.00	\$ 773.00	\$ 919.00	\$ 20.00	\$ 372.00	\$ 300.00	\$ 300.00	\$ 420.00	\$ 2,000.00	\$ 2,000.00	\$ 10,424.22
Admin Support Professional I/II	1	\$ 50,416.00	\$ 73,977.79	\$ 1,645.00	\$ 411.36	\$ 601.00	\$ 601.00	\$ 773.00	\$ 377.00	\$ 20.00	\$ 372.00	\$ 300.00	\$ 300.00	\$ 420.00	\$ 2,000.00	\$ 2,000.00	\$ 9,142.27
TOTAL	3	\$ 177,201.20	\$ 269,528.13	\$ 4,935.00	\$ 1,234.08	\$ 1,803.00	\$ 1,803.00	\$ 2,319.00	\$ 1,297.00	\$ 60.00	\$ 1,116.00	\$ 900.00	\$ 900.00	\$ 1,260.00	\$ 6,000.00	\$ 6,000.00	\$ 304,475.57
Additional MOE Expenses for Job:																	
															Server/Printer/UPS	\$ 250.00	
															Expenses for CD	14,814.18	
															Total	\$ 314,449.75	

Onaga River Gambling Boat - All Revenue Interpretation

The below amounts that the revenues received from Gambling fees are appropriated to the applicable fund (see "Fund in Which Revenues are Deposited," by Position Number). The Annual Revenues from the Admission Fees and Gaming Tax would also be distributed to the applicable fund.

Revenue Stream	Fee Amount	1st Year	2nd Year	3rd Year	4th Year	5th Year
Class A License Fee Initial Fee*	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Class A License Fee Annual Fee*	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Key Persons Initial Fee* Estimate 10	\$ 15,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Key Persons Annual Fee* Estimate 10	\$ 750.00	\$ -	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Class B License Fee Initial Fee	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Class B License Fee Annually	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Level 1 License Fee Initial Fee Estimate 5	\$ 1,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
Level 1 License Fee Annual Fee Estimate 5	\$ 100.00	\$ -	\$ 400.00	\$ 600.00	\$ 600.00	\$ 600.00
Level 2 License Fee Initial Fee Estimate 200	\$ 75.00	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
Level 2 License Fee Annual Fee Estimate 200	\$ 50.00	\$ -	\$ 50,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL FEES COLLECTED		\$ 271,000.00	\$ 63,100.00	\$ 63,100.00	\$ 63,100.00	\$ 63,100.00

* Class A and Key Person fees would only be collected if a new Class A is approved.

Annual Revenue from Gambling Boat	Total
Estimated Gaming Tax - 25% of AGP	14,318,908
Estimated Admission Fees	2,085,164
Estimated Annual Revenue	16,404,072
Estimates based off of FY 2023 MGC Annual Report using Century Case	
On-Board Casino also	

Fund in Which Revenues are Deposited, by Position Number	
24-162	1918 Career Advancement Program
24-163	Annual Incentives for Teacher Salaries
24-164	Public Pre-Kindergarten Education Programs
24-165	Early Childhood Literacy Programs

Position Title	Number of FTE	Annual Salary (\$3,546)	Annual Fringe (\$3,546)	IT Equipment (one time)	IT Equipment (ongoing)	Desk (one time)	Chair (one time)	File Cabinet (one time)	Calculator (one time)	Office Supplies (ongoing)	Video/Data Writing (one time)	Travel/Status (ongoing)	Performance (ongoing)	Annual Travel Expenses Related to Job	TOTAL	Second Year and Ongoing
Network Gaming Device Type	1	\$ 65,033.00	\$ 28,315.70	\$ 1,645.03	\$ 431.34	\$ 601.00	\$ 710.00	\$ 599.00	\$ 20.00	\$ 372.00	\$ 300.00	\$ 410.00	\$ 2,000.00	\$ 104,444.09	\$ 104,794.00	
Gaming Financial Analyst	1	\$ 58,785.20	\$ 27,295.84	\$ 1,645.04	\$ 431.34	\$ 601.00	\$ 719.00	\$ 599.00	\$ 20.00	\$ 371.00	\$ 300.00	\$ 410.00	\$ 2,000.00	\$ 104,349.22	\$ 104,349.22	
Admin Support Professional I/II	1	\$ 50,816.10	\$ 23,377.79	\$ 1,645.03	\$ 431.34	\$ 601.00	\$ 710.00	\$ 599.00	\$ 20.00	\$ 371.00	\$ 300.00	\$ 410.00	\$ 2,000.00	\$ 103,887.23	\$ 103,887.23	
TOTAL	3	\$ 173,273.30	\$ 89,049.13	\$ 4,935.10	\$ 1,234.02	\$ 1,803.00	\$ 2,137.00	\$ 1,797.00	\$ 60.00	\$ 1,114.00	\$ 900.00	\$ 1,230.00	\$ 6,000.00	\$ 304,431.52	\$ 312,704.31	

Notes: Salaries and expenses for the Gaming Division (2023) will be reimbursed by the casino.
 Special pay for OPS 5,200.00
 9 laptops for COO 14,914.18
 Total \$ 312,649.75

The State Auditor's office did not receive a response from Adair County, Boone County, Callaway County, Cass County, Cole County, Jackson County, Jasper County, St. Charles County, Taney County, the City of Cape Girardeau, the City of Columbia, the City of Jefferson, the City of Joplin, the City of Kirksville, the City of Mexico, the City of Raymore, the City of St. Joseph, the City of St. Louis, the City of Springfield, the City of Union, the City of Wentzville, the City of West Plains, Cape Girardeau 63 School District, Hannibal 60 School District, Malta Bend R-V School District, Mehlville School District, Wellsville-Middletown R-1 School District, and State Technical College of Missouri.

Fiscal Note Summary

State governmental entities estimate one-time costs of \$763,000, ongoing costs of \$2.2 million annually, initial fee revenue of \$271,000, ongoing admission and other fee revenue of \$2.1 million annually, and annual gaming tax revenue of \$14.3 million. Local governments estimate unknown revenue.



MEMORANDUM

To: Interested Parties
From: Show Me Victories
Subject: Statewide Survey - Osage River Casino and Convention Center
Date: August 1, 2023

Show Me Victories conducted a survey of 667 registered voters in the state of Missouri who are likely to vote in the November 2024 general election. The interviews took place from July 19 through July 25, 2023. Data was collected using SMS-to-web text messages to cellular phones. For results based on the entire sample, the sampling error at the ninety-five percent confidence level is plus-or-minus 3.8 percent.

SURVEY TOPLINES

Question 8: Do you plan to vote in the November 2024 election?

Yes	98%
Maybe	1%
No	0%
Unsure, do not know	1%

Question 9: Next you will be asked about some examples of various legal gaming options. Please rank how likely you think you would be to support the expansion of these gaming options in Missouri.

9a. Sports Betting (ex: placing bets on the outcome of a particular sports game or season)

Very likely to support	25%
Somewhat likely to support	23%
Somewhat unlikely to support	12%
Very unlikely to support	33%
Not sure/ Don't know	07%

9b. Video Lottery Terminals (ex: video poker machine at a restaurant, bar or gas station)

Very likely to support	14%
Somewhat likely to support	17%
Somewhat unlikely to support	18%
Very unlikely to support	44%
Not sure/ Don't know	07%

9c. New Physical Casinos

Very likely to support	19%
Somewhat likely to support	27%
Somewhat unlikely to support	15%
Very unlikely to support	33%
Not sure/ Don't know	06%

9d. Online Casino Gaming (ex: access to traditional casino games via the internet)

Very likely to support	17%
Somewhat likely to support	17%
Somewhat unlikely to support	18%
Very unlikely to support	42%
Not sure/ Don't know	07%

Question 10. The Lake of the Ozarks is one of the largest tourist attractions in the state of Missouri. Would you support a new gaming casino, hotel and convention center at the Lake of the Ozarks, located on the Osage River?

Very likely to support	25%
Somewhat likely to support	25%
Somewhat unlikely to support	11%
Very unlikely to support	31%
Not sure/ Don't know	09%

Question 11. Revenue from a casino at the Lake of the Ozarks would raise additional funds for the State budget. Below are a few areas where these new funds could be spent. Please indicate if you would be more or less likely to support a new casino based on how the revenue could be spent.

11a. Public safety Initiatives like increased training and equipment

Much more likely to support	37%
Somewhat more likely to support	34%
Less likely to support	09%
Much less likely to support	11%
Not sure/ Don't know	10%

11b. Increasing police officer salaries to retain and attract the best officers

Much more likely to support	46%
Somewhat more likely to support	26%
Less likely to support	09%
Much less likely to support	12%
Not sure/ Don't know	07%

11c. Increased funding for education like smaller class sizes, more days in school and higher quality schools for our children

Much more likely to support	51%
Somewhat more likely to support	23%
Less likely to support	07%
Much less likely to support	10%
Not sure/ Don't know	09%

11d. Increasing teacher salaries to retain and attract the best educators

Much more likely to support	60%
Somewhat more likely to support	17%

Less likely to support	07%
Much less likely to support	10%
Not sure/ Don't know	07%

11d. Substance abuse support programs

Much more likely to support	36%
Somewhat more likely to support	34%
Less likely to support	11%
Much less likely to support	11%
Not sure/ Don't know	08%

11f. Mental health services

Much more likely to support	51%
Somewhat more likely to support	27%
Less likely to support	07%
Much less likely to support	08%
Not sure/ Don't know	08%

11g. Lowering personal property taxes

Much more likely to support	56%
Somewhat more likely to support	20%
Less likely to support	8%
Much less likely to support	09%
Not sure/ Don't know	07%

11h. Expanding affordable housing options

Much more likely to support	37%
Somewhat more likely to support	27%
Less likely to support	15%
Much less likely to support	13%
Not sure/ Don't know	09%

11i. Homelessness outreach programs

Much more likely to support	38%
Somewhat more likely to support	31%
Less likely to support	12%
Much less likely to support	12%
Not sure/ Don't know	08%

Question 12: A new casino, hotel and spa and convention center will create hundreds of new jobs and provide a year-round tourist and entertainment attraction for the Lake of the Ozarks region. It will also attract new revenue from outside of Missouri. After considering the economic impact for the state, are you more or less likely to support a new gaming casino at the Lake of the Ozarks?

Much more likely to support	30%
Somewhat more likely to support	33%
Less likely to support	10%
Much less likely to support	17%
Not sure/ Don't know	10%

Demographic Questions

Question 2: Gender

Male	46%
Female	51%
Other	01%
Do not want to answer	02%

Question 3: What age range do you fall within?

18-29	10%
30-39	14%
40-49	17%
50-64	29%
65+	30%
Do not want to answer	0%

Question 4: What is your ethnicity?

African American or Black	08%
White or Caucasian	84%
Other	08%

Question 5: Ideology

Progressive	09%
Liberal	20%
Moderate	27%
Conservative	43%

Question 6: Party Affiliation

Democrat	29%
Republican	39%
Independent	32%



Bally's
 October 14-17, 2023
 n=800 / Mixed-Mode Interviewing (1/3 each)

Hello, my name is _____ and I'm calling on behalf of an independent market research firm. This is not a sales call. We are doing a survey to gather opinions on issues facing Missouri today. May I speak with [NAME ON FILE]?

1. **[ASK IF WIRELESS SAMPLE]** Are you in a place right now where you can safely take the survey?
 1. Yes
 2. No **[SCHEDULE CALLBACK]**
 98. Don't know **[SCHEDULE CALLBACK]**
 99. Prefer not to answer **[TERMINATE]**

2. Are you or is anyone in your household a reporter or active in any political campaigns?
 1. Yes **[TERMINATE]**
 2. No **[CONTINUE]**
 99. Prefer not to answer **[TERMINATE]**

3. **[RECORD FROM FILE IF NAME ON FILE] [IF NOT NAME ON FILE ASK]**
[IF LANDLINE, ASK:] Are you registered to Missouri are you registered to vote?

Landline

 1. Yes **[GO TO Q5]**
 2. No **[ASK Q4]**

Cell/Other

 1. COUNTY IN SAMPLE FRAME
 2. Other **[SPECIFY: _____] [DNR] [TERMINATE]**
 98. Not in Missouri **[DNR] [TERMINATE]**
 99. Prefer not to answer **[DNR] [TERMINATE]**

4. **[SCREENOTH]** Is there anyone in your household who is registered to vote in Missouri? **[IF YES ASK: MAY I PLEASE SPEAK TO THAT PERSON?]**
 1. Yes **[REPEAT INTRODUCTION]**
 2. No **[THANK AND TERMINATE]**

5. **[RECORD FROM FILE IF NAME ON FILE] [IF NOT NAME ON FILE ASK]**

What is your age?

Record Actual Age _____ **[ENTER 00 IF PREFER NOT TO ANSWER]**

[IF PREFER NOT TO ANSWER, ASK: Which age category do you fall into?]

- 5% 18-24
- 10% 25-29
- 7% 30-34
- 7% 35-39
- 9% 40-44
- 7% 45-49
- 9% 50-54
- 8% 55-59
- 12% 60-64
- 6% 65-69
- 6% 70-74
- 14% 75 And Over
- 0% Refused

6. At election time, things sometimes come up that keep a person from voting. How likely is it that you will vote in the November 2024 election for offices such as President, Congress and other state and local offices? Would you say that you are **[READ 1 THRU 4]**

- 83% Absolutely certain you will vote
- 16% Probably voting
- 1% Probably not voting

7. What issue is MOST important for the Governor and legislature to address? **[READ AND RANDOMIZE 1 THRU 10]**

- 13% Rising costs
- 12% Illegal immigration
- 11% Jobs & the economy
- 10% Crime and public safety
- 9% Health care
- 8% Abortion
- 8% Gun control
- 7% Education
- 7% Government spending and the state budget
- 5% Taxes
- 6% Other **[SPECIFY]**
- 2% Don't know
- 1% Refused

8. Do you favor or oppose expanding the number of physical casinos in Missouri? **[IF FAVOR/OPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**

- 12% Strongly Favor
- 27% Somewhat Favor
- 20% Somewhat Oppose
- 20% Strongly Oppose
- 19% Don't Know
- 2% Refused
- 39% Total Favor**
- 40% Total Oppose**

9. Do you favor or oppose allowing a new commercial casino to be built at the Lake of the Ozarks which would be located on the Osage River? **[IF FAVOR/OPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**

- 18% Strongly Favor
- 30% Somewhat Favor
- 14% Somewhat Oppose
- 22% Strongly Oppose
- 14% Don't Know
- 2% Refused
- 48% Total Favor**
- 36% Total Oppose**

There are several different amenities that could be part of a new commercial casino at the Lake of the Ozarks. Please indicate if you would favor or oppose each of the following. **[IF FAVOR/OPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**
[RANDOMIZE SERIES]

10. A new commercial gaming casino, hotel and convention center

- 22% Strongly Favor
- 30% Somewhat Favor
- 14% Somewhat Oppose
- 23% Strongly Oppose
- 10% Don't Know
- 1% Refused
- 52% Total Favor**
- 37% Total Oppose**

11. A new commercial gaming casino without a hotel or convention center.

9% Strongly Favor
22% Somewhat Favor
25% Somewhat Oppose
30% Strongly Oppose
13% Don't Know
1% Refused
31% Total Favor
54% Total Oppose

12. A new commercial gaming casino and hotel

20% Strongly Favor
31% Somewhat Favor
15% Somewhat Oppose
23% Strongly Oppose
11% Don't Know
1% Refused
51% Total Favor
37% Total Oppose

Revenue from a new commercial casino at Lake of the Ozarks would go to the state budget, and there are several different specific ways this revenue could be spent. Regardless of whether or not you support a new casino at Lake of the Ozarks, please indicate if you would favor or oppose this new revenue being spent on each of the following. **[IF FAVOR/OPPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?] [RANDOMIZE SERIES]**

13. Pre-Kindergarten educational programs

56% Strongly Favor
21% Somewhat Favor
8% Somewhat Oppose
10% Strongly Oppose
4% Don't Know
1% Refused
77% Total Favor
18% Total Oppose

14. Annual increases to teachers' salaries

- 64% Strongly Favor
- 18% Somewhat Favor
- 7% Somewhat Oppose
- 9% Strongly Oppose
- 2% Don't Know
- 1% Refused
- 82% Total Favor**
- 16% Total Oppose**

15. STEM Career Awareness Program Fund

- 33% Strongly Favor
- 28% Somewhat Favor
- 12% Somewhat Oppose
- 11% Strongly Oppose
- 15% Don't Know
- 1% Refused
- 61% Total Favor**
- 23% Total Oppose**

16. Early childhood literacy programs in elementary schools

- 61% Strongly Favor
- 22% Somewhat Favor
- 5% Somewhat Oppose
- 8% Strongly Oppose
- 3% Don't Know
- 1% Refused
- 83% Total Favor**
- 13% Total Oppose**

17. Public safety innovation programs to support training and emergency response

- 50% Strongly Favor
- 32% Somewhat Favor
- 7% Somewhat Oppose
- 8% Strongly Oppose
- 3% Don't Know
- 1% Refused
- 82% Total Favor**
- 15% Total Oppose**

18. Public safety programs to respond to spikes in criminal activity

51%	Strongly Favor
28%	Somewhat Favor
8%	Somewhat Oppose
10%	Strongly Oppose
3%	Don't Know
1%	Refused
78%	Total Favor
18%	Total Oppose

19. A new casino will help create hundreds of new jobs, provide year-round tourist and entertainment attractions for the Lake of the Ozarks region and attract new tourism revenue from outside of Missouri. This will provide much needed revenue to fund the state budget without raising taxes.

Knowing this, do you favor or oppose allowing a new commercial casino to be built at the Lake of the Ozarks which would be located on the Osage River? **[IF FAVOR/OPPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**

35%	Strongly Favor
27%	Somewhat Favor
9%	Somewhat Oppose
23%	Strongly Oppose
6%	Don't Know
1%	Refused
62%	Total Favor
31%	Total Oppose

20. Do you favor or oppose a tribal-owned casino to be built at the Lake of the Ozarks? **[IF FAVOR/OPPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**

25%	Strongly Favor
25%	Somewhat Favor
13%	Somewhat Oppose
24%	Strongly Oppose
11%	Don't Know
1%	Refused
50%	Total Favor
38%	Total Oppose

21. Unlike a commercial casino, none of the gaming revenue from a tribal-owned casino would go to help fund the state budget. Knowing this, do you favor or oppose a tribal-owned casino to be built at the Lake of the Ozarks? **[IF FAVOR/OPPOSE, PROBE: Would that be STRONGLY (favor/oppose) or just SOMEWHAT (favor/oppose)?]**

- 12% Strongly Favor
- 17% Somewhat Favor
- 19% Somewhat Oppose
- 44% Strongly Oppose
- 7% Don't Know
- 1% Refused
- 29% Total Favor**
- 63% Total Oppose**

X1. Regardless of how you feel today, in the 2020 election for President, did you vote for **[ROTATE R/D]** Donald Trump, Republican; Joe Biden, Democrat; someone else, or did you not vote in that election?

- 47% Trump
- 34% Biden
- 2% Other **[SPECIFY]**
- 4% Did Not Vote
- 2% Don't Know
- 11% Refused
- 57% Committed Trump**
- 41% Committed Biden**
- 2% Committed Other**

And now I have just a few questions for statistical purposes only.

22. Generally speaking, do you think of yourself as **[ROTATE R/D]** a Republican, a Democrat, an Independent or something else?

[IF REPUBLICAN OR DEMOCRAT, ASK: Would you call yourself a STRONG (Republican/Democrat) or a NOT-SO-STRONG (Republican/Democrat)?]

[IF INDEPENDENT/SOMETHING ELSE: Do you think of yourself as closer to the [ROTATE] Republican Party OR Democratic Party?]

22%	Strong Republican
7%	Not-So-Strong Republican
11%	Lean to Republicans
26%	Independent/Something Else
6%	Lean to Democrats
5%	Not-So-Strong Democratic
16%	Strong Democratic
2%	Don't Know
5%	Refused
29%	Total Republican
43%	Total Independent
21%	Total Democratic

23. On political issues, do you consider yourself to be **[ROTATE TOP TO BOTTOM/ BOTTOM TO TOP]** Conservative, Moderate, or Liberal? **[IF CONSERVATIVE OR LIBERAL, PROBE: Would that be very (conservative/ liberal) or just somewhat (conservative/liberal)?]**

9%	Very Liberal
9%	Somewhat Liberal
31%	Moderate / Neither
21%	Somewhat Conservative
21%	Very Conservative
4%	Don't Know
4%	Refused
17%	Total Liberal
31%	Total Moderate
43%	Total Conservative

24. Would you call yourself a born-again or Evangelical Christian?

38%	Yes
51%	No
6%	Don't Know
6%	Refused

25. Do you have any children or grandchildren under 18 years old living at home? **[IF YES, PROBE: Would those be your children or grandchildren?]**

25% Yes, children
 3% Yes, grandchildren
 2% Yes, both
30% Total Yes
 68% No
 3% Refused

26. Do you or does any member of your household belong to a labor union or teachers association? **[IF YES, PROBE: And would that be a teachers association, a government employee union or a trade or service union? Would that be you or another member of your household?]** **[ACCEPT MULTIPLE RESPONSES]**

4% Yes, Respondent Teachers Association
 3% Yes, Teachers Association Household
 1% Yes, Respondent Government Employee
 2% Yes, Government Employee Household
 3% Yes, Respondent Service or Trade Union
 5% Yes, Service or Trade Union Household
16% Total Union Household
 78% Non-union Household
 3% Don't Know
 4% Refused

27. What is the last grade of school you completed? **[READ 1 THRU 8 IF NECESSARY]**

1% Grade School or Less (1-8)
 3% Some High School
 19% High School Graduate
 6% Vocational / Technical Training
 11% Some College (Less Than 2 Years)
 13% Some College (2 Years Or More)
 27% College Graduate
 20% Post Graduate Work
 0% Don't Know
 1% Refused
52% Total Non-College
46% Total College

28. Which of the following income groups includes your total household income in 2022 before taxes?
[READ 1 THRU 9 IF NECESSARY]

- 6% Under \$20,000
- 6% \$20,000 - \$29,999
- 7% \$30,000 - \$39,999
- 8% \$40,000 - \$49,999
- 13% \$50,000 - \$74,999
- 12% \$75,000 - \$99,999
- 10% \$100,000 - \$124,999
- 5% \$125,000 - \$149,999
- 15% \$150,000 and Over
- 3% Don't Know
- 14% Refused

29. Are you African American, Hispanic, Asian, White or some other race?

- 9% African American
- 1% Asian
- 79% White
- 1% American Indian
- 0% Hispanic
- 1% Other **[VOL][SPECIFY]**
- 0% Don't Know
- 7% Refused

30. Sex of Respondent

- 48% Male
- 52% Female

31. DT Modeled Party

- 24% Strong GOP
- 17% Weak GOP
- 31% Swing
- 10% Weak DEM
- 18% Strong DEM

32. DT Modeled Education

- 49% Non-College
- 41% College
- 10% Unknown

- 33. NRCC Modeled Education
 - 64% Non-College
 - 33% College
 - 3% Unknown

- 34. 2018 GENERAL ELECTION VOTE HISTORY
 - 69% Voted
 - 31% Did Not Vote

- 35. 2020 GENERAL ELECTION VOTE HISTORY
 - 93% Voted
 - 7% Did Not Vote

- 36. 2022 GENERAL ELECTION VOTE HISTORY
 - 75% Voted
 - 25% Did Not Vote

- 37. General Vote History Count
 - 55% 3 of 3
 - 28% 2 of 3
 - 18% 1 of 3
 - 0% 0 of 3

- 38. 2018 PRIMARY ELECTION VOTE HISTORY
 - 41% Voted
 - 59% Did Not Vote

- 39. 2020 PRIMARY ELECTION VOTE HISTORY
 - 41% Voted
 - 59% Did Not Vote

- 40. 2022 PRIMARY ELECTION VOTE HISTORY
 - 37% Voted
 - 63% Did Not Vote

41. Primary Vote History Count

21% 3 of 3
18% 2 of 3
21% 1 of 3
40% 0 of 3

42. Sample Type

35% SMS
35% Cell
30% Landline

43. Metro Type

21% Urban
36% Suburban
11% Town
32% Rural

44. DMA

40% St. Louis
24% Kansas City
15% Springfield
8% Columbia-Jefferson City
12% Balance

45. St. Louis Breaks

4% St. Louis City
18% St. Louis County
18% St. Louis Collar

46. State Senate Party

75% Republican
25% Democratic

47. State House Party

72% Republican
28% Democratic

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-60

ORDINANCE NO.: 2023-

AN ORDINANCE APPROVING AND ADOPTING "BUDGET AMENDMENT TWO 2023" TO THE CITY OF LAKE OZARK'S ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023

WHEREAS, the City of Lake Ozark, Missouri by Ordinance No. 2022-44 approved and adopted its Annual Operating Budget for the fiscal year 2023; and,

WHEREAS, the City of Lake Ozark, Missouri by Ordinance No. 2023-24 approved and adopted an amendment entitled "Budget Amendment One" to the original Annual Operating Budget for the fiscal year 2023; and,

WHEREAS, the 2023 Annual Operating Budget provides a complete financial plan for all of the City's estimated revenues and expenditures for the fiscal year 2023; and,

WHEREAS, the City of Lake Ozark, Missouri has determined that an amendment of the 2023 Annual Operating Budget concerning the City's estimated revenues and expenditures for the fiscal year 2023 is in the best interest of prudent budgeting for municipal purposes; and,

WHEREAS, the Board of Aldermen of the City of Lake Ozark, Missouri desire to amend the 2023 Annual Operating budget concerning the City's estimated revenues and expenditures for the fiscal year 2023 by "Budget Amendment Two 2023", which is attached hereto as Exhibit 1 and incorporated herein by reference;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

1. The 2023 Annual Operating Budget of the City of Lake Ozark for the fiscal year 2023 is hereby amended as shown on "Budget Amendment Two 2023" to the 2023 Annual Operating Budget of the City of Lake Ozark. Said "Budget Amendment Two 2023" shall be attached hereto and be made a part of the 2023 Annual Operating Budget of the City of Lake Ozark.

2. All revenue of the City of Lake Ozark not appropriated by this ordinance and any amount appropriated by this ordinance and not disbursed shall be expended or kept as directed by the Board of Aldermen.

3. All other provisions of the 2023 Annual Operating Budget not amended by Exhibit 1 shall remain in full force and effect.

4. This ordinance shall take effect and be in full force immediately after its adoption by the Board of Aldermen of the City of Lake Ozark.

First Reading: November 28, 2023

Second Reading:

DULY READ AND APPROVED THIS DAY OF

Alderman Watts	Aye	Nay
Alderman Jackson	Aye	Nay
Alderman Thompson	Aye	Nay
Alderman Neels	Aye	Nay
Alderman Denny	Aye	Nay
Alderman Ridgely	Aye	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

Exhibit 1						
City of Lake Ozark 2023 Budget						
Budget Amendment Two 2023						
	2023 Current Budget	2023 YTD Actual October	% YTD Budget	2023 Year End Projection	% Change	
01 -GENERAL FUND SUMMARY						
REVENUE SUMMARY						
ADMINISTRATION	2,854,747	2,404,725	84.24%	2,934,352	2.79%	
POLICE	102,846	98,310	95.59%	104,348	1.46%	
DISPATCH	0	0	0.00%	0		
COURT	98,814	110,843	112.17%	134,026	35.63%	
COMMUNITY DEVELOPMENT	83,975	84,039	100.08%	88,408	5.28%	
TOTAL REVENUE	3,140,381	2,697,916		3,261,133.45	3.85%	
EXPENDITURE SUMMARY						
ADMINISTRATION	1,297,471	1,032,085	79.55%	1,430,517	10.25%	
POLICE	1,271,047	856,090	67.35%	1,273,216	0.17%	
DISPATCH	371,126	236,273	63.66%	282,030	-24.01%	
COURT	115,408	94,661	82.02%	115,116	-0.25%	
COMMUNITY DEVELOPMENT	83,160	69,441	83.50%	83,910	0.90%	
TOTAL EXPENDITURES	3,138,212	2,288,550	72.93%	3,184,789	1.48%	
REVENUE OVER/(UNDER)EXPENDITURES	2,169	409,366		76,343.96		
01-GENERAL FUND						
ADMINISTRATION REVENUE						
01-5100-5100	Property Taxes	195,408	35,454	18.14%	195,863.50	0.23%
01-5100-5102	SUR Tax	1,370	1,370	100.00%	1,369.74	0.00%
01-5100-5104	R & R Utility Tax	31,160	31,160	100.00%	31,159.95	0.00%
01-5100-5106	Sales Tax	1,805,922	1,573,194	87.11%	1,814,951.75	0.50%
01-5100-5108	Franchise Tax Electric	275,500	241,921	87.81%	276,387.25	0.32%
01-5100-5109	Franchise Tax Gas	15,350	20,062	130.70%	24,074.04	56.83%
01-5100-5110	Franchise Tax Phone	25,538	22,602	88.50%	24,407.98	-4.42%
01-5100-5112	Franchise Tax Cable	36,734	36,090	98.25%	36,734.23	0.00%
01-5100-5125	Finance Institute Tax	3	3	100.00%	3.28	0.00%
01-5100-5245	Business License	10,900	10,800	99.08%	10,900.00	0.00%
01-5100-5255	Liquor License	32,000	29,981	93.69%	31,800.00	-0.63%
01-5100-5265	Special Event Permit	1,800	1,895	105.28%	1,895.00	5.28%
01-5100-5266	Taxi Cab License	500	400	80.00%	400.00	-20.00%
01-5100-5400	Utility Administration Fee	250,000	250,000	100.00%	250,000.00	0.00%
01-5100-5410	Water Administration Fee	105,000	105,000	100.00%	105,000.00	0.00%
01-5100-5415	Trans Administration	12,000	12,000	100.00%	12,000.00	0.00%
01-5100-5416	Sunshine Request	0	0	0.00%	0.00	
01-5100-5418	Eagles Landing TIF Admin	5,000	3,750	75.00%	5,000.00	0.00%
01-5100-5419	CID Admin Fee	1,937	2,543	131.30%	3,392.90	75.19%
01-5100-5420	Credit Card Fees	1,000	580	58.00%	590.00	-41.00%
01-5100-5550	Real Estate Sales Proceeds	0	0		78,000.00	
01-5100-5568	Insurance Proceeds	0	0	0.00%	0.00	
01-5100-5890	Carry Over	20,000	0	0.00%	0.00	-100.00%
01-5100-5905	Return Check Fee	25	0	0.00%	0.00	-100.00%
01-5100-5910	Interest Income	20,000	25,856	129.28%	28,380.00	41.90%
01-5100-5920	Miscellaneous Income	100	63	63.15%	63.15	-36.85%

Exhibit 1						
City of Lake Ozark 2023 Budget						
Budget Amendment Two 2023						
		2023 Current Budget	2023 YTD Actual October	% YTD Budget	2023 Year End Projection	% Change
01-5100-5925	Legal Fee Reimbursement	0	0	0.00%	0.00	
01-5100-5961	Insurance Premium Refund	0	0	0.00%	0.00	
01-5100-5962	CBDG Program Grant	0	0	0.00%	0.00	
01-5100-5963	Miscellaneous Grant Income	7,500	0	0.00%	7,500.00	0.00%
TOTAL ADMINISTRATION		2,854,747	2,404,725	84.24%	2,934,352.44	2.79%

Lake Ozark Police Department

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Asset Forfeiture

- (r) Ensure that forfeiture proceeds are maintained in a separate fund or account subject to appropriate accounting control with regular reviews or audits of all deposits and expenditures.
- (s) Ensure that forfeiture reporting and expenditures are completed in the manner prescribed by the law and City financial directives.

602.8 DISPOSITION OF FORFEITED PROPERTY

No member of this department may use property that has been seized for forfeiture until the forfeiture action has been completed and the Chief of Police has given written authorization to retain the property for official use.

602.9 TRANSFERRING PROPERTY TO A FEDERAL AGENCY

No employee may transfer to a federal agency any property seized until the prosecuting attorney and a circuit judge of the county in which the property was seized first review the seizure and approve the transfer (§ 513.647, RSMo).

602.10 REPORTING REQUIREMENTS

Reports related to forfeitures under federal law shall be prepared and filed with the State Auditor's Office annually (§ 513.653, RSMo).

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Line-of-Duty Deaths

1033.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members of the Lake Ozark Police Department in the event of the death of a member occurring in the line of duty and to direct the Department in providing proper support for the member's survivors.

The Chief of Police may also apply some or all of this policy in situations where members are injured in the line of duty and the injuries are life-threatening.

1033.1.1 DEFINITIONS

Definitions related to this policy include:

Line-of-duty death - The death of a sworn member during the course of performing law enforcement-related functions while on- or off-duty, or a civilian member during the course of performing their assigned duties.

Survivors - Immediate family members of the deceased member, which can include spouse, children, parents, other next of kin or significant others. The determination of who should be considered a survivor for purposes of this policy should be made on a case-by-case basis given the individual's relationship with the member and whether the individual was previously designated by the deceased member.

1033.2 POLICY

It is the policy of the Lake Ozark Police Department to make appropriate notifications and to provide assistance and support to survivors and coworkers of a member who dies in the line of duty.

It is also the policy of this department to respect the requests of the survivors when they conflict with these guidelines, as appropriate.

1033.3 INITIAL ACTIONS BY COMMAND STAFF

- (a) Upon learning of a line-of-duty death, the deceased member's supervisor should provide all reasonably available information to Dispatch.
 1. Communication of information concerning the member and the incident should be restricted to secure networks to avoid interception by the media or others (see the Public Information Officer section of this policy).
- (b) The supervisor should ensure that notifications are made in accordance with the Officer-Involved Shootings and Deaths and Major Incident Notification policies as applicable.
- (c) If the member has been transported to the hospital, the supervisor or the designee should respond to the hospital to assume temporary responsibilities as the Hospital Liaison.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (d) The Chief of Police or the authorized designee should assign members to handle survivor notifications and assign members to the roles of Hospital Liaison (to relieve the temporary Hospital Liaison) and the Department Liaison as soon as practicable (see the Notifying Survivors section and the Department Liaison and Hospital Liaison subsections in this policy).

1033.4 NOTIFYING SURVIVORS

Survivors should be notified as soon as possible in order to avoid the survivors hearing about the incident in other ways.

The Chief of Police or the authorized designee should review the deceased member's emergency contact information and make accommodations to respect the member's wishes and instructions specific to notifying survivors. However, notification should not be excessively delayed because of attempts to assemble a notification team in accordance with the member's wishes.

The Chief of Police, supervisor, or the authorized designee should select at least two members to conduct notification of survivors, one of which may be the Department Chaplain.

Notifying members should:

- (a) Make notifications in a direct and compassionate manner, communicating as many facts of the incident as possible, including the current location of the member. Information that is not verified should not be provided until an investigation has been completed.
- (b) Determine the method of notifying surviving children by consulting with other survivors and taking into account factors such as the child's age, maturity, and current location (e.g., small children at home, children in school).
- (c) Plan for concerns such as known health concerns of survivors or language barriers.
- (d) Offer to transport survivors to the hospital, if appropriate. Survivors should be transported in department vehicles. Notifying members shall inform the Hospital Liaison over a secure network that the survivors are on their way to the hospital. Notifying members should remain at the hospital while the survivors are present.
- (e) When survivors are not at their residences or known places of employment, actively seek information and follow leads from neighbors, other law enforcement, postal authorities, and other sources of information in order to accomplish notification in as timely a fashion as possible. Notifying members shall not disclose the reason for their contact other than a family emergency.
- (f) If making notification at a survivor's workplace, ask a workplace supervisor for the use of a quiet, private room to meet with the survivor. Members shall not inform the workplace supervisor of the purpose of their visit other than to indicate that it is a family emergency.
- (g) Offer to call other survivors, friends, or clergy to support the survivors and to avoid leaving survivors alone after notification.
- (h) Assist the survivors with meeting childcare or other immediate needs.

Lake Ozark Police Department

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Line-of-Duty Deaths

- (i) Provide other assistance to survivors and take reasonable measures to accommodate their needs, wishes, and desires. Care should be taken not to make promises or commitments to survivors that cannot be met.
- (j) Inform the survivors of the name and phone number of the Survivor Support Liaison (see the Survivor Support Liaison section of this policy), if known, and the Department Liaison.
- (k) Provide their contact information to the survivors before departing.
- (l) Document the survivors' names and contact information, as well as the time and location of notification. This information should be forwarded to the Department Liaison.
- (m) Inform the Chief of Police or the authorized designee once survivor notifications have been made so that other Lake Ozark Police Department members may be apprised that survivor notifications are complete.

1033.4.1 OUT-OF-AREA NOTIFICATIONS

The Department Liaison should request assistance from law enforcement agencies in appropriate jurisdictions for in-person notification to survivors who are out of the area.

- (a) The Department Liaison should contact the appropriate jurisdiction using a secure network and provide the assisting agency with the name and telephone number of the department member that the survivors can call for more information following the notification by the assisting agency.
- (b) The Department Liaison may assist in making transportation arrangements for the member's survivors, but will not obligate the Department to pay travel expenses without the authorization of the Chief of Police.

1033.5 NOTIFYING DEPARTMENT MEMBERS

Supervisors or members designated by the Chief of Police are responsible for notifying department members of the line-of-duty death as soon as possible after the survivor notification is made. Notifications and related information should be communicated in person or using secure networks and should not be transmitted over the radio.

Notifications should be made in person and as promptly as possible to all members on-duty at the time of the incident. Members reporting for subsequent shifts within a short amount of time should be notified in person at the beginning of their shift. Members reporting for duty from their residence should be instructed to contact their supervisor as soon as practicable. Those members who are working later shifts or are on days off should be notified by phone as soon as practicable.

Members having a close bond with the deceased member should be notified of the incident in person. Supervisors should consider assistance (e.g., peer support, modifying work schedules, approving sick leave) for members who are especially affected by the incident.

Supervisors should direct members not to disclose any information outside the Department regarding the deceased member or the incident.

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Policy Manual

Line-of-Duty Deaths

1033.6 LIAISONS AND COORDINATORS

The Chief of Police or the authorized designee should select members to serve as liaisons and coordinators to handle responsibilities related to a line-of-duty death, including but not limited to:

- (a) Department Liaison.
- (b) Hospital Liaison.
- (c) Survivor Support Liaison.
- (d) Wellness Support Liaison.
- (e) Funeral Liaison.
- (f) Mutual aid coordinator.
- (g) Benefits Liaison.
- (h) Finance coordinator.

Liaisons and coordinators will be directed by the Department Liaison and should be given sufficient duty time to complete their assignments.

Members may be assigned responsibilities of more than one liaison or coordinator position depending on available department resources. The Department Liaison may assign separate liaisons and coordinators to accommodate multiple family units, if needed.

1033.6.1 DEPARTMENT LIAISON

The Department Liaison should serve as a facilitator between the deceased member's survivors and the Department. The Department Liaison reports directly to the Chief of Police. The Department Liaison's responsibilities include, but are not limited to:

- (a) Directing the other liaisons and coordinators in fulfilling survivors' needs and requests. Consideration should be given to organizing the effort using the National Incident Management System (NIMS).
- (b) Establishing contact with survivors within 24 hours of the incident and providing them contact information.
- (c) Advising survivors of the other liaison and coordinator positions and their roles and responsibilities.
- (d) Identifying locations that will accommodate a law enforcement funeral and presenting the options to the appropriate survivors, who will select the location.
- (e) Coordinating all official law enforcement notifications and arrangements.
- (f) Making necessary contacts for authorization to display flags at half-mast.
- (g) Ensuring that department members are reminded of appropriate information—sharing restrictions regarding the release of information that could undermine future legal proceedings.
- (h) Coordinating security checks of the member's residence as necessary and reasonable.

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- (i) Serving as a liaison with visiting law enforcement agencies during memorial and funeral services.

1033.6.2 HOSPITAL LIAISON

The Hospital Liaison should work with hospital personnel to:

- (a) Arrange for appropriate and separate waiting areas for:
 - 1. The survivors and others whose presence is requested by the survivors.
 - 2. Department members and friends of the deceased member.
 - 3. Media personnel.
- (b) Ensure, as much as practicable, that any suspects who are in the hospital and their families or friends are not in close proximity to the member's survivors or Lake Ozark Police Department members (except for members who may be guarding the suspect).
- (c) Ensure that survivors receive timely updates regarding the member before information is released to others.
- (d) Arrange for survivors to have private time with the member, if requested.
 - 1. The Hospital Liaison or hospital personnel may need to explain the condition of the member to the survivors to prepare them accordingly.
 - 2. The Hospital Liaison should accompany the survivors into the room, if requested.
- (e) Stay with survivors and ensure that they are provided with other assistance as needed at the hospital.
- (f) If applicable, explain to the survivors why an autopsy may be needed.
- (g) Ensure hospital bills are directed to the Department, that the survivors are not asked to sign as guarantor of payment for any hospital treatment and that the member's residence address, insurance information and next of kin are not included on hospital paperwork.

Other responsibilities of the Hospital Liaison include, but are not limited to:

- Arranging transportation for the survivors back to their residence.
- Working with investigators to gather and preserve the deceased member's equipment and other items that may be of evidentiary value.
- Documenting his/her actions at the conclusion of his/her duties.

1033.6.3 SURVIVOR SUPPORT LIAISON

The Survivor Support Liaison should work with the Department Liaison to fulfill the immediate needs and requests of the survivors of any member who has died in the line of duty, and serve as the long-term department contact for survivors.

The Survivor Support Liaison should be selected by the deceased member's Sergeant. The following should be considered when selecting the Survivor Support Liaison:

Lake Ozark Police Department

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Line-of-Duty Deaths

- The liaison should be an individual the survivors know and with whom they are comfortable working.
- If the survivors have no preference, the selection may be made from names recommended by the deceased member's supervisor and/or coworkers. The deceased member's partner or close friends may not be the best selections for this assignment because the emotional connection to the member or survivors may impair their ability to conduct adequate liaison duties.
- The liaison must be willing to assume the assignment with an understanding of the emotional and time demands involved.

The responsibilities of the Survivor Support Liaison include but are not limited to:

- (a) Arranging for transportation of survivors to hospitals, places of worship, funeral homes, and other locations, as appropriate.
- (b) Communicating with the Department Liaison regarding appropriate security measures for the family residence, as needed.
- (c) If requested by the survivors, providing assistance with instituting methods of screening telephone calls made to their residence after the incident.
- (d) Providing assistance with travel and lodging arrangements for out-of-town survivors.
- (e) Returning the deceased member's personal effects from the Department and the hospital to the survivors. The following should be considered when returning the personal effects:
 1. Items should not be delivered to the survivors until they are ready to receive the items.
 2. Items not retained as evidence should be delivered in a clean, unmarked box.
 3. All clothing not retained as evidence should be cleaned and made presentable (e.g., items should be free of blood or other signs of the incident).
 4. The return of some personal effects may be delayed due to ongoing investigations.
- (f) Assisting with the return of department-issued equipment that may be at the deceased member's residence.
 1. Unless there are safety concerns, the return of the equipment should take place after the funeral at a time and in a manner considerate of the survivors' wishes.
- (g) Working with the Wellness Support Liaison to ensure that survivors have access to available counseling services.
- (h) Coordinating with the department's Public Information Officer (PIO) to brief the survivors on pending press releases related to the incident and to assist the survivors with media relations in accordance with their wishes (see the Public Information Officer section of this policy).
- (i) Briefing survivors on investigative processes related to the line-of-duty death, such as criminal, internal, and administrative investigations.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (j) Informing survivors of any related criminal proceedings and accompanying them to such proceedings.
- (k) Introducing survivors to prosecutors, victim's assistance personnel, and other involved personnel as appropriate.
- (l) Maintaining long-term contact with survivors and taking measures to sustain a supportive relationship (e.g., follow-up visits, phone calls, cards on special occasions, special support during holidays).
- (m) Inviting survivors to department activities, memorial services, or other functions as appropriate.

Survivor Support Liaisons providing services after an incident resulting in multiple members being killed should coordinate with and support each other through conference calls or meetings as necessary.

The Department recognizes that the duties of a Survivor Support Liaison will often affect regular assignments over many years, and is committed to supporting members in the assignment.

1033.6.4 WELLNESS SUPPORT LIAISON

The Wellness Support Liaison should work with other liaisons and coordinators to make wellness support and counseling services available to members and survivors who are impacted by a line-of-duty death. The responsibilities of the Wellness Support Liaison include but are not limited to:

- (a) Identifying members who are likely to be significantly affected by the incident and may have an increased need for wellness support and counseling services, including:
 - 1. Members involved in the incident.
 - 2. Members who witnessed the incident.
 - 3. Members who worked closely with the deceased member but were not involved in the incident.
- (b) Ensuring that members who were involved in or witnessed the incident are relieved of department responsibilities until they can receive wellness support.
- (c) Ensuring that wellness support and counseling resources (e.g., peer support, Critical Incident Stress Debriefing) are available to members as soon as reasonably practicable following the line-of-duty death.
- (d) Coordinating with the Survivor Support Liaison to ensure survivors are aware of available wellness support and counseling services and assisting with arrangements as needed.
- (e) Following up with members and the Survivor Support Liaison in the months following the incident to determine if additional wellness support or counseling services are needed.

1033.6.5 FUNERAL LIAISON

The Funeral Liaison's responsibilities include, but are not limited to:

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (a) Assisting survivors in working with the funeral director regarding funeral arrangements and briefing them on law enforcement funeral procedures.
- (b) Completing funeral notification to other law enforcement agencies.
- (c) Coordinating the funeral activities of the Department, including, but not limited to the following:
 - 1. Honor Guard
 - (a) Casket watch
 - (b) Color guard
 - (c) Pallbearers
 - (d) Bell/rifle salute
 - 2. Bagpipers/bugler
 - 3. Uniform for burial
 - 4. Flag presentation
 - 5. Last radio call
- (d) Briefing the Chief of Police and command staff concerning funeral arrangements.
- (e) Assigning an officer to remain at the family home during the viewing and funeral.
- (f) Arranging for transportation of the survivors to and from the funeral home and interment site using department vehicles and drivers.

1033.6.6 MUTUAL AID COORDINATOR

The mutual aid coordinator should work with the Department Liaison and the Funeral Liaison to request and coordinate any assistance from outside law enforcement agencies needed for, but not limited to:

- (a) Traffic control during the deceased member's funeral.
- (b) Area coverage so that as many Lake Ozark Police Department members can attend funeral services as possible.

The mutual aid coordinator should perform his/her duties in accordance with the Outside Agency Assistance Policy.

1033.6.7 BENEFITS LIAISON

The Benefits Liaison should provide survivors with information concerning available benefits and will assist them in applying for benefits. Responsibilities of the Benefits Liaison include but are not limited to:

- (a) Confirming the filing of workers' compensation claims and related paperwork (see the Occupational Disease and Work-Related Injury and Death Reporting Policy).
- (b) Researching and assisting survivors with application for federal government survivor benefits, such as those offered through the:

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (a) Public Safety Officers' Benefits (PSOB) Program.
- (b) Public Safety Officers' Educational Assistance (PSOEA) Program.
- (c) Social Security Administration.
- (d) Department of Veterans Affairs.
- (c) Researching and assisting survivors with application for state and local government survivor benefits.
 - 1. Line-of-duty compensation (§ 287.243, RSMo)
 - 2. Death and burial benefits (§ 287.240, RSMo)
 - 3. Benefits available under the Police Relief and Pension System (§ 86.010 et seq., RSMo)
- (d) Researching and assisting survivors with application for other survivor benefits such as:
 - 1. Private foundation survivor benefits programs.
 - 2. Survivor scholarship programs.
- (e) Researching and informing survivors of support programs sponsored by police associations and other organizations.
- (f) Documenting and informing survivors of inquiries and interest regarding public donations to the survivors.
 - 1. If requested, working with the finance coordinator to assist survivors with establishing a process for the receipt of public donations.
- (g) Providing survivors with a summary of the nature and amount of benefits applied for, including the name of a contact person at each benefit office. Printed copies of the summary and benefit application documentation should be provided to affected survivors.
- (h) Maintaining contact with the survivors and assisting with subsequent benefit questions and processes as needed.

1033.6.8 FINANCE COORDINATOR

The finance coordinator should work with the Chief of Police and the Department Liaison to manage financial matters related to the line-of-duty death. The finance coordinator's responsibilities include, but are not limited to:

- (a) Establishing methods for purchasing and monitoring costs related to the incident.
- (b) Providing information on finance-related issues, such as:
 - 1. Paying survivors' travel costs if authorized.
 - 2. Transportation costs for the deceased.
 - 3. Funeral and memorial costs.
 - 4. Related funding or accounting questions and issues.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- (c) Working with the Benefits Liaison to establish a process for the receipt of public donations to the deceased member's survivors.
- (d) Providing accounting and cost information as needed.

1033.7 PUBLIC INFORMATION OFFICER

In the event of a line-of-duty death, the department's PIO should be the department's contact point for the media. As such, the PIO should coordinate with the Department Liaison to:

- (a) Collect and maintain the most current incident information and determine what information should be released.
- (b) Ensure that department members are instructed to direct any media inquiries to the PIO.
- (c) Prepare necessary press releases.
 1. Ensure coordination with other entities having media roles (e.g., outside agencies involved in the investigation or incident).
 2. Ensure that important public information is disseminated, such as information on how the public can show support for the department and deceased member's survivors.
- (d) Arrange for community and media briefings by the Chief of Police or the authorized designee as appropriate.
- (e) Respond, or coordinate the response, to media inquiries.
- (f) If requested, assist the member's survivors with media inquiries.
 1. Brief the survivors on handling sensitive issues such as the types of questions that reasonably could jeopardize future legal proceedings.
- (g) Release information regarding memorial services and funeral arrangements to department members, other agencies, and the media as appropriate.
- (h) If desired by the survivors, arrange for the recording of memorial and funeral services via photos and/or video.

The identity of deceased members should be withheld until the member's survivors have been notified. If the media have obtained identifying information for the deceased member prior to survivor notification, the PIO should request that the media withhold the information from release until proper notification can be made to survivors. The PIO should ensure that media are notified when survivor notifications have been made.

1033.8 DEPARTMENT CHAPLAIN

The Department chaplain may serve a significant role in line-of-duty deaths. His/her duties may include, but are not limited to:

- Assisting with survivor notifications and assisting the survivors with counseling, emotional support or other matters, as appropriate.
- Assisting liaisons and coordinators with their assignments, as appropriate.

Lake Ozark Police Department

Policy Manual

Line-of-Duty Deaths

- Assisting department members with counseling or emotional support, as requested and appropriate.

Further information on the potential roles and responsibilities of the chaplain is in the Chaplains Policy.

1033.9 INVESTIGATION OF THE INCIDENT

The Chief of Police shall ensure that line-of-duty deaths are investigated thoroughly and may choose to use the investigation process outlined in the Officer-Involved Shootings and Deaths Policy.

Investigators from other agencies may be assigned to work on any criminal investigation related to line-of-duty deaths. Partners, close friends or personnel who worked closely with the deceased member should not have any investigative responsibilities because such relationships may impair the objectivity required for an impartial investigation of the incident.

Involved department members should be kept informed of the progress of the investigations and provide investigators with any information that may be pertinent to the investigations.

1033.10 LINE-OF-DUTY DEATH OF A LAW ENFORCEMENT ANIMAL

The Chief of Police may authorize appropriate memorial and funeral services for law enforcement animals killed in the line of duty.

1033.11 NON-LINE-OF-DUTY DEATH

The Chief of Police may authorize certain support services for the death of a member not occurring in the line of duty.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-62

ORDINANCE NO.: _____

AN ORDINANCE AMENDING SECTION 500-513 OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Section 500-513 to reflect changes to the City’s contribution to the employees’ health insurance premium as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Section 500-513 with a new Section 500-513 as attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after December 1, 2023.

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First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

500-513. Group Insurance:

01. **Health and Life:** The City provides group health and life insurance to all full-time employees. The employee may elect to decline or accept health insurance coverage during the first thirty days following his hiring date. Insurance becomes effective on the first of the month following the date of hire.
02. **Dependent health insurance coverage is not provided by the City.** Dependents may be added to the employee's coverage, at employee expense, only within the enrollment period.
03. **Identification Card and Plan Booklet:** Covered employees will be furnished with an identification card and a plan booklet explaining the benefits provided. For additional information contact the Personnel Department or consult the plan booklet.
04. **Life Insurance:** Each full-time regular employee is provided a life insurance benefit until reaching age 70.
05. The Board of Aldermen of the City of Lake Ozark has adopted a policy that provides a maximum ~~Five Hundred Seven Hundred and Fifteen Dollars (\$500.00 715.00)~~ for each employee's group coverage. (Resolution 2020-35)
 - A. Each employee may elect to have any offered option applicable to a maximum City contribution of ~~\$500.00 715.00~~, provided that they fill out the appropriate forms with the City personnel office.
 - B. The employee may elect dependent coverage, dental and eye coverage, etc. to a maximum of ~~\$500.00 715.00~~.
 - C. The employee may elect to have any portion of the ~~\$500.00 715.00~~ maximum to be credited to him/her on a monthly basis to apply to insurance obtained through another source, such as his/her spouse's insurance plan that is comparable or exceeds the City's offered coverage, provided the employee fills out the appropriate forms with the City personnel office. Proof of comparable group health insurance (not an individual plan) and verification of the monthly premium amount must be provided each year at open enrollment, or at such other times as may be requested by the City, in order for this reimbursement to continue. The City must be notified as soon as possible upon termination or cancellation of the employee's group health insurance.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-63

ORDINANCE NO.: _____

AN ORDINANCE AMENDING APPENDIX A TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

WHEREAS, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Appendix A to reflect changes to the personnel staffing as is set forth in Exhibit 1 attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City’s Personnel Policies and Procedures Manual be amended to replace the current Appendix A with the Appendix A attached hereto as Exhibit 1. All other provisions of the Second Edition of the City’s Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

Intentionally Blank

First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

ATTEST:

MAYOR:

CITY CLERK

Dennis Newberry

Kathy Vance

Job Title	Department	Grade	Approved - Full Time	Budgeted-2024	Part Time Budgeted - 2024	Seasonal Budgeted 2024
City Administrator	Admin	11-12	1	1		
Police Chief	Police	10	1	1		
Public Works Director	Public Works - ALL	9	1	1		
City Clerk	Admin	9	1	1		
City Treasurer	Admin	9	1	1		
Assistants City Administrator	Admin	9	1	1		
Street Superintendent	Public Works - Transportation	7	1	1		
Utility Superintendent	Public Works - Water/Sewer	7	1	1		
Police Lieutenant	Police	7	1	1	0.25 FTE	
Police Sergeant	Police	6	1	1		
Police Detective Sergeant	Police	6	1	1		
Police Corporal	Police	5	2	2		
Dispatch Supervisor	Police	5	0	0		
Police Detective	Police	5	2	2		
PD Records Clerk/ Administrative Assistant	Police	5	1	1		
General Foreman	Public Works - ALL	4	2	2		
Building Inspector	Community Development	6	1	1		
Police Officer	Police	4	5	5	1.0 FTE	
City Collector	Admin	3	1	1		
Court Administrator	Court	3	1	1		
Accounting Clerk	Admin	3	1	1		
Skilled Laborer (PWIII)	Public Works - ALL	3	9-labor pool	8-labor pool		
Administrative Assistant	Admin/Court	3	1	1		
PW Admin Asst/Meter Reader	Public Works - ALL	3	1	1		
Skilled Laborer (PWII)	Public Works - ALL	2	9-labor pool	8-labor pool		
Dispatcher	Police	2	6	6		
General Laborer(PWI)	Public Works - ALL	1	9-labor pool	8-labor pool	0.6 FTE	1.5 FTE - 4 Months
Intern	Admin	1	0	0		0.6 FTE - 3 Months

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-64

ORDINANCE NO.: _____

AN ORDINANCE AMENDING APPENDIX B TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE OZARK, MISSOURI

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt an Organizational Chart depicting the hierarchy and structure of City Government and the interrelationships between those persons elected, appointed, and employed who are responsible for managing and conducting the City's business.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1 of this Ordinance. The City's Personnel Policies and Procedures Manual be amended to replace the current Appendix B with Appendix B attached hereto as Exhibit 1. All other provisions of the Second Edition of the City's Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 2 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

Remainder of Page Intentionally Blank

First Reading: _____

Second Reading: _____

DULY READ AND APPROVED THIS _____ DAY OF NOVEMBER 2023.

Alderman Jackson	Aye	or	Nay
Alderman Watts	Aye	or	Nay
Alderman Thompson	Aye	or	Nay
Alderman Neels	Aye	or	Nay
Alderman Ridgely	Aye	or	Nay
Alderman Denny	Aye	or	Nay

APPROVE:

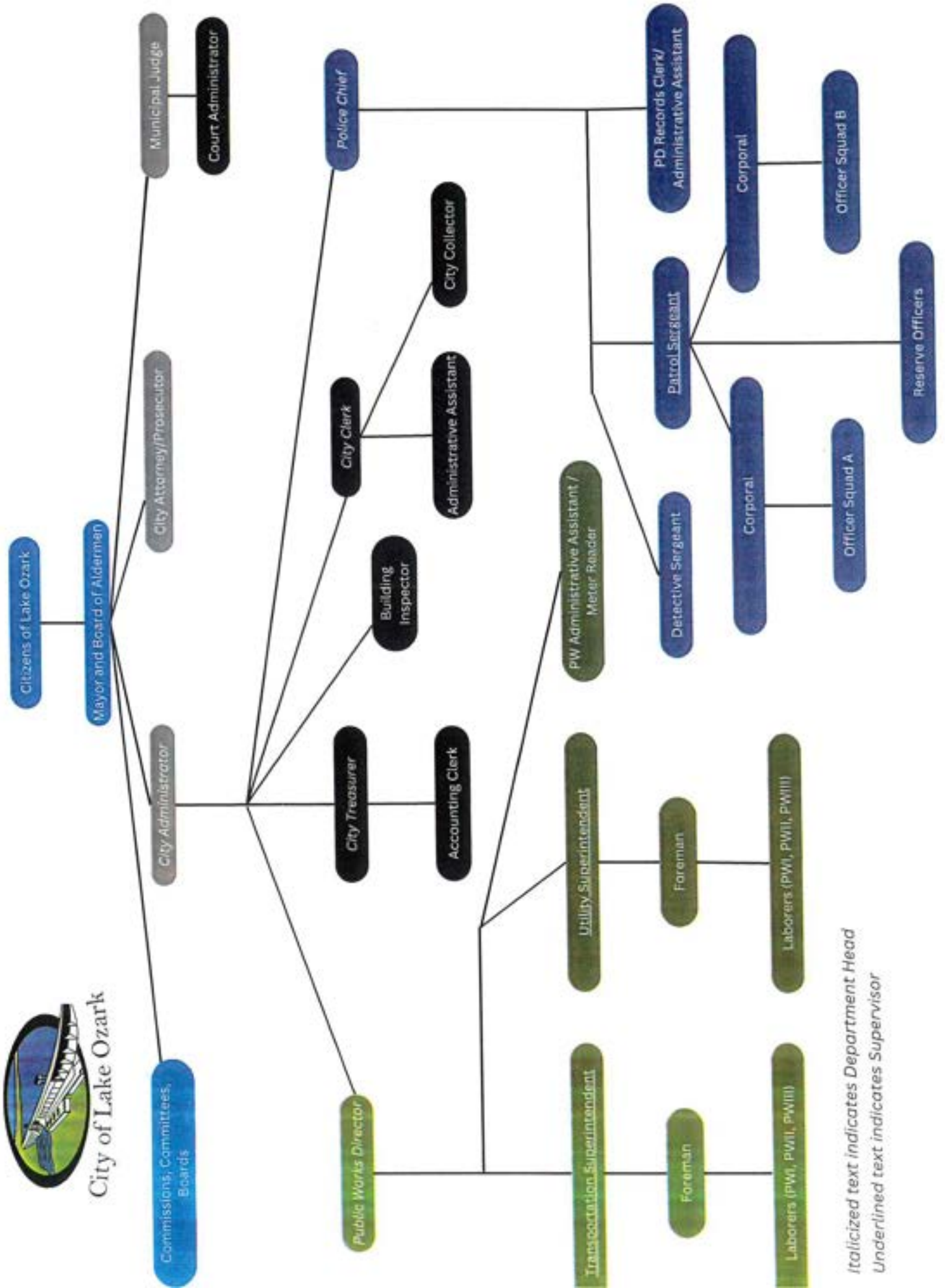
ATTEST:

MAYOR:

CITY CLERK:

Dennis Newberry

Kathy Vance



Italicized text indicates Department Head
Underlined text indicates Supervisor

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City of Lake Ozark Agenda Item Review

Meeting Date: November 28, 2023

Item Number: [Click or tap here to enter text.](#)

Title: Pump Station Equipment Replacement

Originator: Public Works Director **Presenter:** Matthew Michalik

Staff Work Performed By: Matthew Michalik / Nathaniel Boggs / Harrison Fry

Background Information: Over the last several years, we have been having recurring issues with the pump station located at 2124 Bagnell Dam Blvd (Pump Station CGP 74) We have reached a point where it is necessary to replace the pumps, control Panel and upgrade the electric service to the pump station.

Anticipated Budget Impact (Amount, Fund, Line Item): \$21,746.00 (Capital Improvement 6700-6650)

Has this item been reviewed by:

- City Administrator Yes

- City Attorney Yes

Presenter Recommendation: We recommend the Board approve the purchase of the pumps and control panel from JCI in the amount of \$18,800.00 and the electrical service upgrade materials from Butler Supply in the amount of \$2,946.00.

City Attorney Comments: [Click or tap here to enter text.](#)

City Administrator Comments: *Concur with Department Head's recommendation.*

Additional Steps Needed: None at this time.

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023R-48

RESOLUTION APPROVING PURCHASE OF LIFT STATION PUMP AND CONTROL PANEL

WHEREAS, to the City owns and maintains various infrastructure systems, including roadways and public utilities; and

WHEREAS, the City in in need of placing a new lift station at 2124 Bagnell Dam Boulevard (Baxter's); and

WEREAS, the Public Works Director solicited bids from qualified venders for the pump and control panel needed to place the new lift station; and

WHEREAS, the City's Director of Public Works has recommended that the City accept the lowest qualified bid from JCI Enterprises that is attached hereto as Exhibit 1.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAKE OZARK, MISSOURI, AS FOLLOWS:

The Board of Alderman of the City of Lake Ozark, Missouri hereby approves and authorizes the Mayor or his designated employee of the City to complete the purchase of a lift station pump and control panel from JCI Enterprises for a total cost of \$18,800.00 as set out in Exhibit 1 attached hereto.

THIS RESOLUTION is hereby adopted by the City of Lake Ozark, Missouri on this ____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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QUOTATION

JCI INDUSTRIES, INC.
 1161 SE HAMBLEN RD
 LEE'S SUMMIT, MO 64081
 573-395-4053



Order Number	
1236794	
Order Date	Page
11/09/2023	1 of 1

Bill To:

LAKE OZARK MO, CITY OF
 ATTN: CITY TREASURER
 PO BOX 370
 LAKE OZARK, MO 65049
 USA
 573-365-5378

Ship To:

LAKE OZARK MO, CITY OF
 1323 SCHOOL ROAD
 LAKE OZARK, MO 65049

Customer ID: 400120

PO Number	Ship Route	Taker
QUOTE 11-9-2023		ACHUNING

Quantities					Item ID Item Description	Pricing	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Ship		UOM Unit Size		
3.00	0.00	3.00	EA		KHG7-2303 KEEN 7.5HP HIGH HEAD 230V 3PH GRINDER	EA 1.0	4,850.00	14,550.00
1.00	0.00	1.00	EA		KCP7-40-03D-O DUPLEX CONTROL PANEL	EA 1.0	4,250.00	4,250.00

Total Lines: 2

SUB-TOTAL: 18,800.00
TAX: 0.00
AMOUNT DUE: 18,800.00
 U.S. Dollars

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-49

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING
MODIFICATION OF THE JOB DESCRIPTIONS FOR DETECTIVE SERGEANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Detective Sergeant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK POSITION DESCRIPTION

Detective Sergeant

DEPARTMENT: Police
REPORTS: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

- Detectives
- In the absence of a Corporal, Patrol Sergeant, or the Chief of Police, the Detective will act in capacity of the patrol supervisor, or will act in that capacity at any other time that he or she is instructed to do so by the Chief of Police

Task Description

1. Assists in managing the operations of the department by planning, assisting with establishing policy, organizing staff and resources, training, assuming direct command as needed, and evaluating for performance improvement; studies various phases of police operations and makes recommendations for improvement as appropriate.
2. Monitors and evaluates operations through conferences with subordinates, reports, and observations.
3. Confers with subordinates for the purpose of resolving operation problems, for interpreting new or revised rules and regulations, or to explain new methods and procedures.
4. On a periodic basis, works on non-standard shift and might be assigned to assume command of the department in the absence of the Chief and Patrol Sergeant.
5. Reviews and evaluates the performances of subordinates.
6. Conducts a variety of planning and research projects into police programs, operations, and methods assigned.
7. Assists as assigned in investigations including investigations of an internal affairs nature as assigned.

8. Participates in staff meetings and serves as an alternate for the Chief of Police at various meetings as assigned.
9. Screens applications and participants in oral boards for prospective employees; develops and coordinates promotional processes for subordinates and department training programs coordinated with command staff.
10. Makes presentations to a variety of public, civic, professional, and other groups for the purpose of presenting and interpreting departmental programs and activities.
11. Conducts and initiates formal or informal disciplinary action aimed at correcting inappropriate activity .
12. Take over and/or assist in all felony investigations generated within the department.
13. Works closely with neighboring agencies to assist in and gain their assistance on criminal investigations.
14. Conducts thorough background investigations on applicants in the final stages of the hiring process.
15. Conducts special research projects as assigned by the Chief of Police.
16. Will be called out on armed robberies, shootings, stabbings, arsons, suicides, etc. to assist in the processing of the scene and to handle the investigation.
17. Other tasks as assigned by the Chief of Police.

Qualifications

Must be Missouri P.O.S.T Certified, and must have at least four (4) years' experience in law enforcement with at least two of those years as a supervisor. Associates degree in criminal justice related field and/or an equivalent combination of experience and training that provides the required knowledge, skills, and abilities is required. Must have a thorough understanding of federal, state, and local laws, knowledge of current law enforcement practices, and good verbal and written communication skills.

Essential Functions

Sight, hearing, speech, good mobility over various terrain, use of both arms and hands, superior strength to subdue suspects lift weights in excess of fifty pounds, push and pull

in excess of one hundred pounds; analyze situations, make decisions under pressure, and solve problems.

This position is appointed at the discretion of the Chief of Police and must be approved by the Board of Alderman. This position description is only a guideline for performance. This is not, nor is it implied to be; a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____

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CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

Resolution No. 2023r-50

**RESOLUTION OF THE CITY OF LAKE OZARK, MISSOURI APPROVING THE JOB
DESCRIPTION FOR POSITION OF
RECORDS CLERK / PD ADMINISTRATIVE ASSISTANT**

Whereas the City of Lake Ozark is democratically governed by the Citizens, for the Citizens and of the Citizens of the City; and

Whereas there are elected officials, appointed officers and employees responsible for doing the work of the City; and

Whereas it is deemed appropriate to adopt and modify from time to time descriptions of job qualifications, functions, duties and responsibilities, and necessary training for individuals appointed or hired for managing and/or conducting the City's business.

Wherefore, BE IT RESOLVED by the Board of Aldermen of the City of Lake Ozark, Missouri that the Job Description for the position of Records Clerk / PD Administrative Assistant, attached hereto as Exhibit 1; be hereby approved for use in the hiring, accountability, and evaluation of the person(s) appointed and/or employed to said position and for such other management purposes as deemed appropriate. This resolution shall be in full force and effect on the date of its adoption.

This Resolution is hereby adopted by the City of Lake Ozark, Missouri on this _____ day of November 2023.

APPROVE:

ATTEST:

Dennis Newberry, Mayor

Kathy Vance, City Clerk

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CITY OF LAKE OZARK
POSITION DESCRIPTION

Records Clerk/PD Administrative Assistant

DEPARTMENT: Police
REPORTS TO: Chief of Police
DESCRIPTION: 2023 SOP 10-59
REVISED: Nov 2023

Supervises

No direct reports

Task Description

1. Responsible for providing guidance to any assigned personnel.
2. Maintains appropriate security and confidentiality of information created or encountered in the performance of all assigned duties.
3. Will assist in providing on-the-job training for assigned personnel and submit progress reports on assigned staff.
7. Maintains a working relationship with contracted dispatching services.
8. Reviews all computer logs of public safety communications activity
9. Other tasks as assigned by the Chief of Police.
10. Must be MULES certified with the Missouri State Highway Patrol.
11. Completing or assisting with state reporting requirement to include but not limited to MIBRS/NIBRS reporting, Use of force reporting, Traffic stops reporting, Rap back compliance, marijuana law requirements and other required reporting as assigned by the Chief of Police.
12. Assistance writing and administering law enforcement grants as assigned by the Chief of Police.
13. Knowledge in evidence management and property dispositions. Delivery of evidence to the Missouri State Crime Lab when requested.
14. Assisting with court as needed and entering warrants.

Desirable Knowledge, Skills and Abilities

- Knowledge of public service activity and methods of local government
- Knowledge of computer technology and equipment
- Knowledge of law enforcement terminology and procedures
- Skill in multi-tasking-coordinating simultaneous mental, manual and visual activities
- Skill in observing situations analytically and objectively and relaying details accurately
- Skill in operating a variety of communications equipment effectively
- Ability to speak clearly and concisely
- Ability to think clearly and act quickly in emergencies
- Ability to network with other agencies in a professional and effective manner
- Ability to meet attendance schedule with dependability and consistency
- Ability to supervise staff, make decisions and evaluate Dispatch staff positions

Qualifications

Must be free of felony convictions and be of good moral character. Must be efficient in the use of computers, fax machines, copiers, and other office related equipment. Must have excellent verbal and written communication skills and due to the sensitive material that he/she will have access to, he/she will under-go extensive background investigation. High School Diploma / G.E.D. (some college preferred) United States Citizen,

Essential Functions

Sight, hearing, speech, analyze situations, solve problems, and make decisions under pressure.

This position description is only a guideline for performance. This is not, nor implied to be a contract of employment and it can be modified at will by management. I have read, and understand, the requirements for my position.

Signature: _____ Date: _____

City Clerk

From: hfry
Sent: Monday, November 20, 2023 10:20 AM
To: City Clerk; newberry; Carol Denny; David Ridgely; Judy Neels; Krista Watts; Pat Thompson; Sherry Jackson
Cc: treasurer; PWD; Chief; Chris Rohrer
Subject: RE: Planning & Zoning appointment

All,

Mrs. Jolley asked that I share the message below prior to the appointment request next week.

--

Lake Ozark Board of Aldermen,

I'd like to express my sincere gratitude for consideration to the Planning and Zoning Committee.

My husband, Shannon, and I decided to move back to the lake 3 years ago to raise our three daughters. Maria and Stella are in middle school and Clara Jo is at the Upper Elementary. Although we moved away 18 years ago, we have continued to visit often. We have a vested interest in keeping the Lake Ozark area moving in a positive direction for those of us that live here full time and those that come to vacation and enjoy all that we have to offer.

I'm excited to serve and I look forward to working with you all!

Sincerely,

Chrissy Jolley

Harrison D. Fry
City Administrator
City of Lake Ozark
www.cityoflakeozark.net
Phone: 573-365-5378
FAX: 573-365-4515

This e-mail and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by the attorney-client privilege. If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you may have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify the City Administrator at 573-365-5378 or the Chief of Police at 573-365-5371.

From: City Clerk <cityclerk@cityoflakeozark.net>
Sent: Monday, November 20, 2023 10:18 AM
To: newberry <newberry@cityoflakeozark.net>; Carol Denny <cdenny@cityoflakeozark.net>; David Ridgely <dridgely@cityoflakeozark.net>; Judy Neels <jneels@cityoflakeozark.net>; Krista Watts <kwatts@cityoflakeozark.net>; Pat Thompson <pthompson@cityoflakeozark.net>; Sherry Jackson <sjackson@cityoflakeozark.net>